



Health Care for the Homeless
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**Alameda County Health Care for the Homeless Commission
 Finance and Budget Sub-Committee Meeting
 1404 Franklin St, Suite 200, Oakland, CA 94612
 January 24, 2025
 9:30am – 11:00am**

Item	Presenter
A. CALL TO ORDER: <ul style="list-style-type: none"> Welcome & Review Agenda 	Deidra Perry, ACHCH Program Finance Manager
B. PUBLIC COMMENT Persons wishing to address items on or off agenda	
C. CLOSED SESSION	No closed session
D. AGENDA ITEMS <ul style="list-style-type: none"> ACHCH Summary Program Budget Revenue Summary HRSA Operational Site Visit 2025 – findings resolved <ul style="list-style-type: none"> ACHCH Sliding Fee Discount Program Billing and Collections - Fee Waiver P&P Committee membership 	Luella Penserga, ACHCH Deputy Director Deidra Perry, ACHCH Program Finance Manager David Modersbach, ACHCH Grants Manager Luella Penserga, ACHCH Deputy Director
E. OTHER ITEMS <ul style="list-style-type: none"> Future meeting dates April 25, 2025 July 25, 2025 October 24, 2025 	
F. ADJOURNMENT	

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact ACHCH at least five working days before the meeting at (510) 891-8930 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The ACHCH Commission regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.achch.org/>.

****TELECONFERENCING GUIDELINES:** FOR TELECONFERENCED COMMISSION MEETINGS, MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: www.achch.org/commission



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Date: January 21, 2025

To: ACHCH Commission Budget & Finance Subcommittee

From: Luella Penserga, ACHCH Deputy Director and Deidra Perry, ACHCH Finance Manager

Re: FY 2024-2025 Quarter 2 Report

Highlights

The following budget/finance report summarizes highlights through December 31, 2024 which marks the end of Quarter 2 (Q2) of the County Fiscal Year (FY) 2024-2025.

Since our Q1 report, the overall ACHCH budget for FY2025 increased by \$375,000 (from \$14,078,883 to \$14,453,883). This reflects the portion of the newly awarded Substance Abuse and Mental Health Services Administration (SAMHSA) grant that we anticipate spending in this fiscal year on new contracted substance use services.

Expenditures

Total actual expenses through December 31, 2024, were approximately \$4.4 million, or 31% of the approved total budget. The percentage is slightly lower than expected due to: ACHCH staff vacancies, ACHCH salaries and benefits from Q2 that are not yet booked, newly-funded services that are budgeted but not yet provided (i.e., new substance use services), and CBO invoices where payment is in process.

Our largest expense categories continue to be County HCH Salaries and Employee Benefits (S&EBs) and Community Based Organization (CBO) contracts. CBO contracted provider services represent more than half of expenses in the discretionary services and supplies budget category.

As a reminder, more detailed staffing updates are provided to the Commission at the monthly Commission meetings and CBO contracts are also brought to the Commission, as actions for vote and approval.

Revenue

Revenue to cover ACHCH expenditures continue to be: HRSA Health Center Program 330(h) (aka base) grant, HRSA supplemental grants, federal SAMHSA substance use grant, Mental Health Services Act (MHSA) funds, SAMHSA Mental Health Block Grant, Medi-Cal Administrative Activities (MAA) billing, Alameda County general funds, and one-time grants.

Additional Planning

ACHCH is working on Medi-Cal enrollment for ACHCH staff-provided services; staff are all charting in Epic and we are working on Medi-Cal and Medicare enrollment with Noridian and FQHC status with the State. Additionally, ACHCH continues to support contracted CBOs to maximize billing for Medi-Cal billable services, including new CalAIM benefits (Enhanced Care Management).

Lastly, HRSA concluded its three-day Operational Site Visit with ACHCH on January 9, with minimal findings in the area of finance, all addressed by ACHCH Commission actions on January 17, 2025. We are pleased with the outcomes of the OSV in terms of successfully meeting Health Center program expectations, as well as the process of ACHCH staff teamwork with active ACHCH Commission engagement.

