

**Alameda County Health Care for the Homeless  
Commission Meeting Agenda  
Friday, April 16, 2021  
9:00am-11:00am**

**TELECONFERENCING GUIDELINES:** FOR TELECONFERENCED COMMISSION MEETINGS, MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: [www.achch.org/commission](http://www.achch.org/commission)

<b>Item</b>	<b>Presenter</b>	<b>TAB</b>	<b>Time</b>
A. CALL TO ORDER: 1. Welcome & Roll Call 2. Adopt agenda	Laura Guzmán Chair Commissioner		9:00 am 5 min
B. PUBLIC COMMENT** Persons wishing to address items on or off agenda			9:05 am 5 min
C. CLOSED SESSION 1. No Items for closed session			
D. CONSENT AGENDA 1. Review and Approve Commission Minutes of March 19, 2021 2. Review and Approve Policies and Procedures	Laura Guzmán Chair Commissioner	<b>TAB 1</b>	9:10 am 10 min
E. GUEST SPEAKER	Kerry Abbott Alameda County Office of Homeless Care and Coordination (OHCC)		9:20 am 25 min
F. ACHCH DIRECTOR'S REPORT • COVID-19 Response • ACHCH Operations	Lucy Kasdin, LCSW ACHCH Director	<b>TAB 2</b>	9:45 am 25 min
G. ACTION AGENDA 1. Relinquish the federal HRSA Hypertension Grant - \$119,527 (previously accepted by the Commission on February 19, 2021). 2. Amend contract with the New Oakland Pharmacy (\$10,000 increase using federal HRSA CARES Act funding). 3. Accept federal HRSA American Rescue Plan grant (\$2.7m over 2 years)	David Modersbach ACHCH Grants & Special Projects  Terri Moore, MBA ACHCH Contracts Manager  David Modersbach ACHCH Grants & Special Projects	<b>TAB 3</b>  <b>TAB 4</b>  <b>TAB 5</b>	10:10 am 5 min  5 min  5 min

<p>H. ACHCH Health Center</p> <ol style="list-style-type: none"> <li>1. Alameda Health System Sub recipient Report</li> <li>2. HRSA Compliance Updates, and Discussion</li> <li>3. Operational Site Visit (OSV)</li> </ol>	<p>Heather MacDonald-Fine Alameda Health System</p> <p>David Modersbach ACHCH Grants &amp; Special Projects</p>	<p><b>TAB 6</b></p>	<p>10:25 am 5 min</p> <p>10 min</p>
<p>I. REGULAR AGENDA</p> <ol style="list-style-type: none"> <li>1. Consumer/Community Advisory Board (CCAB) Report from April 9, 2021 meeting</li> <li>2. Budget/Finance and Contracts Committee Report from April 2, 2021</li> <li>3. Clinical Quality Committee Report – no report</li> <li>4. Executive Committee Report from April 5, 2021 meeting</li> </ol>	<p>Sam Weeks, DDS Commissioner</p> <p>Lois Bailey Lindsey Commissioner</p> <p>Laura Guzmán, Chair Commissioner</p>	<p><b>TAB 7</b></p> <p><b>TAB 8</b></p> <p><b>TAB 9</b></p>	<p>10:40 am 5 min</p> <p>5 min</p> <p>5 min</p>
<p>J. OTHER ITEMS</p> <ol style="list-style-type: none"> <li>1. Next Meetings: <ul style="list-style-type: none"> <li>• CCAB: Friday, May 14, 2021; 12:00pm-1:30pm</li> <li>• Commission Meeting: Friday, May 21, 2021; 9:00am-11:00am</li> </ul> </li> </ol>	<p>Laura Guzmán, Chair Commissioner</p>		<p>10:55 am 5 min</p>
<p>K. ADJOURNMENT</p>			<p>11:00am</p>

\* Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact ACHCH at least five working days before the meeting at (510) 891-8930 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The ACHCH Commission regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.achch.org/>.

**TAB 1:**  
**ACHCH Commission**  
**Meeting Minutes**  
**March 19, 2021**

**Alameda County Health Care for the Homeless  
Joint Consumer Community Advisory Board (CCAB) & Commission Meeting  
Friday, March 19, 2021; 9:00am-11:00am  
Via Zoom Conference Call  
DRAFT MINUTES**

**ACHCH Commissioners Present:**

Laura Guzmán (Chair)  
Lois Bailey Lindsey  
Lynette Lee  
Sam Weeks, DDS  
Michelle Schneidermann  
Dr. Gerard Jenkins  
Shannon Smith-Bernardin  
Ana Bagtas  
Sabrina Fuentes

**ACHCH Commissioners Absent:**

Claudia Young  
Greg Kats  
Jeannette Johnigan  
Gloria Cox-Crowell (Co-chair)

**County Staff Present:**

Lucy Kasdin LCSW, ACHCH Director  
Luella Penserga, ACHCH Deputy Director  
David Modersbach, ACHCH  
Kathy Barron, ACHCH  
Theresa Ramirez, ACHCH  
Supervisor Richard Valle (District 2)  
Dr. Kathleen Clanon, HCSA Medical Director

**Public Present:**

Heather MacDonald Fine, AHS  
Ginny DeMartini  
Gabriela Christy

Item	Discussion/ Recommendations
A. CALL TO ORDER Welcome & Introductions Adopt agenda	Meeting Chaired by Commissioner Laura Guzmán Roll Call of Commissioners Quorum achieved  ACHCH Commission review and approve Commission agenda <b>Motion to Approve:</b> L. Bailey Lindsey ; 2 <sup>nd</sup> S. Weeks <b>Motion Passed:</b> Meeting agenda adopted by Commission
B. PUBLIC COMMENT	No public comment
C. CLOSED SESSION	No closed session
D. CONSENT AGENDA	ACHCH Commission review and approve Commission Meeting Minutes – February 19, 2021 <b>Motion to Approve:</b> L. Lee; 2 <sup>nd</sup> L. Bailey Lindsey (L. Guzmán abstained) <b>Motion Passed:</b> Meeting minutes approved by Commission
E. GUEST SPEAKER	Supervisor Richard Valle, Alameda County District 2  Supervisor Valle got into politics because he wanted to impact social justice, create jobs and opportunities for people who are the most vulnerable in our communities; “Change

