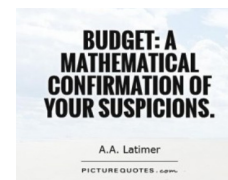


ACHCH Budget 101

ACHCH Commission Meeting
December 16, 2016

Why budget?

- ▶ Planning: strategic tool to spend what we have to accomplish the objectives we want
- ▶ Monitoring:
 - Ensure spending according to priorities.
 - Guidelines to flexibility
- ▶ Analysis: understand why we didn't receive and spend as we should → impact future strategy



Alameda County Health Care for the Homeless
HEALTH CARE SERVICES AGENCY

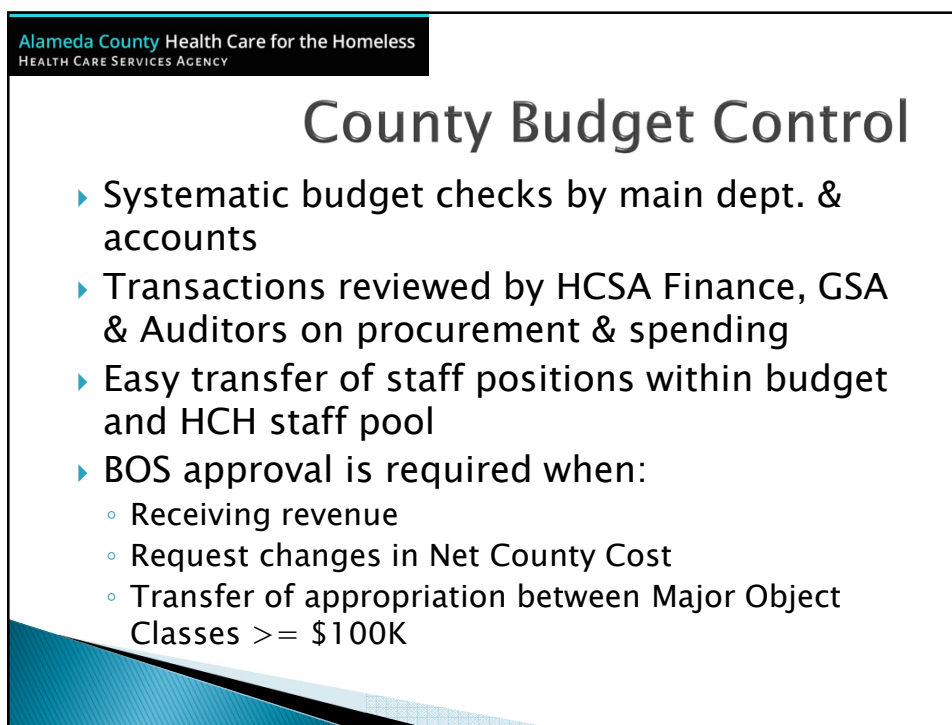
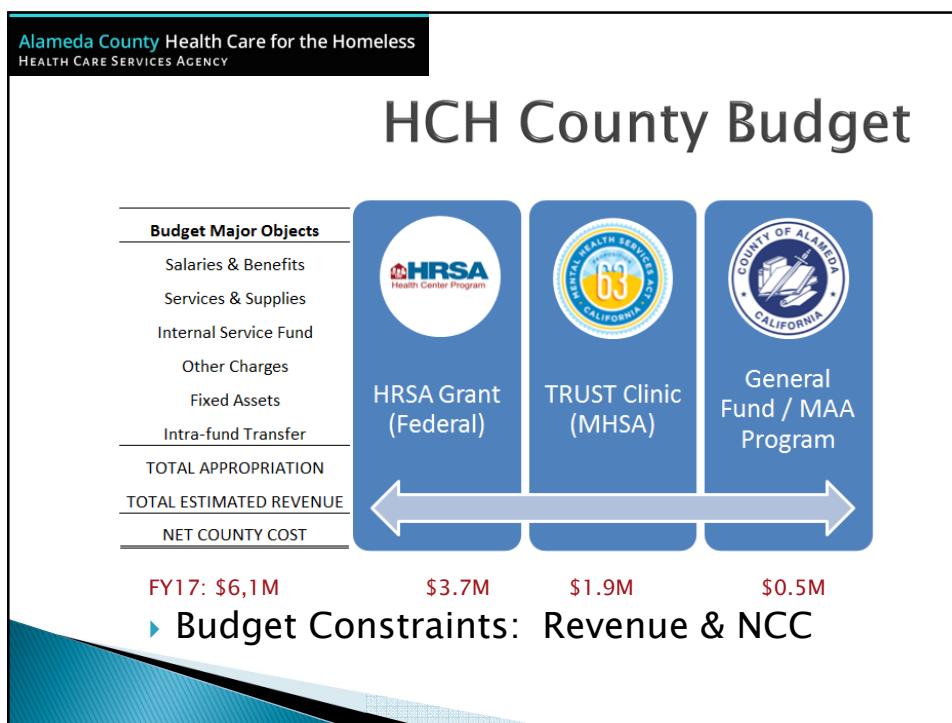
HCH Budgets: County vs. HRSA

