

**Alameda County Health Care for the Homeless Commission**  
**Friday, May 15, 2020, 9:00 am-11:00 am**

**TELECONFERENCING GUIDELINES:** FOR TELECONFERENCED COMMISSION MEETINGS, MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT:  
[www.achch.org/commission](http://www.achch.org/commission)

**AGENDA**

| <b>Item</b>   | <b>Presenter</b>  | <b>TAB</b>            | <b>Time</b>                      |
|---|---|-----------------------|----------------------------------|
| A. CALL TO ORDER<br>1. Welcome & Roll Call<br>2. Adopt agenda   | Laura Guzmán, Chair<br>Lois Bailey Lindsey,<br>Secretary<br>ACHCH Commission      |                       | 9:00 AM<br><br>5 min             |
| B. PUBLIC COMMENT**<br>Persons wishing to address items on or off agenda  | Laura Guzmán, Chair<br>ACHCH Commission   |                       | 5 min                            |
| C. CLOSED SESSION<br>1. No Items for closed session   | Laura Guzmán, Chair<br>ACHCH Commission   |                       |                                  |
| D. CONSENT AGENDA<br>1. Review and Approve Minutes of 4/17/20 Meeting   | Laura Guzmán, Chair<br>ACHCH Commission   | <a href="#">TAB 1</a> | 5 min                            |
| E. ACHCH Director's Report<br>• Covid-19 reponse<br>• ACHCH operations  | Lucy Kasdin, LCSW<br>ACHCH Director   | <a href="#">TAB 2</a> | 50 min                           |
| F. AHS Report/Discussion  | Heather MacDonald-Fine<br>AHS   |                       | 10 min                           |
| G. ACHCH Health Center<br>• Compliance and HRSA Update<br>• Budget  | David Modersbach<br>ACHCH Grants & Special<br>Projects                            |                       | 10 min                           |
| H. REGULAR AGENDA<br>1. <b>Executive Committee – report.</b><br>2. Budget/Finance and Contracts Committee – no report.<br>3. Clinical Committee – no report.<br>4. <b>Consumer/Community Input – Report from HCH<br/>Consumer/Community Advisory Board.</b> | Laura Guzmán<br><br>Sam Weeks, DDS  |                       | 5 min<br><br>5 min<br><br>10 min |
| I. ACTION AGENDA<br>• Accept HRSA FY 2020 CARES Supplemental Funding for Health Centers (\$750,000)<br><br>• Schedule additional meeting to approve FY 2020-21  | David Modersbach<br>ACHCH Grants & Special<br>Projects<br><br>Laura Guzmán, Chair |                       | 10 min<br><br>5 min              |

|  |   |  |                |
|--|---|--|----------------|
| contracts.   | ACHCH Commission                        |  |                |
| J. OTHER ITEMS<br><b>Next ACHCH Commission Meeting: Friday, June 19, 2020,<br/>9am-11am</b><br>1. Suggestions for upcoming agendas | Laura Guzmán, Chair<br>ACHCH Commission |  | 5 min<br>5 min |
| K. ADJOURNMENT   |   |  | 11:00 AM       |

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May 15, 2020

TO: Alameda County Health Care for the Homeless Commission  
FROM: Lucy Kasdin, LCSW Director  
SUBJECT: Director's Report

Program activity update since the 4/2019 HCH Commission meeting:

1. Personnel (Strategic Area: Clinical Care and Leadership and Advocacy)

We have made an offer for a Behavioral Health Clinician and have an expected start date of 5/18/20. We have scheduled RNII interviews and anticipate filling both positions in the next month.

The three Program Services Coordinators to support our regional coordination are in process, we anticipate hiring in June. Interviews will be scheduled for end of May.

The Medical Director position will be hired provisionally, we are working with HR to move this position forward given the urgency to fill this position to support our COVID-19-19-19 response.