Item	Discussion/ Recommendations
	<p>really starts outside your front door.” He has been in the same neighborhood for 70 years.</p> <p>Initiatives that Supervisor Valle has created:  Niles Canyon Trail: working with CalTrans to build a eight mile trail on other side of alameda creek for cyclists</p> <p>Raising Leaders: created partnerships/internships with county departments where kids who drop out of school (and many are homeless) can get paid \$15-\$17/hr. Initiative funded by Supervisor Valle’s office. It was started 18 months ago and have 64 kids every cohort.</p> <p>Habitant restoration in Union City: planting trees on 200 acres.</p> <p>The health and homeless needs right now in District 2:  Supervisor Valle rides his bike along the railroad tracks from South Hayward to Fremont to visit homeless encampments. People he encounters ride bikes and use the recycle centers; 10% of recycle center customers are homeless.</p> <p>Quarry Lakes: meeting with cities to enhance quality of life for those that are living near the river.</p> <p>Newark: County is leasing/purchasing Springhill Suites and several other hotels; the County purchased two hotels in Oakland with the potential of 5 other hotels. Board of Supervisors met yesterday to discuss federal money to purchase the hotels outright which would create more living space for homeless.</p> <p>Conducting focus groups in Hayward with the Latinx homeless population to find out what their needs are and partnering with Tiburcio Vasquez and La Clinicia. Spoke with Tiburcio Vasquez’s new director last Monday and vaccines and testing are taking place at the fire house clinic in South Hayward (Tennyson and Huntwood).</p> <p>\$16M raised to build youth and family center in South Hawyard (goal is \$32M). Supervisor Valle is working with partners to provide services and building plans are being designed. This center will assist undocumented families.</p> <p>Q&amp;A:  Q: What are the biggest gaps you see in the community?  A: The misconception that homeless people are a threat to the community/neighbors. The community needs to overcome the fear of the homeless.</p> <p>We fight very hard in the south county to build housing for those that are unsheltered and people always bring up how it will disrupt their lives and businesses. We need to educate elected officials of misconceptions.</p> <p>Q: American Rescue Plan Stimulus  A: Measure W was passed and will create \$150M per year. The County has not</p>

Item	Discussion/ Recommendations
	<p>designated where that money will go; it will go on the agenda in March and will hold funds until court challenges are complete. Money will go toward homelessness (unwritten rule). Need to work with the City of Oakland because they are getting money as well (\$192M) and want to use money to backfill funding gap with balancing their budget; we'd rather see that go toward the homeless. Measure W will be an infusion of capital.</p> <p>Q:How can we as continue to make sure money is divided fairly?  A: There needs to be geographic equity in our spending. Unless you see the homeless in your city, you don't know it's there. Supervisor Valle is meeting with Supervisor Haubert to visit the homeless in Livermore and in Union city. Homeless people are hidden in their districts.</p>
<p>F. ACHCH DIRECTOR'S REPORT</p>	<p>Lucy Kasdin LCSW, ACHCH Director, presented the ACHCH Director's Report</p> <ul style="list-style-type: none"> <li>• AHS Subrecipient monitoring: next quarterly site visit is April 9, 2021 and it will cover management, administration and governance.</li> <li>• Homeless oral health under the leadership of Dr. Bahar Amanzadeh, DDS; presenting at oral health conference in April</li> <li>• Project Roomkey update</li> <li>• Vaccine update</li> </ul> <p>Dr. Kathleen Clanon</p> <ul style="list-style-type: none"> <li>• Medical Director position update <ul style="list-style-type: none"> <li>○ Nine candidates passed the minimum qualifications (MQs) and conducted County oral interviews this past week with seven of those candidates (on March 18<sup>th</sup>)</li> <li>○ We are not finding the racial equity that we need and we are at a crossroads</li> <li>○ All seven candidates interviewed will be on the County list. The next step is to reconvene and do a departmental interview with these candidates. There are not any African American or Latinx candidates in this group.</li> <li>○ It's been very difficult recruiting in part because of COVID-19 and it's a lengthy process.</li> <li>○ Should we go ahead and do the departmental interview or expand the pool?</li> </ul> </li> </ul> <p>Q: Is the lack of diversity due to the county process?  A: It's hard to recruit physicians of color (Physician III classification) who has leadership experience of leading a big unit or department. The process is slow which discourages some people. There were no black or Latinx people that inquired about the position either. Increasingly worried about not having the help but also it's a really important position to be operationalizing our values. The issue of diversity and inclusion is really important so we will have a vacant position.</p> <p>Q: In the interview, can we ask scenario questions?  A: Yes, HR encourages those questions.</p>