	County Budget	HRSA Budget
Budget Period:	Jul 1 – Jun 30	Jan 1 – Dec 31
HCH Submission Time:	Mid January	Mid August
Scope of Budget:	County only	County & AHS & subcontractors
Budget Size:	\$6.1 million	\$13.8 million
# of FTE:	26.25 FTE	105 FTE
Reporting:	Quarterly	Annually
Commission's Approval	No	Yes

Alameda County Health Care for the Homeless
HEALTH CARE SERVICES AGENCY

Alameda County Budget

1. CAO Budget Call Letter – Dec
2. Maintenance of Effort (MOE) budget – Feb
3. CAO Review – Apr
4. Closing budget gap with departments– May
5. CAO recommends Final Budget + BOS adopts budget – Jun
6. Final Adopted Budget uploaded from CAO system to Auditors accounting system – Jul






Alameda County Health Care for the Homeless
HEALTH CARE SERVICES AGENCY

HRSA Health Center Budget Requirements

- ▶ Budget: reflects the costs of operations, expenses, and revenues (Fed & Non-Fed) to accomplish the Project including the number of patients to be served.
- ▶ Proposed costs supported by the Fed award are consistent with the Fed Cost Principles and the terms and conditions of the award
- ▶ Submit budget annually by Aug 15 on Electronic Hand Book (EHB)
- ▶ Monitoring and reporting expenditures to ensure consistency with the HRSA-approved total budget

Alameda County Health Care for the Homeless
HEALTH CARE SERVICES AGENCY

Health Center Budget

	Federal	Non-Federal	
Object Class Categories	 HRSA Grant	 County	 AHS + Subcontractors
a. Personnel			
b. Fringe Benefits			
c. Travel			
d. Equipment			
e. Supplies			
f. Contractual			
g. Construction			
h. Other			
i. Total Direct Charges			
j. Indirect Charges			
k. TOTAL	\$3.8M	\$3.3M	\$6.7M
Program Income			

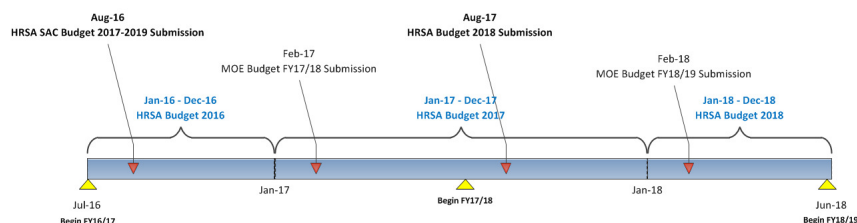
▶ 2017: \$13.8 M

HRSA Budget Control

- ▶ Quarterly cash report and draw-down reconciliation
- ▶ Annual Federal Financial Report (FFR)
 - Total Federal expenditure in comparison to approved budget
 - Indirect Cost
 - Program Income
- ▶ Prior approval:
 - Change of director or key personnel in Notice of Grant Award (≥ 3 mths or reduce to less than 25% of time)
 - To transfer between budget line items (lesser of \$250K or 25% of total budget)
 - To carry over unspent fund from one year to another

HCH Budget Timeline

- ▶ HCH staff presents proposed County MOE budget to Commission – Jan
- ▶ HCH staff prepares HRSA Health Center budget. Commission approves HRSA budget – July
- ▶ HCH staff submits Health Center budget to HRSA– Aug
- ▶ HCH staff reports budget closeout to Commission – April



Questions?