ACHCH Commission Meeting
ACHCH Contracts
January 20, 2017

Presentation Overview

- ACHCH Contracts
- Contracts Monitoring Process
- Procurement Process
Overview of Contracts

- La Clinica de la Raza
- On Site Dental Care Foundation
- Tri-City Health Center
- Roots Community Health Center
- East Bay Community Recovery Project
- LifeLong Medical Care

La Clinica de la Raza

- **Scope of work:**
  - Provides comprehensive dental health care services including phase I and phase II treatments
  - Provides specialty services including full dentures, partial dentures, and crowns

- **Deliverables**
  - Serves about 96 clients annually
  - Approx. 960 visits
  - Services provided in block sessions; 240 blocks/year (3 visits per block)

**Contract Period:** January – December 2017
**Funding Level:** $127,363
### On Site Dental Care Foundation

**Scope of work:**
- Provides mobile comprehensive dental health care services including phase I and phase II treatments
- Provides specialty and prosthetic services including full dentures, partial dentures, bridges, and crowns

**Deliverables**
- Serves about 162 clients annually
- Approx. 1,000 visits
- Services provided in block sessions; 50 blocks/year (20 visits per block)

Contract Period: November 2014 – October 2018  
Funding Level: $260,896

### Tri-City Health Center

**Scope of work:**
- Provides street medicine and outreach services, including face-to-face provider visits 20 hours/week
- Provides counseling services (MI, PST, etc.)
- Operates a primary care stable site clinic

**Deliverables**
- Street Outreach:
  - At least 1,850 outreach encounters per year within 20 unique encampments
- Integrated Health Care:
  - 226 unique patients resulting in at least 1,700 visits
- Health Navigation
  - 60% of patients connected to PCMH
  - 70% connected to behavioral health, social health and/or housing assistance services

Contract Period: October 2015 – September 2018  
Funding Level: $600,000
Roots Community Health Center

- **Scope of work:**
  - Provides street medicine and outreach services, including face-to-face provider visits 20 hours/week
  - Provides counseling services (MI, PST, etc.)
  - Provides care coordination to integrate primary and behavioral health services
  - Provides housing navigation
  - Operates a primary care stable site clinic

- **Deliverables**
  - Outreach & Integrated Health Care:
    - 230 unique clients served resulting in 1,100 visits
  - Health Navigation
    - 60% of patients connected to PCMH
    - Connects at least 20% of patients to housing navigation services

**Contract Period:** May 2015 – April 2019

**Funding Level:** $1,193,208

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East Bay Community Recovery Project

- **Scope of work:**
  - Connects clients to substance use and mental health facilities; primary health care services
  - Harm reduction integrated into outreach
  - One-on-one meetings with clients, establishes case management plan

- **Deliverables**
  - Client Engagement & Outreach
    - 70 clients served/year
    - 1,000 harm reduction kits distributed
  - Outreach to 15 sites
  - Primary Care Services
    - 50 clients connected to primary health care services
  - Case Management
    - 70 clients provided case management services
  - Housing Navigation
    - 50 clients provided housing navigation services

**Contract Period:** January 2017 – December 2019

**Funding Level:** $450,000
**LifeLong Medical Care**

- **Scope of work:**
  - Operates the Trust Health Center to improve access to integrated primary care and behavioral health services
  - Develops treatment approaches to reduce utilization of emergency, inpatient, and crisis health care services
  - Promote health and well-being through partnerships and collaborations with other CBOs

- **Deliverables**
  - Serve 1,500 eligible individuals over the 3 year contract period

**Contract Period:** April 2015 – March 2018  
**Funding Level:** $2,700,000

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**Contracts Monitoring Process**

- Contractors submit reporting materials by the 15th of each month or the 15th of the month following the end of each quarter. Types of reports provided include:
  - Invoices and financial statements
  - Utilization reports and referral logs
  - Narrative progress reports

- All data is reviewed prior to submission of invoice to finance to ensure progress toward contract deliverables

- Data dashboards are created and presented to internal stakeholders
Based on program need, ACHCH determines funding level for each contracted service. Based on this funding level, County procurement guidelines are followed to select the Contractor best qualified to provide the service.

- < $100,000 → Informal RFP/RFQ
- > $100,000 → Formal RFP

**Informal RFP/RFQ’s**
- Those over $25,000 follow the Request for Quotations process and Board of Supervisors Approval
- Those under $25,000 do not require Board of Supervisors approval

**Formal RFP’s**
- This requires the release of the RFP which specifies Contractor minimum qualifications, scope of work to propose and answers to additional program questions.
- A County Selection Committee is appointed to review bid proposals if they are received by the specified due date. A vendor interview may be required.
- When selected, the Contractor works with the program for negotiations
- Once contract is agreed upon, it is taken to the Board of Supervisors for approval.

Questions?