Alameda County Health Care for the Homeless

FY 2024-2025 Financial Forecast

Unit: All

Quarters 1 & 2: June 1 - December 31, 2024

	Adjusted Budget	Actual YTD as of 12/31/2024	Percent	Notes
Total Salaries and Employee Benefits	5,545,503	2,363,905	43%	32 FTEs, not incl 3 Reg. Coordinator FTEs (see Spec Dept Expense)
Discretionary Services and Supplies				
610000 Discretionary Services & Supplies	375,000			0% new SAMHSA-funded substance use treatment services
610023 Util-Cell Phones	23,006	7,369	32%	Verizon @ \$2k/month
610074 Eq Rent & Lease-Copier	10,876	1,868	17%	Konica: 2 copiers @ \$500/mo
610141 R & M-Equipment	28,450	37,125	130%	Unanticipated AHS van repairs. D.A.D. Cleaning - HCH van cleaning service @ \$575/mo.
610191 Transportation	2,000			0% BART, tolls, parking costs
610193 Mileage	3,000	553	18%	Reimbursement for personal vehicle use
610201 Travel	15,000	1,072	7%	Out Of State Training airfare, hotel, meals, Lyft, etc - NHCHC, Street Medicine, Epic related travel.
610211 Training	47,200	3,639	8%	CCAB and mortality analysis project stipends, Registrations - NHCHC, Street Medicine, Epic, AED, ultrasound; staff retreat rental costs.
610251 Security Services	12,542	4,897	39%	Bay Alarm for 1404 Franklin
610261 Prof & Specialized Svcs	646,242	168,840	26%	Fewer consultants due to filling ACHCH staff vacancies. Ongoing Epic; compliance system expenses.
610261-04645 Unknown	0	768		Property & Salvage recycling charges
610266 Prof-Courier Service	286	19	7%	FedEx
610269 Prof-Fingerprinting Svcs	150	81	54%	For new staff
610311 Adm & Financial Svcs	397,140			0% AC Health - OAD indirect annual \$200k charge; \$197,140 charged to 610441
610321 Temporary Services	0			No Temporary staff (TAP) needs anticipated
610341 CBO Contracts	3,385,535	1,409,978	42%	Inc. Onsite Dental van clinic, Fruitvale Optometry, Alameda Health System, Street health contracts LifeLong, BACH, Tiburcio
610351 Memberships & Dues	5,500			0% NHCHC, Street Medicine memberships; Pharmacy license, CLIA Certificate of Waiver
610361 Fees & Costs	0	709		Noridian Healthcare Solutions Enrollment Fee
610362 Fees & Costs-Govt Fees	0	360		Pharmacy license renewal fee
610441 Interdepartmental Charges	2,264,668	140,626	6%	3 Reg. Coord and other S&EBs w/cost centers changing; GSA charges for recycling; ACH Finance/Admin \$197,140 charge; MOUs w/Public Health CAPE (mortality analysis, focus groups), BH
610461 Spcl Departmental Exp	779,995	880	0%	works orders w/GSA & Public Works
610464 Spcl Exp-Incentives	3,173	3,930	124%	Client expenses: Lyft, gift cards for HRSA allowable client expenses, tents
620031 Food	2,500			0% Consumer focus groups; food for retreats (not billed to HRSA)
620041 Office Expense - Street Health	34,316	679	2%	Street health supplies; Xylazine test strips; Narcan supplies
620051 Ofc Exp-Office Supplies	17,666	554	3%	Office supplies; GRM storage fees
620054 Ofc Supplies-Outside Printing	6,865	2,280	33%	GG Greenhouse awards; graphic design for mortality reports; ACHCH tshirts etc
620061 Ofc Exp-Postage	0			
620196 Supplies-Water	10,876	5,281	49%	
620201 Noncapitalized Fixed Assets	22,385	256	1%	Phones, hotspots, scanners, printers, ergo equipment, key copies
620271 Noncap Assets-Software	0			Incl above in 620201: Docusign, Adobe, Snagit.
Total Discretionary Services and Supplies	8,094,370	1,791,764	22%	
Non-Discretionary Services				
630021 Communications	7,060	3,980	56%	
630041 Motor Vehicle Transp	0	15,846		
630051 BMD Space Rental	498,700		25%	
630051-04645 386 14th St	0	126,740		
630051-04770 Unknown	239,400	80,661	34%	
630061 Info Technology Svcs	68,850	33,061	48%	
Total Non-Discretionary Services	814,010	260,287	32%	ACHCH space rental; and Communications, Vehicles, IT costs.
TOTAL EXPENSES	14,453,883	4,415,957	31%	
INTRA-FUND TRANSFERS, GRANTS, COUNTY GENERAL FUND				
Total Intra-Fund Transfers	(6,287,577)	(134,234)	2%	IFTs are over-represented in this report; staff to review further.
456112 MAA	(730,123)	(171,976)	24%	
456120 Federal Health Programs	(4,927,466)	(964,799)	20%	HRSA Base and ARPA capital grant drawdowns
463050 Medi-Cal	0	(23,500)		State CalAIM PATH CITED grant - consultant for Enhanced Care Mgmt billing for Street Health Services
479990 Other Revenue	(25,000)		0%	Unapplied receipts that goes to ACBH for Lakehurst beds.
485110 Operating Transfers-In	0			
Net County Cost (County General Fund)	2,483,717	3,121,448	126%	Used to cover expenses prior to federal drawdowns and Intra-Fund Transfers.
TOTAL INTRA-FUND TRANSFERS, GRANTS, COUNTY GENERAL FUND	(14,453,883)	(4,415,957)		