Item	Discussion/ Recommendations
	<p>The team is going through growth, change, and innovation and has certainly felt the lack of clinical direction and leadership.</p> <p>It is important that the candidate has work experience with people of color and unhoused people. Would have to be mandatory for the candidate.</p> <p>Dr. Clanon suggests that the department interviews with the seven candidates be conducted to see if there is anyone that fits the position.</p>
<p>G. ACHCH HEALTH CENTER &amp; ALAMEDA HEALTH SYSTEM SUBRECIPIENT REPORT</p>	<ol style="list-style-type: none"> <li>1. Heather MacDonald Fine, Alameda Health System, presented program report <ul style="list-style-type: none"> <li>• Mobile health administering Janssen (J&amp;J) vaccine three days a week</li> <li>• PDSA for quality improvement activities</li> <li>• Leadership and advocacy update</li> </ul> </li> <li>2. David Modersbach, ACHCH Grants &amp; Special Projects <ul style="list-style-type: none"> <li>• Operational Site Visit (virtual) tentatively scheduled for last week of July</li> <li>• Relinquishing grant awarded for hypertension improvement efforts</li> </ul> </li> <li>3. Theresa Ramirez, ACHCH Quality Director, presented ACHCH Quality Update <ul style="list-style-type: none"> <li>• Commission recommends moving from behavioral health process measures to outcome measures (looking at it by race/ethnicity) and getting people access to behavioral health services through street health teams.</li> <li>• We need to be flexible in where and how we collect data; environmental scans (stopped in June).</li> <li>• Five quality priorities of 2021 reviewed <ul style="list-style-type: none"> <li>○ Time frame on acquiring EPIC EHR – ACHCH working on getting more funding; hoping in next fiscal year</li> <li>○ Recommend adding timeframe for priorities</li> <li>○ Pros/cons acquiring EPIC vs module that interfaces more with outpatient contractors. Will Commissioners be involved with this process? ACHCH would like feedback from commissioners/clinical quality subcommittee.</li> </ul> </li> <li>• Lucy, Laura, Luella, Theresa will meet to discuss how Commissioners can help further with collecting data</li> </ul> </li> </ol>
<p>H. REGULAR AGENDA</p>	<ol style="list-style-type: none"> <li>1. Consumer/Community Advisory Board (CCAB) – Sam Weeks</li> <li>2. Executive Committee – Laura Guzmán</li> <li>3. Budget/Finance and Contracts Committee – No report</li> <li>4. Clinical Quality Committee – Michelle Schneidermann, MD</li> </ol>
<p>I. ACTION AGENDA</p>	<p>No action items</p>
<p>J. OTHER ITEMS</p>	<p>Other Items: Next ACHCH Commission Meeting: Friday, April 16, 2021; 9:00am-11:00am</p>
<p>K. ADJOURNMENT</p>	<p>Meeting adjourned at 11:00am MINUTES APPROVED BY UNANIMOUS VOTE OF ACHCH COMMISSION Verified by Lois Bailey Lindsey, Secretary ACHCH Commission Executive Committee _____ Date: _____</p>

**TAB 2:**  
**ACHCH Director's Report**

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April 16, 2021

TO: Alameda County Health Care for the Homeless Commission  
FROM: Lucy Kasdin, LCSW Director  
SUBJECT: Director's Report

Program activity update since the March 2021 ACHCH Commission meeting.

1. Personnel (Strategic Area: Clinical Care and Leadership and Advocacy)

The ACHCH Medical Director position closed at the end of December 2020. Nine applicants met the minimum qualifications. Interviews have been scheduled for the end of April, with Commissioners participating in the panel interviews.

We have hired a new Administrative Specialist II, the new staff will join our team Monday April 19<sup>th</sup>.

We are in the process of hiring a temporary Specialist Clerk II position using HRSA COVID-19 Expanding Capacity of Coronavirus Testing (ECT) funds, to provide administrative support to our COVID-19 efforts.

2. Subrecipient Monitoring (Strategic Area: Clinical Care)

- a. AHS continues to have one finance-related corrective action item outstanding from our 2020 monitoring visits. The corrective actions requires AHS to submit documentation showing that the Health Center program sub-award is categorized and labelled using the federal program title (Health Center Program) and agency name (Health Resources and Services Administration, U.S., Dept. of Health and Human Services).

AHS informed ACHCH that the health center subaward would be correctly labelled in the AHS finance system by the end of March 2021, and later provided an update the timeline to make the correction was delayed to June 30, 2021. On April 8, 2021 ACHCH sent a letter requesting a plan to address the outstanding items before June 30; no response has been received to date.

- b. ACHCH conducted our most recent subrecipient monitoring meeting with AHS last week, April 9, 2021. The meeting focused on *Governance, Management and Administration*. ACHCH is in the process of summarizing the monitoring meeting results.

3. Homeless Oral Health (Strategic Area: Clinical Care, Leadership)

Bahar Amanzadeh, DDS, MPH, was author of a National Health Care for the Homeless issue brief titled: [COVID-19 & the HCH Community Maintaining Access to Dental Services](#). ACHCH has remained committed to

dental access and case management services throughout the pandemic and continues to strive to support and expand dental access.

4. HCH In the News (**Strategic Area: Clinical Care, Leadership**)

- [CNN](#) and [Berkeleyside](#) published stories about LifeLong Medical Care Street Health teams efforts to vaccinate unhoused residents living in Oakland and Berkeley. The stories highlight the team's vaccination work with unhoused residents including those who are hesitant about being vaccinated.
- California Health Care Foundation highlighted the work of ACHCH Street Medicine in Alameda County: <https://www.chcf.org/blog/street-medicine-programs-improvise-meet-shifting-challenges/>
- ACHCH was featured in California State briefs spotlighting the work we have lead on Alameda County to provide the COVID-19 vaccine: [https://bcsh.ca.gov/hcfc/documents/vaccine\\_lessons.pdf](https://bcsh.ca.gov/hcfc/documents/vaccine_lessons.pdf)
- AHS Shelter Health COVID-19 services, part of our ACHCH shelter vaccination campaign, was featured in the AHS ReConnect Newsletter: [Getting to the Hearts \(and Arms\) of Homeless in Alameda County - Alameda Health System](#)
- ACHCH's [Dr. Harrison Alter](#) and our [COVID vaccination efforts](#) were featured in Berkeley's Street Spirit newspaper.

5. HRSA:

The CY2020 ACHCH Uniform Data System report was accepted by HRSA with no issues.

ACHCH staff is working to develop our budget planning for implementation of the new HRSA American Relief Plan Act (ARPA); \$2.7M in two-year funding to support ongoing health center stabilization, expansion and continued COVID focus.

ACHCH met our new HRSA Project Officer Dr. Suzette Brann, PhD, JD, MPH, she is replacing our former Project Officer who has been reassigned. Dr. Brann will work in the short term to help guide ACHCH to prepare for our July 21-23 (confirmed) HRSA Operational Site Visit.

6. Project Roomkey (Strategic Area: Clinical Care, Leadership)

Updates as of 4/4/12:

Alameda County HCSA partnered with our community to shelter over 1,500 people through Project Roomkey Safer Ground temporary shelters during the COVID-19 public health emergency.

The Project Roomkey Safer Ground Hotels are scheduled to close on the following timeline:

- June 30, 2021: Springhill Suites and Berkeley Rodeway Inn
- July 31, 2021: Residence Inn
- September 30, 2021: Radisson Oakland

Our shared goal has been to move people from Project Roomkey into permanent housing. **To date, more than 470 guests have moved to housing.**

Operation Comfort (isolation/quarantine) will continue until the end of 2021. As the need for this intervention has decreased in our community, the program is in the process of moving to a smaller hotel site and will utilize the current site as an additional Safer Ground site.

