

**FY20-21 Developing Budget Contracts Spreadsheet**

**610341 CBO Contracts**

Cost Center	Account	Contractor	Prev Year	Mid Year Adj	Other Adj	Total	Diff	Justification for Changes/Comments
350106-00000	610341	AHS - Health Care for the Homeless	\$616,788	\$168,388	\$0	\$785,176	\$168,388	
350106-00000	610341	East Bay Community Recovery Project	\$0	\$0	\$0	\$0	\$0	
350106-00000	610341	Fruitvale Optical Optometry (Payam Zarehbin)	\$50,000	\$50,000	\$0	\$100,000	\$50,000	
350106-00000	610341	La Clinica de La Raza	\$124,536	\$0	\$0	\$124,536	\$0	
350106-00000	610341	Onsite On-Site Dental Care Foundation	\$250,000	\$0	\$0	\$250,000	\$0	
350106-00000	610341	ROOTS Community Health Center	\$350,000	\$ (350,000)	\$0	\$0	\$ (350,000)	
350106-00000	610341	Tr-City Health Center (Street Health)	\$350,000	\$0	\$0	\$350,000	\$0	FY19-20 Street Health contract = \$425K; \$75K paid by LIHP
350106-00000	610341	Lifelong Medical Care (East Oakland Street Health)	\$0	\$410,000	\$ (60,000.00)	\$350,000	\$350,000	FY19-20 Street Health contract = \$485K; includes \$60K for van purchased in FY19-20 (one time only) + \$75K paid by LIHP
350106-00000	610341	Tiburcio Vasquez Health Center (Street Health)	\$0	\$410,000	\$ (60,000.00)	\$350,000	\$350,000	FY19-20 Street Health contract = \$485K; includes \$60K for van purchased in FY19-20 (one time only) + \$75K paid by LIHP
350106-00000	610341	[HIV Mobile Testing Services Provider TBD]	\$0	\$0	\$30,000	\$30,000	\$30,000	Applied for new HRSA PCHP funding (\$255,074) - award expected March 2020 (DM)
350106-00000	610341	[South County Optometry Provider TBD]	\$0	\$0	\$25,000	\$25,000	\$25,000	
<b>TOTAL 350106-00000 (HCH Grant)</b>			<b>\$1,741,324</b>	<b>\$688,388</b>		<b>\$2,364,712</b>	<b>\$623,388</b>	
350106-40362	610341	Lifelong Medical Care (TRUST Clinic)	\$1,297,010	\$279,201	\$0	\$1,576,211	\$279,201	
350106-40362	610341	Lifelong Medical Care (Downtown Oakland Street Health)	\$0	\$410,000	\$ (60,000.00)	\$350,000	\$350,000	\$485K; includes \$60K for van purchased in FY19-20 (one time only) +
<b>TOTAL 350106-40362 (HCH Trust Clinic)</b>			<b>\$1,297,010</b>	<b>\$689,201</b>		<b>\$1,926,211</b>	<b>\$629,201</b>	
<b>GRAND TOTAL CBO CONTRACTS</b>			<b>\$3,038,334</b>	<b>\$1,377,589</b>		<b>\$4,290,923</b>	<b>\$1,252,589</b>	

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**610261 Professional & Specialized Services**