2. HRSA COVID and CARES Emergency Expansion Funding:

- AHCH is dedicating \$64K in HRSA COVID funding towards staff overtime salaries, PPE and supplies related to COVID prevention.
- ACHCH has submitted a budget to HRSA to spend \$751K in HRSA CARES funding to:
  - **Vehicle Purchase:** Purchase of additional Chevy Bolt vehicle for StreetHealth and Shelter Health outreach efforts \$80,000:
  - **Expansion of subcontracted services** by Community-based providers to provide an additional 2.0FTE Community Outreach Workers which will work under direction of the ACHCH program to provide homeless street and encampment-based COVID services, include COVID infection response coordination, support for unsheltered persons to shelter-in-place, isolate-in-place and quarantine-in-place as needed. \$150,000
  - **Expansion of subrecipient contract with Alameda Health Services.** AHS Homeless health center coordination office will work with ACHCH to dedicate CARES funding to the AHS homeless health center to support health center patient care in COVID pandemic times, such as providing safer clinical care by reconfiguring clinical layouts, supporting staff for increased patient testing, laboratory and enabling services, enhancing telehealth infrastructure. \$150,000
  - **Additional COVID supplies:** ACHCH will purchase supplies required to ensure ability of unsheltered street/encampment homeless health center patients to shelter-

isolate-quarantine in place, including tents, cell phones, and other hygiene supplies needed by unsheltered health center patients affected by COVID 19. \$71,000:

- **ACHCH Salary Support** of non-Federally-funded ACHCH health center COVID operations: ACHCH will re-budget up to \$300,000 to support reconfiguration of ACHCH health center operations towards focused support of COVID response, requiring additional federal grant funds. These positions include social worker, psychiatric nurse practitioner, pharmacist and community health outreach workers who will work additional hours on COVID response as opposed to earlier budgeted provision of non-federally funded mental health care services. \$300,000:

3. Program Highlight COVID-19-19 (Strategic Area: Clinical Care, Leadership and Advocacy, and Community Awareness and Marketing)

The situation is rapidly changing. For the latest update, please refer to the **COVID-19-19 Response:** <https://www.achch.org/coronavirus.html>

**ACHCH Health Center COVID-19 Responses:**

- **Internal HCH Program Functioning**
  - Staff protection: High-risk staff, Remote Work, PPE, staff guidance, self-care
  - HCH Roles with County Incident Command structure; Staff working in coordination with county Emergency Operations Center.
  - HCH collaboration with nationwide partners (NHCHC, USICH, HUD, HRSA, Homebase, Seattle, Portland, SF, etc)
  - Support to other counties (procedures, skills, support) in their COVID-19-19 response.
  - Maintain, update daily [www.achch.org/coronavirus](http://www.achch.org/coronavirus) website (2000 visits/day)
  - Use of HRSA COVID expansion funding (\$64K) to cover additional COVID-related overtime and supplies expenses. Directing \$751K in CARES Act HRSA expansion funding.
- **Shelter Health**
  - Coordinated by ACHCH Shelter Health Manager
  - Shelter Health Teams on regular visits to shelters
  - AHS Mobile health unit providing continuation of primary care at shelter sites, and testing services at Operation Comfort hotel.
  - ACHCH leading weekly Wednesday Shelter Providers Call 10:30am (100+ participants)
  - ACHCH is leading countywide response protocol for COVID (+) in shelters: Shelter provider [tools and checklist](#), coordination with ACPHD and testing providers, have carried out three shelter (+) responses.
  - ACHCH develop and distribute Shelter Guidance updated regularly [online](#)
  - Leading countywide coordination of shelter PPE and supplies; using HCH Offices as distribution warehouse; coordination w/Cities, EOC and providers for supplies. As of May 1, ACHCH has distributed to shelters: 15,000 surgical masks, 80 boxes of gloves,

2,225 containers of hand sanitizer, 52 thermometers, 180 boxes of disinfectant wipes, 36 gallons of bleach, 8 cases of paper towels, 1,500 PPE kits.

- [Training](#) of countywide shelter staff as Isolation Housing referral providers 3/30/20
- [PPE training](#) for countywide shelter staff 4/3/20
- Planning for mobile/portable testing for shelter residents as it comes available
- 4/13-4/16 Coordination to decompress shelters by moving 150 high-risk patients into Safer Ground hotels.