7. COVID-19 Program Highlight (Strategic Area: Clinical Care)

Updates as of 4/12/21:

**Vaccine Efforts:** ACHCH is supporting vaccination efforts in both shelters and unsheltered settings.

Shelters:

ACHCH continues to provide COVID-19 vaccinations in three manners in sheltered setting: ACHCH Shelter Health vaccination team; AHS Shelter Health Mobile vaccination team; and collaborations with pharmacy partners, supported by ACHCH staff.

ACHCH has also set up regular, community-based Community Care vaccination sites in high-need areas to draw in local unhoused residents to provide vaccination on an ongoing basis.

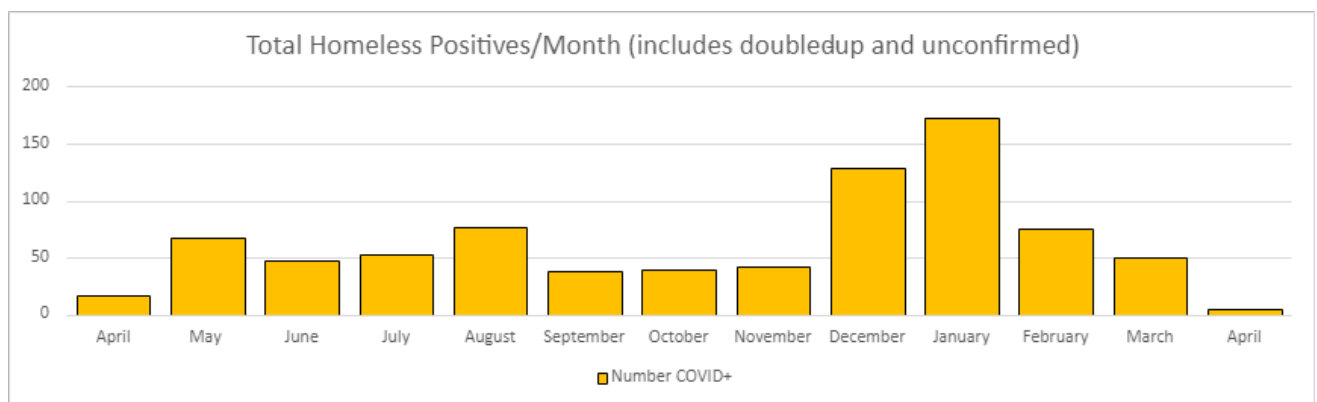
Streets: Street Health teams are now providing field-based vaccines in all 14 zones across the county.

Detail- Comfort Shelter Street Community Care	Count of Detail- Comfort Shelter Street Community Care
Safer Ground - Roomkey	21
Shelter	41
Street	23
<b>Grand Total</b>	<b>85</b>

ACHCH COVID VACCINATION			
Date	(All)		
Vaccine Type	(All)		
Testing Provider	Sum of Number of first Vaccines placed	Sum of Number of 2nd Vaccine?	Sum of Number of Contingency doses
ACHCH Vaccine	552	129	59
ROOTS	58	51	
Pharmacy	333	66	40
AHS Mobile He	218	0	18
City of Berkele	87		2
Roomkey Nurs	544	664	9
ACHCH StreetH	35		3
Lifelong Street	200	10	
<b>Total</b>	<b>2027</b>	<b>920</b>	<b>131</b>

ACHCH COVID VACCINATION BY CITY		
City	Sum of Number of first Vaccines placed	Sum of Number of 2nd Vaccine?
Alameda	30	52
Berkeley	131	
Castro Valley	55	1
Fremont	78	29
Hayward	150	20
Livermore	143	78
Newark	26	45
Oakland	1368	689
San Leandro	18	5
Union City	27	1
<b>Grand Total</b>	<b>2026</b>	<b>920</b>

**Rapid Response:** ACHCH continues to lead rapid responses to shelter and street COVID-19 outbreaks. As of 4/12/21 ACHCH has led 203 Rapid Responses to shelter and street outbreaks (142 shelter and 61 street).



**Testing:** ACHCH continues to provide COVID-19 Testing, in three manners: ACHCH COVID-19 Testing Team (temporary, HRSA-ECT-funded nurse and outreach staff), Collaborative ACMRC testing team; and ACHCH StreetHealth Team testing. ACHCH also counts on collaboration with other partners including ROOTS for follow up testing.

Date	(All)	APRIL 2020 to PRESENT		
COVID TESTING in Shelter and Street Settings : ACHCH, ACMRC, Partners				
Row Labels	Count of Site of Testing	Sum of Number Tests Given	Sum of Number of Positive	Pos Rate
Comfort - Room	79	405	64	15.8%
Community Ca	28	379	10	2.6%
Safer Ground -	111	2006	27	1.3%
shelter	151	4127	68	1.6%
street	50	483	19	3.9%
<b>Grand Total</b>	<b>419</b>	<b>7400</b>	<b>188</b>	<b>2.5%</b>
			<b>Excluding Comfort</b>	<b>1.8%</b>

Sincerely,



Lucy Kasdin, LCSW  
 Director  
 Alameda County Health Care for the Homeless  
 Lucy.kasdin@acgov.org  
 510-891-8903

**TAB 3:**

**ACHCH Action Agenda – Relinquish of  
Federal HRSA Hypertension Grant**

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DATE: April 16, 2021

TO: Alameda County Health Care for the Homeless Commission

FROM: Staff, Alameda County Health Care for the Homeless

SUBJECT: REQUEST FOR THE ACHCH COMMISSION TO TAKE ACTION: Relinquish grant award and Accept grant award from U.S. Department of Health and Human Services for Alameda County Health Care for the Homeless (ACHCH)

**Background:**

The ACHCH Commission as the ACHCH health center governing board is required to review and approve applications related to ACHCH's Health Center Scope of Project, including contracts, grants and designation applications and other HRSA requests regarding scope of project. The Bureau of Primary Care (BPHC), Health Resources Services Administration (HRSA) is under the U.S. Dept. of Health and Human Services and administers the federal health center program.

