

**Alameda County Health Care for the Homeless Commission
Committee Report**

Committee:

- Executive:** Oversees Commission structure organized and moving; provides strategic guidance to staff. Meets monthly.
- Clinical Quality:** Recommends clinical measures to the full Commission; informs medical, dental, mental health, SUD programming. Meets quarterly.
- Budget and Finance:** Monitors HRSA grant budget vs actuals; recommends budgetary actions to the full Commission. Meets quarterly.

Commissioner liaison to the full Commission: Laura Guzman	
Last meeting date: December 7, 2020	Current meeting date: January 4, 2021
Commissioners in attendance: Lois Bailey Lindsey, Gloria Cox-Crowell	
CCAB Members in attendance: N/A	
ACHCH staff in attendance: Luella Penserga, Kathy Barron, Lucy Kasdin	
Absent: Laura Guzman, Sam Weeks, David Modersbach	

1. Items discussed:

- a. Review/Approve Agenda for Next Commission Meeting
 - i. Section A: Change to G. Cox-Crowell to chair commission meeting (send G. Cox-Crowell list of commissioners for roll call)
 - ii. Update date in heading
 - iii. Section D: Breakout approval of meeting minutes into two actions; spell out J. Johnigan's name
 - iv. Section E: L. Penserga has invited K. Joon Oh to commission meeting; change to 30 minutes
 - v. Section F: Change to L. Bailey Lindsey to facilitate
 - vi. Section I: Change to L. Bailey Lindsey to facilitate
- b. Director Hot Topics
 - i. Vaccination roll out update
- c. Board Recruitment
 - i. Four new members: G. Kats, G. Jenkins, S. Fuentes, J. Johnigan
- d. Additional Items
 - i. Calendar of Commission Meeting Special Items and Topics for 2021 reviewed
 - ii. Commission Priorities and Status Update reviewed

2. Informational item(s) to report to the full Commission:
N/A

3. Action(s) recommended by the Committee for discussion/action by the full Commission at the next meeting (approval pending review of final materials and information):
- Approval of New Commissioner Candidate (J. Johnigan)

ACHCH Commission Development Priorities and Status as of 1/4/2021

Priorities	Status as of 1/4/2021
1. Bylaws Review	<ul style="list-style-type: none"> ✓ Updated and approved by-laws in 2019 for readability and to reflect updated terms. Updated and approved again in 2020 to expand Commissioner criteria (employment in Alameda County).
2. Commission Self-Assessment	<ul style="list-style-type: none"> <input type="checkbox"/> Not started
3. Commission Development Timeline	<ul style="list-style-type: none"> <input type="checkbox"/> In progress
4. Commissioner Orientation	<ul style="list-style-type: none"> ✓ Orientation topics included in monthly Commission meetings (e.g., Brown Act, HRSA health center overviews) ✓ 4 new Commissioners onboarded in late 2020 (special orientation to be scheduled)
5. Commission Structure – Committees	<ul style="list-style-type: none"> ✓ Executive Committee - monthly meeting schedule established in 2019 ✓ Budget/Finance Committee quarterly meeting schedule established in 2020, new member recruited. ✓ Clinical Quality Committee - quarterly meetings scheduled, new member recruited.
6. Increase Communication/ Interactions: Board of Supervisors-AHS-Program-Community etc	<ul style="list-style-type: none"> ✓ BOS Health Committee <ul style="list-style-type: none"> ✓ Attendance at Commission meetings by Supervisors Carson's and Chan's office ✓ Commissioner Presentation to BOS Health Committee in Nov 2020 ✓ Guest attendance by Kerry Abbott, Office of Homeless Care and Coordination (OHCC) in July 2020 <input type="checkbox"/> Commissioners requested that staff invite Supervisors Miley, Valle, Haubert in 2021
7. Retreat	<ul style="list-style-type: none"> • 2020 retreat postponed due to COVID-19 • Discussion on Racial Justice & Equity Framework at Aug 2020 meeting

ACHCH Commission Meetings - 2021 Special Items and Topics

2021	Special Items and Topics
January	Guest Speaker: Overview of the Brown Act (Sunshine law for local government) - County Counsel, 40 min <i>(invited)</i>
February	Guest Speaker: Supervisor Miley/Valle/Haubert <i>(to be invited)</i> Staff (DM): Overview of 2020 ACHCH patients served Staff (TR): Proposed ACHCH Quality Plan for 2021
March	Guest Speaker: Supervisor Miley/Valle/Haubert <i>(to be invited)</i> Staff: Overview and Discussion of ACHCH Strategic Plan 2019-2021
April	Guest Speaker: Supervisor Miley/Valle/Haubert <i>(to be invited)</i> Staff presentation (DM): Overview of ACHCH Health Center Program Timeline and HRSA Operational Site Visit (OSV) Staff presentation (TM): Overview of ACHCH Contracts to-date
May	Action Items: Request approval of FY 2021-22 contracts.
June	Joint CCAB-Commission meeting and discussion Guest speaker: Kerry Abbott, Alameda County Office of Homeless Care and Coordination <i>(to be invited)</i>
July*	Staff presentation (DM): HRSA Health Center Program: Overview of Budget Period Renewal (BPR) Planning
August*	Action Item: Request approval of Annual HRSA Budget Period Progress Report (BPR) Noncompeting Continuation
September*	
October*	Action Items: Request approval of CY 2022 contracts.
November*	CLOSED SESSION - Performance Evaluation ACHCH Project Director Action Item: Selection of ACHCH Commission Chair & Co-Chairs
December*	Joint CCAB-Commission meeting and Winter Gathering

*HRSA will schedule its federal Operational Site Visit (OSV) with ACHCH between July - Dec 2021. The OSV will likely require a special meeting with Commissioners.