- **Street Outreach Providers**

- ACHCH leading countywide coordination of County, city, community street outreach providers
- ACHCH directing coordinated encampment rapid response to COVID (+) cases in camps, outreach, testing and follow up. Two encampment testing responses carried out to date.
- Lead weekly Wednesday Outreach Providers Call 2-3pm (100+ participants)
- Develop and distribute Street Health Guidance [online](#)
- Continued functioning of ACHCH Street Health Teams assessing and treating patients at encampments and streets
- Daily site reporting for all outreach providers (18 different groups, 160 sites, 300+ visits). Development of countywide [mapping project](#) for outreach coordination
- Countywide coordination of Outreach Provider PPE and supplies; 10,000 surgical masks, 40 boxes of gloves, 4,000 containers of hand sanitizer, 30 thermometers, 80 boxes of disinfectant wipes, 1,000 PPE kits
- Encampment health: developing model for countywide Quarantine In Place for street/camp residents who cannot access Isolation Housing in coordination with SSA/EHS/HCSA
- Developing models for portable COVID-19 testing for encampments when available.
- [achch@acgov.org](mailto:achch@acgov.org) and ACHCH phone: StreetHealth staff fielding dozens of calls per day from people experiencing homelessness, providing assessment, support, referrals.
- 4/15-4/17 Coordination to move 50 identified high-risk unsheltered health center patients into Safer Ground hotels.

- **Project Roomkey – Isolation Housing**

- ACHCH has been deeply involved in the development, operations and expansion of Project Roomkey in Alameda County (medical support, pharmaceutical, SUDS, BH, referrals, training and operations). The two types of hotels are:
  - **Operation Comfort:** (COVID-19-19 positive, pending test results, symptomatic or contact with confirmed positive)
  - **Operation Safer Ground:** Highly vulnerable individuals (and their households)
- There are two Safer Ground sites in North County.
- There is one Comfort site, the second is scheduled to open next week.

- County is actively working to expand hotel resources, in scattered site and geographically based hotels.
- **Testing services:**
  - COVID testing continues to be offered in TRUST parking lot.
  - Testing provided at Operation Comfort originally through AHS and next via ACPHD Medical Corps
  - ACHCH is in daily contact with Alameda County PHD to follow up on confirmed homeless positives, maintaining a log of all confirmed homeless positives. The current number stands at 39.
  - ACHCH is working to ensure coordination and follow up for homeless COVID infections, including coordination of testing providers.
- **Surge Planning: Luella**
  - Alameda County through its activated Emergency Operations Center (EOC), is coordinating with 14 hospitals to address the need for hospital beds for Covid-19 patients. ACHCH staff (Luella Penserga) is working in the EOC to support surge planning.
  - Hospitals are staffing up, repurposing space, and purchasing equipment (e.g. beds, ventilators).
  - Alameda County is responding to additional resource requests (PPE, supplies, staffing). The shelter-in-place policy appears to be having an effect in that the number of hospitalizations are increasing at a slower rate.
  - The County is focused on infection control in congregate living settings (shelters, nursing homes).
- **Primary Care / Hospital Systems**
  - Daily coordination with subrecipient Alameda Health System homeless health center Medical Director Damon Francis MD.
  - Hospital/Clinic/ED training-coordination of referral of homeless patients to Isolation housing
  - Testing: Working with County and hospital system to set up COVID-19 testing at Project Roomkey sites
- **ACHCH Specialty Care Services:**
  - Working to return dental and optometry services
  - Continuation of dental strategic planning
  - Redirect dental/optometry staff to Shelter Health
- **Soup Kitchens / Food Pantries / Drop-In Centers**
  - Supporting meal distribution at encampment sites pilot with City of Oakland
  - Working with Alameda County Community Food Bank and SSA for aging people meals distribution

- **Congregate Housing, Group Recovery, Residential SUD Treatment, Transitional, PSH, SRO's**
  - Behavioral Health Services is leading this work, ACHCH is in close communication with them and coordinating as needed.