**Request:**

ACHCH staff requests approval to relinquish a National Hypertension Control Initiative (NHCI) grant award from the Health Resources and Services Administration (HRSA) that was previously accepted by the Commission on February 19, 2021:

1. Authorize ACHCH to relinquish payment for Grant Award No. H80CS00047-20-02 from the U.S. Department of Health and Human Services Health Resources and Services Administration in the amount of \$119,527

**Discussion:**

ACHCH staff request that the ACHCH Commission approve relinquishing the grant award in the full amount of \$119,527. This decision is justified based on staff discussion regarding current capacity to meet the core requirement of NHCI-HC funding to reach most health center patients with hypertension including access to self-measured blood pressure (SMBP) devices. The ACHCH Health Center serves a population of people experiencing homelessness and is not able to ensure that we have the health center capacity to support electronic/Bluetooth-based hypertension monitoring to a patient population that is highly transient and served in a variety of portable and clinical settings. ACHCH staff desires to build clinical and administrative capacity to support hypertension quality improvement, including potential to carry out a pilot SMBP device program with a smaller amount of health center patients, but is unable to implement SMBP intervention with a majority of homeless health center hypertension patients.

**TAB 4:**

**ACHCH Action Agenda – Approval of  
Amended Contract with New Oakland  
Pharmacy**

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DATE: April 16, 2021

TO: Alameda County Health Care for the Homeless Commission

FROM: Staff, Alameda County Health Care for the Homeless

SUBJECT: REQUEST FOR THE ACHCH COMMISSION TO TAKE ACTION Approve the First Amendment to the Standard Services Agreement contract with Oakland Pharmacy Inc.

**Background:**

The ACHCH Commission as the ACHCH health center governing board is required to review and approve applications related to ACHCH's Health Center Scope of Project, including contracts, grants and designation applications and other HRSA requests regarding scope of project. The Bureau of Primary Care (BPHC), Health Resources Services Administration (HRSA) is under the U.S. Dept. of Health and Human Services and administers the federal health center program.

**Request:**

ACHCH staff requests approval to amend the following existing ACHCH contract to continue to provide pharmacy medication and supplies for Alameda County Health Care for the Homeless (ACHCH):

**Oakland Pharmacy Inc.** extending the period of 7/1/21 – 6/30/21 by 12 months to 6/30/22 and increasing the not-to-exceed amount from \$25,000 to \$75,000 (\$50,000 increase).

**Discussion:**

The requested amendment if approved would extend the existing ACHCH contract that was previously approved by the ACHCH Commission:

Oakland Pharmacy Inc. provides pharmacy medications and supplies to ACHCH. ACHCH request your Board to allow the contracted vendor to continue to provide stock medication based on the ACHCH formulary and a pre-packaged medication inventory to support Street Health service delivery model. Contractor would further provide medical supplies, including wound care, hygiene items, and first aid kits to improve the health of unsheltered homeless in Alameda County.

The recommended amendment is supported by: ACHCH's federal Health Resources and Services Administration (HRSA) health center grant.

## FIRST AMENDMENT TO AGREEMENT

This First Amendment to Agreement (“First Amendment”) is made by the County of Alameda (“County”) and Oakland Pharmacy Inc., (“Contractor”) with respect to that certain agreement entered by them on July 1, 2020 (referred to herein as the “Agreement”) pursuant to which Contractor provides Pharmacy Medication and Supplies services to County.

For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Contractor agree to amend the Agreement in the following respects:

1. Except as otherwise stated in this First Amendment, the terms and provisions of this First Amendment will be effective as of the date this First Amendment is executed by the County.
2. The term of the Agreement is currently scheduled to expire on June 30, 2021. As of the date this First Amendment is executed by the County, the term of the First Amendment is extended through June 30, 2022.
3. In consideration for Contractor’s additional services, the County shall pay Contractor an additional amount not to exceed fifty thousand dollars (\$50,000), of which \$15,000 budgeted for April 1, 2021 – June 30, 2021 and \$35,000 budgeted for July 1, 2021 – June 30, 2022. As a result of these additional services the not to exceed amount has increased from twenty-five thousand dollars (\$25,000) to seventy-five thousand dollars (\$75,000) over the term of the Agreement and any amendments.
4. Item 20 of the Standard Services Agreement has been amended as follows:

Contract Term extended from July 1, 2020 – June 30, 2021 to June 30, 2022.

Increase contract amount by \$50,000 (\$15,000 in FY 2020-2021) (\$35,000 in FY).

5. The attached Exhibit B-1, Payment Terms, amends and replaces the original Exhibit B.
  
6. DEBARMENT AND SUSPENSION CERTIFICATION:
  - a. By signing this First Amendment and Exhibit D-1, Debarment and Suspension Certification, which is attached and incorporated into this Agreement by this reference, Contractor/Grantee agrees to comply with applicable federal suspension and debarment regulations, including but not limited to 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.
  
  - b. By signing this agreement, Contractor certifies to the best of its knowledge and belief, that it and its principals:
    - (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
  
    - (2) Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.
  
7. Except as expressly modified by this First Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

**IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Agreement as of the date executed by the County.**

COUNTY OF ALAMEDA

OAKLAND PHARMACY INC.

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_  
(Printed)

Name: \_\_\_\_\_  
(Printed)

Title: President of the Board of Supervisors

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:  
Donna R. Ziegler, County Counsel

By: \_\_\_\_\_  
K. Joon Oh, Deputy County Counsel

By signing above, signatory warrants and represents that he/she executed this First Amendment in his/her authorized capacity and that by his/her signature on this First Amendment, he/she or the entity upon behalf of which he/she acted, executed this First Amendment

**EXHIBIT B-1**

**PAYMENT TERMS**

1. Terms and Conditions of Payment

**a. Reimbursement**

- i. The total amount of reimbursement under the terms of this Agreement shall not exceed \$75,000 (\$25,000 from July 1, 2020 through March 31, 2021; \$15,000 from April 1, 2021 through June 30, 2021; and \$35,000 from July 1, 2021 through June 30, 2022). Funds shall be used solely for pharmacy medication and supplies.
- ii. Contractor shall invoice the County monthly for actual expenses incurred. A summary of pharmacy medication and supplies will be complete during the invoice period must be included with each invoice.
- iii. The final invoice shall be for an amount not to exceed the remaining balance of the contract. **The final invoice must be received no later than July 15, 2022.**
- iv. County shall use best efforts to process invoices submitted for reimbursement by contractor within forty-five days of receipt, review, and approval of invoice and any other back up documentation as request.