Cost Center		Contractor	Prev Year	Mid Year Adj	Other Adj	Total	Diff	Justification for Changes/Comments
350106-00000	610261	Oakland Pharmacy	\$25,000	\$0	\$0	\$25,000	\$0	
350106-00000	610261	Baharak Amanzadeh [Dental Director]	\$10,000	\$15,000	\$0	\$25,000	\$15,000	Dental Director; contract can be extended up to 3 years (TM)
350106-00000	610261	[HIV Services Consultant TBD]	\$0	\$0	\$25,000	\$25,000	\$25,000	Applied for new HRSA PCHP funding (\$255,074) - award expected March 2020 (DM)
<b>TOTAL 350106-00000 (HCH Grant)</b>			<b>\$35,000</b>	<b>\$ 15,000</b>	<b>\$25,000</b>	<b>\$75,000</b>	<b>\$ 40,000.00</b>	
350106-40362	610261	Daniel Cohen [Mental Health Training & Consulting]	\$162,540	\$ (81,270)	\$ (81,270)	\$0	\$ (162,540)	Provided mental health training and consulting in FY19-20; services no longer needed in FY20-21
350106-40362	610261	Smith-Bernardin Consulting	\$0	\$0	\$25,000	\$25,000	\$25,000	
350106-40362	610261	WIPFLI	\$0	\$0	\$10,000	\$10,000	\$10,000	
350106-40362	610261	[Outreach Learning Community Trainers TBD]	\$0	\$0	\$15,000	\$15,000	\$15,000	
<b>TOTAL 350106-40362 (HCH Trust Clinic)</b>			<b>\$162,540</b>	<b>\$ (81,270)</b>	<b>\$ (31,270)</b>	<b>\$50,000</b>	<b>\$ (112,540)</b>	
<b>GRAND TOTAL PROF &amp; SPEC SERVICES</b>			<b>\$197,540</b>	<b>\$ (66,270)</b>	<b>\$ (6,270)</b>	<b>\$125,000</b>	<b>\$ (72,540)</b>	

## GY19 HRSA Grant Spend Down Report

(January - December 2019)

GY19 HRSA Budget Spend Down		GY19 Budget	GY19 Actual Expenses/Revenue				
Account No.	Account Name	HRSA Budget (HCH Adjusted)	Jan - March 2019	April - June 2019	July - Sept 2019	Oct - Dec 2019	Total 2019
	<b>Total Personnel</b>	<b>2,026,619</b>	<b>422,060</b>	<b>540,753</b>	<b>303,255</b>	<b>466,652</b>	<b>1,732,719</b>
	<b>Total Travel</b>	<b>18,840</b>	<b>1,315</b>	<b>4,017</b>	<b>1,347</b>	<b>360</b>	<b>7,039</b>
	<b>Total Supplies</b>	<b>50,100</b>	<b>2,233</b>	<b>6,098</b>	<b>5,510</b>	<b>5,321</b>	<b>19,162</b>
610261	<i>Prof &amp; Specialized Svcs</i>	<b>62,500</b>	<b>3,861</b>	<b>18,951</b>	<b>7,737</b>	<b>3,349</b>	<b>33,898</b>
610341	<b>CBO Contracts</b>	<b>2,118,372</b>	<b>395,932</b>	<b>222,752</b>	<b>729,983</b>	<b>595,752</b>	<b>1,944,419</b>
	Alameda Health System	785,176	139,731		510,111	200,668	850,511
	Fruitvale Optometry (Payam Zarehbin)	85,000	4,763	10,813	18,868	23,631	58,074
	La Clinica de La Raza Dental	124,536	14,693	17,331	25,103	49,635	106,762
	On-Site Dental Foundation	250,000	72,500	65,625	40,625	50,000	228,750
	ROOTS	110,813	83,110	83,110			166,220
	Tri-City Health Center (includes Van purchase June 2019)	267,847	43,636	20,873	135,275	19,658	219,442
	East Bay Community Recovery Project	25,000	37,500	25,000			62,500
	LifeLong Medical Care - East Oakland Street Health	235,000				137,728	137,728
	Tiburcio Vasquez Health Center Street Medicine	235,000				114,432	114,432
	<b>Total Contractual</b>	<b>2,180,872</b>	<b>399,794</b>	<b>241,703</b>	<b>737,720</b>	<b>599,101</b>	<b>1,978,317</b>
	<b>Total Other</b>	<b>103,300</b>	<b>45,779</b>	<b>26,713</b>	<b>59,238</b>	<b>148,241</b>	<b>279,971</b>
	<b>Total Indirect Costs</b>	<b>198,611</b>	<b>27,430</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,430</b>
<b>TOTAL BUDGET/EXPENSES</b>		<b>4,578,342</b>	<b>898,610</b>	<b>819,283</b>	<b>1,107,070</b>	<b>1,219,675</b>	<b>4,044,639</b>
456120	HRSA Base Grant (Ongoing)	3,942,892					
456120	HRSA 2018 SUD/MH, Q12018 Rollover (One-Time)	346,950					
456120	HRSA 2019 SUD/MH (Ongoing starting 9/2019)	121,500					
456120	HRSA 2019 IBHS (Ongoing starting 9/2019)	167,000					
<b>TOTAL HRSA AUTHORIZED AMOUNT (GY19)</b>		<b>4,578,342</b>					
<b>TOTAL HRSA DRAW DOWN (GY19)</b>		<b>4,578,342</b>	<b>684,613</b>	<b>1,323,225</b>	<b>1,013,875</b>	<b>1,464,779</b>	<b>4,486,492</b>
<b>TOTAL SURPLUS/DEFICIT</b>		<b>-</b>					