**COVID-19-19 Response Needs:**

**Note: This is a very fast moving situation, needs change daily as resources become available.**

- **Supplies: Outreach and Shelter Provider Supplies for COVID-19 response:** ACHCH still playing key role providing supplies, and major shelter and outreach providers are working out ordering and receipt of supplies through EOC:
- **Expanded Shelter Sustainability/Operations: Staff, Hours, Services**
  - ACHCH identifying needs for to decompress shelters and make more room for physical distancing, but there are still challenges in shelter staffing, especially when staff is quarantined due to exposure.
- **Coordination around Encampment Support**
  - Focus all multi-jurisdictional encampment efforts on hygiene and health support of unsheltered folks. Porta-potties, wash stations, visiting nurses and outreach teams, daily meal and water deliveries, hygiene supplies, daily assessment, and continued trash removal services to permit people who are not able to access Isolation Housing to Shelter In Place and to Quarantine in Place.
- **Lower-Barrier Isolation Housing for People Who Lack Homes**
  - Continued need for low-barrier, accessible, geographically appropriate isolation housing supportive of the needs of people who may be eligible to Operation Comfort or Safer Ground, but decline. Housing should be supportive of a diversity of patients/residents who may require trauma-informed services, harm reduction services, disability accommodations of many kinds.
- **Testing services geared towards shelters and street sites**
  - As increased testing services come on line, all efforts should be made to provide portable testing services to homeless shelters, specific street/encampment settings and in accessible geographic locations.
- **Staffing to enable all of the above**
  - There is a huge need in staffing needed to support housing, testing, transportation, food, outreach and shelter health services.
  - Alameda County HR needs to support rapid hiring process for the many specific areas that are needed to serve the population of people experiencing homelessness.

Sincerely,



Lucy Kasdin, LCSW

Director

Alameda County Health Care for the Homeless

**Alameda County Health Care for the Homeless Commission  
Committee Report**

**Committee:**

- Executive:** Oversees Commission structure organized and moving; provides strategic guidance to staff. Meets monthly.
- Clinical Quality:** Recommends clinical measures to the full Commission; informs medical, dental, mental health, SUD programming. Meets quarterly.
- Budget and Finance:** Monitors HRSA grant budget vs actuals; recommends budgetary actions to the full Commission. Meets quarterly (Jan, April, July, Oct).

|  |                              |
|--|------------------------------|
| <b>Commissioner liaison to the full Commission:</b>        |                              |
| Laura Guzman   |                              |
| <b>Last meeting date:</b>                                  | <b>Current meeting date:</b> |
| April 13, 2020   | May 11, 2020                 |
| <b>Commissioners in attendance:</b>                        |                              |
| Laura Guzman, Lois Bailey Lindsey                          |                              |
| <b>ACHCH staff in attendance:</b>                          |                              |
| Lucy Kasdin, Luella Penserga, Kathy Barron                 |                              |
| <b>Commissioners absent:</b> Gloria Cox-Crowell, Sam Weeks |                              |

**1. Items discussed:**

- a. AHS letter from Dr. Damon Francis regarding the HCH \$750k HRSA funds
  - Add to agenda for AHS to present/discuss at the full Commission meeting
- b. Lois Bailey Lindsey will help Laura Guzman facilitate commission meeting on Friday, May 15<sup>th</sup>
- c. April minutes need to be edited to reflect the \$64k funds were on the action agenda (Kathy Barron will update and send to Luella Penserga to review)
- d. Laura Guzman shared information about a meeting on needle exchange with Punks with Lunch and HEPPAC (as well as ACHCH staff members David Modersbach and Seth Gomez)
- e. Kathy Barron to adjust the agenda to reflect the following changes:
  - Director’s report – 50 mins
  - AHS report – 10 mins. (Heather MacDonald-Fine)
  - ACHCH Compliance report – David Modersbach (10 mins)
  - Action agenda (15 mins)



**2. Informational item(s) to report to the full Commission:**

N/A

**3. Action(s) recommended by the Committee for discussion/action by the full Commission at the next meeting:**

- a. Board recruitment and look at the bylaws; we have two potential commissioners who are qualified and work in Alameda County but live but out-of-County.
- b. Commissioners would like to send a letter to BOS and HCSA leadership regarding adding staff to the ACHCH program in order to efficiently and effectively respond to COVID-19.
- c. Letter from Damon Francis/AHS regarding the \$750k funds from HRSA.