2. **Invoicing Procedures**

Invoices must include the PO number, service period, remittance address, and original signature, and shall be sent/emailed to:

ATTN: Alameda County Health Care for the Homeless  
C/O: Terri Moore, Contracts Manager  
Alameda County Health Care Services Agency  
1404 Franklin Street, Suite 200  
Oakland, CA 94612  
[Terri.Moore@acgov.org](mailto:Terri.Moore@acgov.org)

*\*County is not obligated to pay actual expenses exceeding the amounts set forth in the Payment Terms, unless prior written approval for those expenses have been obtained and appropriate budget adjustments and contract amendment have been made so that the total budget amount is not exceeded.*

**EXHIBIT D-1**

**COUNTY OF ALAMEDA**  
**DEBARMENT AND SUSPENSION CERTIFICATION**

The contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principals, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessary result in denial of award, but will be considered in determining contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

**Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Standard Services Agreement. Signing this Standard Services Agreement on the signature portion thereof shall also constitute signature of this Certification.**

CONTRACTOR: Oakland Pharmacy Inc.

PRINCIPAL: Jennifer Tam TITLE: CEO, PharmD

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**TAB 5:**

**ACHCH Action Agenda – Accept Federal  
HRSA American Rescue Plan Grant**

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DATE: April 16, 2021

TO: Alameda County Health Care for the Homeless Commission

FROM: Staff, Alameda County Health Care for the Homeless

SUBJECT: REQUEST FOR THE ACHCH COMMISSION TO TAKE ACTION: Accept American Rescue Plan grant award from U.S. Department of Health and Human Services for Alameda County Health Care for the Homeless (ACHCH)

**Background:**

The ACHCH Commission as the ACHCH health center governing board is required to review and approve applications related to ACHCH's Health Center Scope of Project, including contracts, grants and designation applications and other HRSA requests regarding scope of project. The Bureau of Primary Care (BPHC), Health Resources Services Administration (HRSA) is under the U.S. Dept. of Health and Human Services and administers the federal health center program.

**Request:**

ACHCH staff requests approval to accept the American Rescue Plan grant award from the Health Resources and Services Administration (HRSA):

1. Accept Grant Award No. 1 H8FCS40960-01-00 from the U.S. Department of Health and Human Services Health Resources and Services Administration in the amount of \$2,742,375

**Discussion:**

On April 1, HRSA awarded more than \$6 billion from the American Rescue Plan into Community Health Centers nationwide. Health centers will be able to use the funds to support and expand COVID-19 vaccination, testing, and treatment for vulnerable populations; deliver needed preventive and primary health care services to those at higher risk for COVID-19; and expand health centers' operational capacity during the pandemic and beyond, including modifying and improving physical infrastructure and adding mobile units. This investment will help increase access to vaccinations among hard-hit populations, as well as confidence in the vaccine by empowering local, trusted health professionals in their efforts to expand vaccinations.

ACHCH requests your Board to accept the American Rescue Plan Act Award from HRSA to the ACHCH Health Center. The total award for the period 4/1/21 through 3/31/22 is \$2,742,375. Acceptance of this award will allow ACHCH to continue to support and expand operational capacity to conduct COVID-19 vaccination and testing at sites throughout Alameda County, including homeless shelters and encampments, as well as support continued access to preventive and primary care services for people experiencing homelessness.

**TAB 6:**

**Alameda Health System  
Sub-recipient Report**

April 9, 2021

**TO:** Alameda Health System (AHS) Co-Applicant Board  
Alameda County Healthcare for the Homeless Commission

**FROM:** Heather MacDonald Fine MHA, Practice Manager

**SUBJECT:** Program Report

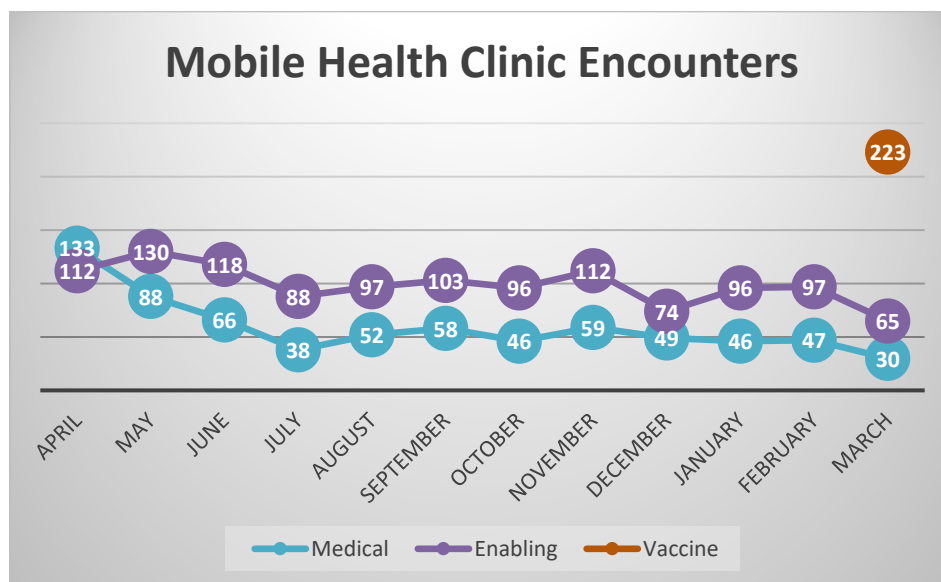
Program Activity update:

**1. Health Center Compliance**

- a. The 4<sup>th</sup> compliance monitoring visit with Alameda County Health Care for the Homeless Program focusing on Management, Administration and Governance took place on 4/9/2021. The results of the monitoring visit are currently pending.