**FY20-21 REQUESTED APPROPRIATION**

FY20-21 HCH GRANT

FY20-21 HCH TRUST

NOTES

60000	ALL EXPENDITURES		350106-00000	350106-40362	
600000	SALARIES & EMPLOYEE BENEFITS		2,862,372	894,840	
	600001	Salaries & Wages			
	600601	Health Insurance Contribution			Cannot charge to HRSA
610000	DISCRETIONARY SERVICES & SUPPLIES				
610xxx	Discretionary Services				
	610021	Utilities			Equipment purchases (phones, tablets, accessories) require one-time PO
	610023	Utilities-Cell Phones	18,000		Monthly service charges only
	610074	Equipment Rents & Leases-Copier	15,000		Adding copier in Suite 210 (three HCH copiers total in FY20-21)
	610141	Repair & Maintenance-Equipment	20,000		Operating/maintaining three HCH vehicles in FY20-21
	610191	Transportation	3,840		Reimbursement for local mileage, parking, bridge tolls, public transit fare NOT associated with conferences or training events
	610193	Mileage	10,000		
	610201	Travel	5,000		
	610211	Training	25,800	10,600	Reimbursement for meals, lodging, conference registration, train, bus, and air fare, bridge tolls, parking, private car use in lieu of common carrier to attend conferences and conventions. <b>HCH Commission &amp; CCAB stipends charged to 610211.</b>
	610251	Security Services		3,000	
	610261	Professional & Specialized Services	75,000	50,000	Includes trainers for Street & Shelter Health Outreach Trainings
	610269	Prof-Fingerprinting Services	300		
	610311	Admin & Financial Services	190,000		Budgeted \$198,611 in FY1920. \$190K is okay per RG 2/11/20 FY 20-21 MOE Request Review (Part 1) meeting.
	610321	Temporary Services	2,000	5,000	TAP employees (no plans to hire in FY20-21)
	610341	CBO Contracts	2,364,712	1,926,211	
	610351	Memberships & Dues	4,025		Annual National HCH dues
	610441	Interdepartmental Charges	52,000	109,780	(Grant) \$50K for ACPHD CAPE Evaluation + \$2K for PHD EZ Fax   (Trust) \$109,780 to be used toward one-time office space expansion project costs for 1404 Franklin, Suite 210

