

**Alameda County Health Care for the Homeless Commission  
Committee Report**

**Committee:**

- Executive:** Oversees Commission structure organized and moving; provides strategic guidance to staff. Meets monthly.
- Clinical Quality:** Recommends clinical measures to the full Commission; informs medical, dental, mental health, SUD programming. Meets quarterly.
- Budget and Finance:** Monitors HRSA grant budget vs actuals; recommends budgetary actions to the full Commission. Meets quarterly (Jan, April, July, Oct).

Commissioner liaison to the full Commission: Laura Guzman	
Last meeting date: May 11, 2020	Current meeting date: June 8, 2020
Commissioner's in attendance: Lois Bailey Lindsey, Laura Guzman	
ACHCH staff in attendance: Lucy Kasdin, Luella Penserga, Kathy Barron	
Absent: Gloria Cox-Crowell, Sam Weeks	

1. Items discussed:

A. Review/Approve Agenda for Next Commission Meeting

- i. Kerry Abbott presenting at next Commission meeting re: role of her position and the role of her department, work that has been done so far, hiring practices.
- ii. Changes to Commission meeting agenda:
  - David Modersbach to present prior to Director's Report: 10 minutes
  - Kerry Abbott will speak first for Director's Report item: 40 minutes
  - Lucy Kasdin to present updates to Director's Report: 20 minutes
  - Information on contracts (re: data) to be added to Director's Report
  - Testing capacity/Latinx community added to Director's Report
  - Move Action Agenda before Regular Agenda
  - Sam Weeks to present CCAB report first on Regular Agenda

B. Board Recruitment

- i. Luella Penserga and Lois Bailey Lindsey to review bylaws regarding out of county applicants
- ii. Prioritize discussion for next Executive Committee meeting in July
- iii. How do we bring in people with lived experience; CCAB?

C. Review Committee Work

- i. Changes to Committee:
  - Street Health Committee no longer listed because not active
  - Added Dr. Harrison Alter to the Clinical Quality Committee ACHCH Staff
  - Code of Conduct for Commissioners – Luella will pull a sample for EC to review. Code of conduct helps EC set the general tone, i.e., encouraging Commissioners to consider the entire HCH program vs a specific interest.
  - Retreat next step: since the Commission cannot meet in-person or for 4 hours, cover retreat topics at upcoming Commission meetings.
  - Joint CCAB/Commission meeting – due to meet in July or August.

2. Informational item(s) to report to the full Commission:

- a. Board recruitment: ask if Commissioners have candidates.
- b. Announce that EC is examining how to revise bylaws regarding board recruitment of candidates who are qualified but live outside of Alameda County.

3. Action(s) recommended by the Committee for discussion/action by the full Commission at the next meeting:

- a. Retreat to be held on a teleconference platform?