Revenue Summary

Grant	Award Number	Grant Period	Grant Amount	Project Grant Code	Funds available as of 1.24.2025	Purpose
HRSA Health Center Program - 2024	6 H80CS00047-23-02	1.1.2024 – 12.31.2024	\$4,552,466	HCGHCHPH8000047	\$1,357,917.56	Health Center Program services
HRSA Health Center Program - 2025	5 H80CS00047-24-00	1.1.2025 – 12.31.2025	\$4,609,580	HCGHCHPH8000047	\$4,609,580	Health Center Program services
HRSA Primary Care HIV Prevention (PCHP)	6 H80CS00047-23-11	8.30.2024 – 12.31.2024	\$19,038	HCGHCHPH8000047	\$19,038	HIV prevention services
	6 H80CS00047-23-12	9.18.2024 – 12.31.2024	\$37,000		\$37,000	
HRSA Behavioral Health Service Expansion	H8NCS53907	9.1.2024 - 8.31.2025	\$600,000 yr 1 \$500,000 yr 2	HCGHCHPH8N53907	\$600,000	Build mobile pharmacy to expand Medication Assisted Treatment
MHSA/MHBG	Intra-Fund Transfer	7.1.2024 – 6.30.2025	\$3,547,913	N/A	\$2,878,324	Health Center, Regional Coordinators
SAMHSA – Alameda County GBHI	1H79TI086531	9.30.2024 – 9.29.2029	\$500,000 annually	HCGHCHPH79T6531	\$500,000	Substance Use Disorder (SUD) Team to provide MOUD and SUD treatment services at homeless interim housing and services centers.

CDC – Overdose Data to Action (OD2A)		7.1.2024 – 6.30.2029	\$207,000	HCGOD2ANH283538	\$207,000	S&EBs; \$41,400 annually
Cal-AIM Path CITED	N/A	1.1.2023 – 12.24.2025	\$200,000	N/A	\$110,750	Wellbrook Partners-build capacity to participate in CalAIM Enhanced Care Mgmt (ECM)
NHCHC/CDC (Vaccine Ambassadors)	N/A	N/A	\$173,000	N/A	\$105,111.66	
MAA Revenue	N/A	N/A	N/A	N/A	\$2,481,814.14	
Unapplied Receipts (Unearned Revenue)	N/A	N/A	N/A	N/A	\$813,779.54	