**Alameda County Health Care for the Homeless Commission Meeting**

**Friday, April 17, 2020; 9:00am-11:00am**

**Via Zoom Conference Call**

**DRAFT MINUTES**

**HCH Commissioners Present:**

Laura Guzmán (Chair)  
Gloria Cox-Crowell (Co-chair)  
Lynette Lee  
Lois Bailey Lindsey  
Julie Lo  
Shannon Smith-Bernardin  
Ana Bagtas  
Samuel Weeks, DDS  
Michelle Schneidermann

**County Staff/Partners Present:**

Lucy Kasdin LCSW, ACHCH Director  
Luella Penserga, ACHCH Deputy Director  
David Modersbach, ACHCH program  
Kathy Barron, ACHCH program

**Public Present:**

Heather MacDonald-Fine, AHS  
Alexis Lozano

**Absent:**

Fr. Rigo Caloca-Rivas  
Claudia Young

| <b>Item</b>   | <b>Discussion/ Recommendations</b>   | <b>Action</b>  |
|---|--|--|
| A. CALL TO ORDER<br>Welcome &<br>Introductions<br>Adopt agenda                          | Meeting Chaired by Laura Guzman<br><br>Adopt agenda – Agenda adopted by Commission | <b>Motion:</b> G. Crowell;<br>2 <sup>nd</sup> L. Bailey Lindsey<br>Yea: unanimous    |
| B. PUBLIC<br>COMMENT**  | Heather MacDonald-Fine/AHS <a href="#">Statement</a>                               |  |
| C. CLOSED SESSION   | No closed session  |  |
| D. CONSENT AGENDA<br><br><b>Action Item:</b><br>Approval of Minutes<br>– March 20, 2020 | HCH Commission review and approve Commission Meeting Minutes of March 20, 2020.    | <b>Motion:</b> L. Bailey<br>Linsley, 2 <sup>nd</sup> G.<br>Crowell<br>Yea: unanimous |

| Item                       | Discussion/ Recommendations   | Action |
|----------------------------|---|--------|
| E. ACHCH DIRECTOR'S REPORT | <p>Lucy Kasdin, ACHCH Program Director, presented the Director's Report (attached). Highlights that were discussed:</p> <p><b><u>Personnel (Strategic Area: Clinical Care, Leadership, and Advocacy)</u></b></p> <ul style="list-style-type: none"> <li>• Setting up second interviews for the BH Clinician position (four candidates)</li> <li>• RNII position - will be hired in next month</li> <li>• Three Program Services Coordinators - will be hired in late May, early June</li> <li>• Medical Director - will hire provisionally</li> </ul> <p><b><u>David Modersbach: HRSA COVID and CARES Emergency Expansion Funding:</u></b></p> <ul style="list-style-type: none"> <li>• <b>COVID Supplemental Funding:</b> ACHCH has been awarded \$63,641 in HRSA FY 2020 Coronavirus Supplemental Funding for Health Centers. ACHCH will utilize this funding to increase staffing and supplies needed to support COVID emergency response operations.</li> <li>• <b>CARES Funding:</b> ACHCH has been awarded \$750,995 in Health Center Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding. ACHCH is currently developing plans for utilizing this one-time-only funding and will present plans to HCH Commission in May 8 meeting.</li> </ul> <p><b><u>Program Highlight COVID-19-19 (Strategic Area: Clinical Care, Leadership and Advocacy, and Community Awareness and Marketing)</u></b></p> <ul style="list-style-type: none"> <li>• The situation is rapidly changing. For the latest update, please refer to the <b>COVID-19-19-19 Response:</b> <a href="https://www.achch.org/coronavirus.html">https://www.achch.org/coronavirus.html</a></li> </ul> <p><b><u>Street Health Teams:</u></b></p> <ul style="list-style-type: none"> <li>• Ted Aames and David Modersbach are having weekly calls with providers, work closely with city partners, doing assessments, supply distribution, sanitation, and food. Great coordination on the ground. Working across city and county so that we are engaging with and protecting our most vulnerable unsheltered people.</li> </ul> <p><b><u>Shelter Health:</u></b></p> <ul style="list-style-type: none"> <li>• Kari Jennings-Parriott and David Modersbach have done a tremendous amount of work engaging with shelters, doing assessments, working/helping with screening, education, supplies, and weekly calls (100</li> </ul> |        |