**2. Mobile Health**

- a. Transitioning Mobile Health schedule for March and April to support COVID vaccination efforts at shelters and drop-in centers for people experiencing homelessness and their staff.
- b. Mobile Health Clinic completed 30 clinical patient encounters for March.
- c. Mobile Health Clinic completed 65 enabling patient encounters for March.
- d. Mobile Health Clinic provided 78 Moderna (first dose) and 145 Janssen (single dose) vaccines to 223 patients. 67 Moderna 2<sup>nd</sup> dose administration took place the first week of April. Tracking of the last 11 patients who need 2<sup>nd</sup> dose has been assigned to partner organizations.



### **3. Quality**

- a. The Mobile Health Clinic is conducting quality improvement activities via the Plan Do Study Act (“PDSA”) model. The second PDSA cycle continues to evolve as it studies engagement of patients at Safer Ground sites with AHS medical homes. The interventions to support attendance to primary care appointments are likely to evolve based on that study.

### **4. Leadership and Advocacy**

- a. Homeless Health Center leadership is actively involved in local and community-based strategy and information sessions. The team continues to participate in the Health Care for the Homeless Commission meetings monthly, the AHS Health Equity, Diversity and Inclusion Task Force, the Ambulatory Leadership Team, and the COVID vaccine task force. The Homeless Health Center leadership has delegated the weekly shelter provider collaborative calls facilitated by the ACHCH Program to a Mobile Health Specialist. Dr. Francis is also providing support for clinical oversight of COVID hotel programs since the Interim Medical Director of Alameda County Health Care for the Homeless, Dr. Harrison Alter, retired in early January. Activities includes regular meetings with the hotel Co-Medical Directors, review of policies, and participation in outbreak response planning and will continue until a permanent Medical Director is hired for ACHCH. Heather MacDonald Fine has been providing support to the COVID vaccination efforts for both employees (January) and patients (February onward).
- b. Mobile Health Clinic leadership is engaging in program redesign sessions.
- c. Under the direction of Dr. Mini Swift, Vice President of Population Health and COVID-19 Vaccine Team Coordinator for AHS, medical staff, staff and volunteers came together in just six days to organize and administer COVID-19 vaccines at Beebe Memorial Cathedral. The event was made possible by the participation of over 30 AHS department leaders, and over 40 staff and volunteers from Beebe Memorial Cathedral and AHS. Heather MacDonald Fine and Damon Francis were among members of the leadership and implantation team for this event, which successfully vaccinated 1,155 members of the community on April 2-3, 2021. See interview with interim CEO James Jackson with KRON-TV [here](#).

**TAB 7:**

**ACHCH Consumer & Community  
Advisory Board (CCAB) Report  
April 9, 2021**



**ALAMEDA COUNTY HEALTH CARE FOR THE HOMELESS  
CONSUMER/COMMUNITY ADVISORY BOARD**

1404 Franklin Street, Suite 200  
Oakland, CA 94612  
TEL (510) 891-8950  
FAX (510) 832-2139  
[www.achch.org](http://www.achch.org)

**Alameda County Health Care for the Homeless Commission  
Consumer/Community Advisory Board (HCH CCAB) Report**

Commissioner liaison to the full Commission: Sam Weeks DDS	
<b>Last meeting date:</b> 3/12/2021	<b>Current meeting date:</b> 4/9/2021
<b>Commissioners/CCAB members in attendance:</b> Jeannette Johnigan, April Anthony, Sabrina Fuentes, Brenda Whitfield, Bennie Whitfield, Guitar Whitfield, Mark Smith, Sam Weeks, Denise Norman	
<b>ACHCH staff or Members of Public in attendance:</b> David Modersbach	
Absent:	

1. Items discussed:
  - a. ACHCH HRSA American Rescue Program funding discussion
  - b. Reports from Commission, AHS CAB representatives
  - c. ACHCH Needs Assessment / Patient Survey
  - d. Possibility of In-Person CCAB meetings
  - e.
  
2. Informational item(s) to report to the full Commission: N/A
  
3. Action(s) recommended by the Committee for discussion/action by the full Commission at the next meeting:
  - Jeannette will give short presentation around need for social and emotional supports to persons experiencing homelessness returning to permanent housing.

**TAB 8:**

**ACHCH Budget, Finance and Contracts  
Committee Report  
April 2, 2021**

**Alameda County Health Care for the Homeless Commission  
Committee Report**

**Committee:**

- Executive:** Oversees Commission structure organized and moving; provides strategic guidance to staff. Meets monthly.
- Clinical Quality:** Recommends clinical measures to the full Commission; informs medical, dental, mental health, SUD programming. Meets quarterly.
- Budget and Finance:** Monitors HRSA grant budget vs actuals; recommends budgetary actions to the full Commission. Meets quarterly.

Commissioner liaison to the full Commission: Lois Bailey Lindsey	
Last meeting date: January 29, 2021	Current meeting date: April 2, 2021
Commissioners in attendance: Gregory Kats, Ana Bagtas, Lois Bailey Lindsey	
ACHCH staff in attendance: David Modersbach and Janice Edwards (ACHCH), Alex Martin (ACHCSA)	
Absent: None	

1. Items discussed:

- a. Review and approve January 29, 2021 meeting minutes
- b. FY 2021-2022 Budget Process and ACHCH Maintenance of Effort (MOE) Budget Request Update
- c. GY 2020 HRSA Base Grant Spend Down – Final Report
- d. GY 2021 HRSA Base Grant Spend Down
- e. HRSA COVID Funding Update
- f. ACHCH Contracts Dashboard Review and Feedback
- g. GY 2020 Uniform Data System (UDS) Report Update
- h. Future Agenda Items and Next Meeting
  - Next Finance and Contracts Sub-Committee Meeting: July 2, 2021 (consider rescheduling)

- Schedule special meeting during first or second week of June to review and approve finance policies and procedures prior to HRSA Operational Site Visit (OSV), including:
  - Sliding Fee Discount Program (SFDP)
  - Billing and Collections (policy for waiving or reducing patient fees and if applicable, refusal to pay)
  - Financial Management and Accounting Systems

2. Informational item(s) to report to the full Commission:

- a. January 29, 2021 meeting minutes were reviewed and approved.
- b. Staff presented an update on the FY 2021-2022 Budget Process and ACHCH Maintenance of Effort (MOE) Budget Request. Staff plans to begin the Grant Year (GY) 2022 HRSA Noncompeting Continuation (NCC) grant submission in June/July and will submit ACHCH's request to HRSA in August. HRSA approval of ACHCH's proposed program budget is expected by late fall with authorization of funds by December 31, 2021 for the start of the new grant year on January 1, 2022.

