



**Health Care for the Homeless**  
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**Alameda County Health Care for the Homeless Commission  
 Committee Report**

**Committee:**

- Executive:** Oversees Commission structure organized and moving; provides strategic guidance to staff. Meets monthly.
- Clinical Quality:** Recommends clinical measures to the full Commission; informs medical, dental, mental health, SUD programming. Meets quarterly.
- Budget and Finance:** Monitors HRSA grant budget vs actuals; recommends budgetary actions to the full Commission. Meets quarterly.

Commissioner liaison to the full Commission: Lois Bailey Lindsey	
Last meeting date: January 12, 2024	Current meeting date: April 5, 2024
Commissioners in attendance: Lois Bailey Lindsey, Lynette Lee	
ACHCH staff in attendance: Luella Penserga, David Modersbach, Deidra Perry, Qinglin Wu	
Absent: Gregory Kats	

1. Items discussed:
  - a. ACHCH Summary Program Budget
  - b. CY 23 HRSA Base Grant Spend Down
  - c. Revenue Summary
  - d. Proposition 1
  - e. 2023 UDS Overview
  
2. Informational item(s) to report to the full Commission:
  - a. Luella Penserga presented the Summary Program Budget

Commissioner Bailey Lindsey inquired about the \$200,000 deficit and whether it can be covered by reserves. Luella Penserga and Deidra Perry confirmed that the deficit can be covered by reserves.

Commissioner Lee asked about the projected deficit for the year. Deidra Perry explained that they closely tracked expenses as the grant period ended in calendar year 2023, aiming to avoid spending more than available funds. Deidra projected expenses starting from October and adjusted as invoices came in, showing actuals.

b. Deidra Perry reported on the HRSA Base Grant Spend Down and Revenue Summary

Commissioner Bailey Lindsey asked about the info technology services and what they cover. Deidra Perry explained that info technology services cover county support for computers, technical assistance, troubleshooting, and database management. Commissioner Lee inquired if certain IT expenses are one-time expenses for implementing systems. Deidra clarified that some ACHCH database expenses are one-time, other IT expenses are ongoing monthly.

Commissioner Bailey Lindsey asked about the end date of the HRSA Grant. Deidra explained that the last HRSA Grant was four years and ended on December 31, 2023.

Commissioner Lee inquired about the category called “unearned revenue”. Deidra Perry elaborated on unearned revenue, mentioning it includes expenses or revenue not used in previous fiscal years, as well as refunds, and funds anticipated for drawing to cover deficits.

c. The group discussed the Proposition 1 article.

d. Luella reported on the 2023 UDS Overview shared by David Modersbach.

Commissioner Bailey Lindsey asked if patient visits must be done by primary care providers to be counted by HRSA or if HRSA will include visits done by other staff. Luella mentioned that patient visits could include non-clinical staff but must involve substantive interactions related to patient care.

Commissioner Lee asked how long individuals are included as part of ACHCH patient numbers after getting into permanent housing. Luella and David to follow up and bring back the information on this question.

3. Action(s) recommended by the Committee for discussion/action by the full Commission at the next meeting:

N/A