| Item | Discussion/ Recommendations   | Action |
|------|---|--------|
|      | <p>people a week on the calls – both shelter and outreach). We are working with Dr. Harrison Alter (ER doctor from AHS) who has been at Operation Comfort for the last three weeks and has led teams going into shelters, recruited a team of doctors to go into shelters and are screening people. Jay, LifLong Medical Center/Trust Health Center, is bringing in the most vulnerable people into Safer Ground (people are leaving shelters into individual hotel rooms). We are decompressing the shelters to allow for social distancing, proper hygiene practices, etc. so that everyone is safe.</p> <p><b><u>Project Roomkey:</u></b><br/> These are the two state leased hotels.<br/> <u>Operation Comfort</u>(opened 2-3 weeks ago): houses individuals that have symptoms of COVID-19, tested positive, or contact with confirmed positive. Teams, hospitals, and shelters are identifying folks that may have COVID-19. Each individual stays 10 days and is receiving meals, three breaks a day, and staff are checking on them. Shannon Smith-Bernardin has been talking with Seth Gomez in regards to a real harm reduction approach to get folks to stay at hotel. An assessment around SUD and alcohol as well as medication, telepsychiatry to keep folks in the hotel. Some have declined to go into hotel.<br/> <u>Operation Safer Ground</u> (opened two weeks ago): Highly vulnerable individuals and their households. Individuals on by name list were admitted; round two has been decompressing the shelters.<br/> HCSA is actively working to expand hotel resources, in the next two weeks approximately 400 hotel rooms will be added (150 in North, 250 in South) to serve both populations.</p> <p><b><u>Testing services:</u></b></p> <ul style="list-style-type: none"> <li>• Testing has been taking place at the Trust Clinic for several weeks. Testing started at Operation Comfort on 4/9/20, and at shelters for those transferring to Safer Ground on 4/13/20. Testing is being provided by LifeLong, and Hayward Fire.</li> <li>• ACHCH is in daily contact with Alameda County PHD to follow up on positives, the current number is less than 10 and none from shelters. Note that there is no central place where data on unhoused individuals tested is collected. By law, both negatives and positives must now be reported to PHD but there is missing data on negatives since no follow-up is conducted.</li> </ul> |        |