ACHCH HRSA budget planning overlaps with the Alameda County Maintenance of Effort (MOE) Budget Request process which began in December 2020 and will conclude in June 2021 when the Alameda County Board of Supervisors approves the Final Approved, or Adopted, County Budget for Fiscal Year (FY) 2021-2022. ACHCH total program costs for FY 2021-2022 are budgeted at \$11.87M with Salaries and Employee Benefits (S&EBs) at \$6M and CBO Contracts at \$4.3M. ACHCH has budgeted \$4.76M in Intra-Fund Transfer (IFT) credits from other County programs which reduced our FY 2021-2022 appropriation request to \$7.11M. ACHCH has budgeted \$6M in revenue (\$4.9M from HRSA) and \$1.11M of Net County Cost (NCC), i.e., support from the County General Fund, to meet the \$7.11M appropriation request.

- c. Staff presented the GY 2020 HRSA Base Grant Spend Down Final Report. HRSA authorized \$4,413,716 in base grant funding for GY 2020. ACHCH fully utilized all available funds during the grant year and no funds remained at year end to roll over into GY 2021. Of the \$4,413,716 of base grant funds that were drawn down in GY 2020, ACHCH used \$2.35M for S&EBs, \$1.93M for Contracts and \$130,000 for other program expenses.
- d. Staff presented the GY 2021 HRSA Base Grant Spend Down Report. HRSA authorized \$4,319,466 in base grant funding for GY 2021. As of March 2021, ACHCH has drawn down \$714,577 in GY 2021 base grant funds (\$207,107 for S&EBs, \$455,851 for Contracts and \$51,619 for other program expenses) with a remaining balance of \$3,604,889 (83.5% of award) for use by December 31, 2021.

- e. Staff presented a HRSA COVID Funding Update. ACHCH received \$1,127,870 in one-time funding from HRSA and small donors in GY 2020/FY 2021-2022 for COVID response work. The HRSA COVID grant for \$63,641 which ended on 3/14/21 was fully expended on supplies and staff overtime; there was a small balance of \$231 that was ineligible for extension/rollover. ACHCH is on track to fully spend down the HRSA COVID CARES grant for \$750,995 by 7/31/21. As of March 2021, \$44,783 remained to be drawn down. Spend down of the HRSA COVID grant for \$260,734 has been slow (\$21,833 drawn down as of March 2021). Staff received a grant extension to use the remaining funds (\$238,901) by 12/31/21. Funds will be used to hire temporary staff to support COVID testing and vaccinations.
  - f. Staff reviewed the ACHCH Contracts Dashboard.
  - g. Staff presented key findings from the GY 2020 Uniform Data System (UDS) Report.
  - h. There was preliminary discussion regarding the three-day HRSA Operational Site Visit (OSV) tentatively planned for July 21-23, 2021. Commissioners agreed to review finance policies and procedures prior to a special Budget and Finance Committee meeting that will be scheduled during the first or second week of June.
  - i. Commissioners agreed to reschedule the next Budget and Finance Committee Meeting (currently scheduled for Friday, July 2, 2021) due to the Independence Day holiday.
3. Action(s) recommended by the Committee for discussion/action by the full Commission at the next meeting:
- a. None

**TAB 9:**  
**ACHCH Executive Committee Report**  
**April 5, 2021**

**Alameda County Health Care for the Homeless Commission  
Committee Report**

**Committee:**

- Executive:** Oversees Commission structure organized and moving; provides strategic guidance to staff. Meets monthly.
- Clinical Quality:** Recommends clinical measures to the full Commission; informs medical, dental, mental health, SUD programming. Meets quarterly.
- Budget and Finance:** Monitors HRSA grant budget vs actuals; recommends budgetary actions to the full Commission. Meets quarterly.

<b>Commissioner liaison to the full Commission:</b> Laura Guzman	
<b>Last meeting date:</b> March 8, 2021	<b>Current meeting date:</b> April 5, 2021
<b>Commissioners in attendance:</b> Sam Weeks, Gloria Crowell, Laura Guzman	
<b>CCAB Members in attendance:</b> No members in attendance	
<b>ACHCH staff in attendance:</b> Luella Penserga, David Modersbach	
<b>Absent:</b> Commissioners Lois Bailey Lindsey; ACHCH staff Lucy Kasdin, Kathy Barron	

1. Items discussed:
  - a. Review/Approve Agenda for Next Commission Meeting
    - i. Guest speaker – Kerry Abbott, OHCC. Suggested items – County plan for housing in next 6-9 months, status of Measure W, future of OHCC-ACHCH-AC3.
    - ii. Change sequence of items – move action items earlier in agenda
    - iii. Add P&Ps to the consent calendar - get these out to Commissioners for review prior
  - b. Director Hot Topics
    - i. Discuss previous meeting with Sup. Valle; invitation extended to Sup. Miley. Suggested future topic – expanding vaccine efforts in encampments.
    - ii. As the Commission brings Supervisors to meetings and builds relationships with the BOS, it is critical we share our key role as federally-mandated, community oversight to the HCH program.
  - c. Board Recruitment
  - d. Additional Items
    - i. Schedule special ad-hoc meeting to discuss ACHCH Quality work - Thursday, April 15<sup>th</sup>; 12pm-1pm
2. Informational item(s) to report to the full Commission:

No additional items to report to the full Commission.

3. Action(s) recommended by the Committee for discussion/action by the full Commission at the next meeting (approval pending review of final materials and information):
  - a. Consent items – ACHCH policies and procedures.
  - b. Action items –
    - i. Relinquish HRSA hypertension grant
    - ii. Augment New Oakland Pharmacy contract
    - iii. Accept HRSA American Rescue Plan Act grant. We'll discuss and accept the grant; and will discuss budget plans for grant, and formally approve those plans May 21 meeting.