FY20-21 REQUESTED APPROPRIATION			FY20-21 HCH GRANT	FY20-21 HCH TRUST	NOTES
	610461	Special Departmental Exp	423,233	575,548	[610461 used only for S&EB costs for unbudgeted positions] HCH Grant will charge MHSA/HCH Trust Clinic \$575,548 for S&EBs of several grant-funded staff who directly support clinic services
	610464	Special Departmental Exp-Incentives	48,000		Client gift cards for pharmacy/health and hygiene supplies, transportation, meals. <b>HRSA does not cover food gift cards.</b>
<b>620xxx</b>	<b>Discretionary Supplies</b>				
	620031	Food	4,600		<b>HRSA does not cover food except for HCH Commission/CCAB meetings and events.</b>
	620033	Catered Food			Catered meals and refreshments for HCH Commission/CCAB meetings & events <b>only</b> (permitted by HRSA)
	620041	Office Expense	10,000	10,000	Client hygiene kits and food for client safe inject kits
	620051	Office Expense-Supplies	11,000		General office supplies (not paper or toner), e.g., binders, filing supplies, paper clips, pens, etc.
	620054	Office Supplies-Outside Printing	15,000		Vehicle wrapping for new van, reorder outreach vests, business cards for new staff
	620141	Supplies-Medical, Dental & Lab	10,000		[HRSA grant narrative] Pharmaceuticals, supplies, consumables & other client health supplies, hygiene kits, harm reduction kits, granola bars, weather gear, caps, gloves, socks, underwear
	620196	Supplies-Water	2,500		Alhambra
	620201	Noncapitalized Fixed Assets	18,813	28,000	Ergo assessments and equipment, office furniture
	620231	Noncapitalized Assets-Office Equipment	8,000		Laptops, monitors, other equipment. Need to replace all docking stations for HCH staff.
	620271	Noncapitalized Assets-Software	5,000		Adobe Acrobat, VPN tokens
	620401	Supplies-Publications	-		
<b>630xxx</b>	<b>Non-Discretionary Services</b>				
	630021	Communications			
	630041	Transp, Motor Vehicles			GSA charges
	630051	BMD Space Rental		470,900	
	630061	Info Technology Svcs (Other)			

FY20-21 REQUESTED APPROPRIATION		FY20-21 HCH GRANT	FY20-21 HCH TRUST	NOTES
660001	Intra-Fund Transfer/Credit S&EBs	(575,548)	(1,470,388)	Credit from BH/MHSA for HCH Trust Clinic S&EBs (\$894,840) + \$575,548 S&EBs from HCH Grant
660011	Intra-Fund Transfer/Credit	(163,388)	(1,447,746)	\$163,388 credit from AC3 for AHS Medical Director (see BL & FIN REC 1/14/20). \$1,447,746 from BH/MHSA for DSS minus \$575,548 minus \$220,000 minus \$590,728 = \$1,331,863. Added \$133,348 to balance NCC.
<b>TOTAL REQUESTED APPROPRIATION</b>		<b>5,465,259</b>	<b>1,165,745</b>	

FY20-21 EXPECTED REVENUE		FY20-21 HCH GRANT	FY20-21 HCH TRUST	NOTES
45xxxx	Aid from Governmental Agencies - Federal			
	456112 MAA	(563,006)		One-time only funds used to balance budget. Total available MAA Unapplied Receipts = \$627,271.73
	456120 Federal Health Programs (HRSA)	(4,526,966)		HRSA GY20 Base Grant = \$3,983,392 + \$543,574 in expansion funding (= \$121,500 SUD/MH Award + \$167,000 IBHS Award + \$255,074 PCHP Award in March 2020)
46xxxx	Charges for Current Services			
	469990 Other Charges for Current Services (LifeLong Reimbursement)		(590,728)	LifeLong Reimbursement for contracted staff and rent
47xxxx	Other Revenue			
	479993 Tobacco Health Care Initiative	(266,700)		One-time only funds used to balance budget. Total TMSF funds available to HCH = \$226,701
<b>TOTAL EXPECTED REVENUE</b>		<b>(5,356,672)</b>	<b>(590,728)</b>	
<b>NCC</b>		<b>(108,587)</b>	<b>(575,017)</b>	
<b>APP = REV + NCC</b>		<b>-</b>	<b>-</b>	

Updated 4/9/20