| Item  | Discussion/ Recommendations  | Action |
|---|--|--------|
|   | <p><b>Luella: Surge Planning:</b></p> <ul style="list-style-type: none"> <li>• Alameda County through its activated Emergency Operations Center (EOC), is coordinating with 14 hospitals to address the need for hospital beds for Covid-19 patients.</li> <li>• ACHCH staff (Luella Penserger) has been working from the EOC to support surge planning.</li> <li>• Hospitals are staffing up, repurposing space, and purchasing equipment (e.g. beds, ventilators).</li> <li>• Alameda County is responding to additional resource requests (PPE, supplies, staffing). The shelter-in-place policy appears to be having an effect in that the number of hospitalizations are increasing at a slower rate.</li> <li>• The County is focused on infection control in congregate living settings (shelters, nursing homes).</li> </ul>   |        |
| <p>F. ACHCH Health Center Compliance and HRSA Update</p>  | <p>David Modersbach, ACHCH Grants and Special Projects, presented the HRSA fund that was awarded to ACHCH.</p> <ul style="list-style-type: none"> <li>• \$64,000 HRSA fund is a federal funding award and we are going to use these funds to cover all staff overtime due to the COVID-19 response.</li> <li>• A \$750,000 grant was awarded to ACHCH. We are starting the process of how to apply the grant based on our programs’ needs. We are looking at what the short and long term affect the COVID-19 response will be for our yearly budget (for this year and next year). ACHCH will submit a proposal to the commission once it’s drafted.</li> </ul>   |        |
| <p>G. REGULAR AGENDA</p> <ol style="list-style-type: none"> <li>1. Executive Committee</li> <li>2. Budget/Finance and Contracts Committee</li> <li>3. Clinical Committee</li> <li>4. Report from HCH Consumer Community Advisory Board</li> <li>5. Street Health Committee</li> <li>6. Other ACHCH Commission Business</li> </ol> | <ol style="list-style-type: none"> <li><b>1. Executive Committee:</b> Sam Weeks will be joining Executive Committee meetings. Laura Guzman will be asking Lucy Kasdin to give updates on staffing or topics of concern. Next meeting Monday, May 11, 2020; 12:00pm-1:00pm</li> <li><b>2. Budget/Finance &amp; Contracts Committee:</b> Committee met on April 3<sup>rd</sup> and reviewed budgets, spend down report for 2019 and all of HRSA spending, reviewed fiscal year 2020 and developing budget. Thank you to Janice Edwards, Alex Martin, and David Modersbach for staying on top of the finances; excellent budget oversity. Next meeting July 10, 2020; 9:30am-11:00am</li> <li><b>3. Clinical Committee – Meeting April 20, 2020; 11:00am-12:00pm</b></li> <li><b>4. Consumer/Community Input – Report from ACHCH CCAB – Sam Weeks reported for CCAB members:</b> <ul style="list-style-type: none"> <li>• Discussed housing once people are out of the isolation housing; talked about Abode Service’s participation</li> <li>• Dispelled rumors regarding Operation Comfort and Safer Ground</li> </ul> </li> <li><b>5. Street Health Committee – No report</b></li> </ol> |        |

| Item             | Discussion/ Recommendations  | Action   |
|------------------|--|--|
|                  | <b>6. Other ACHC Commission business – None</b>  |  |
| H. ACTION AGENDA | <p>1. \$64,000 HRSA fund is a federal funding award and we are going to use these funds to cover all staff overtime due to the COVID-19 response.<br/>Commission voted and approved funding.</p> <p>2. Commission to determine if action is needed to support COVID-19 response.</p> <ul style="list-style-type: none"> <li>• Laura Guzman discussed drafting a letter regarding hiring more personnel to support ACHCH</li> <li>• Julie, Ana, Laura, and Lois to be part of team to draft letter</li> </ul> <p>Laura Guzman motioned to get team to draft letter around rapidly hiring staff for the ACHCH program so they can function in a way that is appropriate.</p> | <p><b>Motion:</b><br/>M.Schneidermann,<br/>2<sup>nd</sup> S. Smith-<br/>Bernardin<br/>Yea: unanimous</p> <p><b>Motion:</b> L. Guzman,<br/>2<sup>nd</sup> S. Weeks<br/>Yea: unanimous</p> |
| I. OTHER ITEMS   | <p><b>Next ACHCH Commission Meeting:</b> Friday, May 15, 2020, 9am-11am (Zoom)</p> <p><b>Suggestions for upcoming Commission agenda:</b></p> <ul style="list-style-type: none"> <li>• Partnership, County discussion about governance of AHS Commission to create a policy.</li> <li>• Need for a virtual retreat? Board development needs to continue.</li> <li>• Standing agenda item: Heather MacDonald-Fine/AHS or chair of the AHS board to facilitate a presentation.</li> </ul> <p><b>Next ACHCH CCAB Meeting:</b> Friday, May 8, 2020; 12pm-3pm (Zoom call)<br/><b>ACHCH Commissioners Retreat:</b> Postponed</p>  |  |
| J. ADJOURNMENT   | <p>Meeting adjourned at 11:00am</p> <p>MINUTES APPROVED BY UNANIMOUS VOTE OF ACHCH COMMISSION<br/>4/17/2020<br/>Verified by Lois Bailey Lindsey, Secretary ACHCH Commission Executive Committee</p> <p>_____ Date: _____</p>   |  |