

**Alameda County Health Care for the Homeless Commission Meeting
Friday, August 9, 2019 9:00-11:00am**

APPROVED MINUTES

HCH Commissioners Present

Lynette Lee (Vice Chair)
Lois Bailey Lindsey
Julie Lo
Denise Norman
Ana Bagtas
Michelle Schneidermann
Shannon Smith-Bernardin
Samuel Weeks, DDS
Laura Guzman, JD
Gloria Cox-Crowell
Absent:
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Fr. Rigo Caloca Rivas
Claudia Young

HCH CCAB Members

Present:
Sabrina Fuentes
Denise Norman
Jeannette Johnigan
Mark Smith
April Anthony
Sam Weeks
Absent:
Bennie Whitfield
Brenda Whitfield
Guitar Whitfield

County Staff/Partners Present:

David Modersbach
Jeffrey Seal, MD
Heather MacDonald Fine AHS
Maria Leon, Intern, AHS
Theresa Ramirez, ACHCH
Janice Edwards, ACHCH
Luella Penserga, Consultant, ACHCH
Kathy Barron, ACHCH

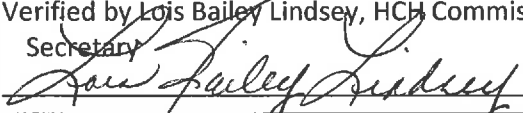
Public:
Will Keola-Thomas RN

Item	Discussion/ Recommendations	Action
A. CALL TO ORDER 2. Welcome & Introductions 3. Adopt agenda	Meeting Chaired by Vice-Chair Lynette Lee Adopt agenda – Agenda adopted by Commission	Motion: L.Guzman Second: J.Lo Yea: unanimous
B. CLOSED SESSION	No Closed Session	
C. PUBLIC COMMENT**	No public comment	
D. CONSENT AGENDA	Review and Approve Minutes of 7/19/19 HCH Commission meeting and 7/12/19 HCH CCAB meeting (HCH CCAB minute review passed onto 9/13/19 meeting). HCH Commission 7/19/19 minutes approved unanimously.	Motion: J.Lo; second, L.Guzman Yea: unanimous
E. HCH DIRECTOR REPORT	Jeffrey Seal MD ACHCH Medical Director presented the Director’s Report (attached). Highlights that were discussed: 1. Strategic Plan – Quarter 1 and Quarter 2 dashboard discussion. Alameda County Health Care for the Homeless (HCH) is serving more people overall than last year. Demographics remain consistent. Notes on the decreases: <ul style="list-style-type: none"> • Street medicine contracts ended effected June 30. There was an 	

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	<p>observed decrease in numbers of people served, as new teams are rolled out.</p> <ul style="list-style-type: none"> • HCH is rolling out geographically-defined teams across the County with new contracts beginning in the current fiscal year. As teams ramp up, the aim is to increase the numbers of people served to 340+ people served per team. Additionally, teams are expected to provide more visits/services per person. • HCH and its federal grant subrecipient, Alameda Health System (AHS), are finalizing transition of the mobile health van to AHS operations. The focus of the mobile health van will be to provide health care to residents of homeless shelters (shelter health). • It was noted that the annual cost breakdown \$1,600 per person, due to many visits/services provided over the year. Lucy Kasdin will ask David Modersbach to add the number of visits to the dashboards. <p>2. HCH personnel. Janice Edwards joined HCH as the Finance staff. Alex Martin from HCSA has been filling in up to now. Administrative assistant vacancy – HCH made an offer to a candidate. Jeffrey discussed the challenges that the HCH program confronts in moving hiring through the county HR and Civil Service processes, delays and bottlenecks at a variety of different levels for different positions. Commissioners and CCAB members discussed where and if they could serve to put pressure to move hiring forward. The homeless crisis is an opportunity for the BOS to demand quick action to speed up approval process between CAO’s office and HCSA. The consensus of the HCH Commission is that they would support the HCH program if they presented specific asks of the BOS/HR/CAO’s office</p> <p>3. Street Health Program. ACHCH has initiated the Street Health Learning Community, including Lifelong, Tiburcio, Tri-City, HCH and other participants, monthly trainings. Changes to Street Health model: In BOS meeting, a decision was made by BOS to add medical provider (MD, Mid-Level) 0.30FTE to each Street Health contract and expand the model to include medical care beyond nursing services. ACHCH staff must amend contracts, and add non-federal funding (as of yet unidentified, but it will not be HRSA grant funds) to pay for new staffing. HCH Commissioners questioned the authority behind this decision, as the HCH Commission has the authority to determine operations including sites and hours, and this decision was made without consultation of the HCH Commission, even if funding is non-federal. Conclusion is that the HCH Commission must continue to make inroads to the Board of Supervisors, and do education, both publicly and privately. HCH Commissioners will continue to closely watch the East Oakland street health providers, including ROOTS, Lifelong.</p>	

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	<p>4. Operational site visit. With HRSA approval of ACHCH governance structure, ACHCH now has no outstanding HRSA conditions. The HRSA 2020-2022 SAC will be submitted without Conditions.</p> <p>5. Quality Program</p> <ul style="list-style-type: none"> • Results-Based Accountability is being used to monitor all contracts. • Consumer Advisory Board (CAB) developed a tool to track patient experience. • Commissioner Bagtas asked about Commissioners attendance at monitoring meetings. Staff responded that Commissioners are welcome and that staff will share the calendar with Commissioners. • ACHCH is developing a Street Health manual; the learning community begins next week on July 24. <p>6. Program Highlight. ACHCH’s Street Health work on treating opiate addiction was recently published in an article in Psychiatry Online.</p> <p>7. Needs Assessment</p> <ul style="list-style-type: none"> • Dr. Amanzadeh, consultant with HCH, has completed the ACHCH Oral Health Needs Assessment, including documenting best practices for dental case management. • HCH is conducting a Shelter health needs assessment to drive Shelter Health operations. • HCH is working with CAPE and Family Health Services (Public Health Department) in conducting an assessment of the needs of families including pregnant women and children. <p>8. Medical Respite</p> <ul style="list-style-type: none"> • HCH is working to increase the number of beds in Alameda County for medical respite for homeless patients discharged from hospitals. Working to develop Adeline Street respite project with HCSA and Lifelong Medical Care. ACHCH (specifically Dr. Jeffrey Seal) has been tasked with leading countywide planning for this project and the Alameda Point Collaborative • Vice Chair Lee inquired about the Fairmont Hospital space. Commissioner Schneidermann and Heather MacDonald-Fine responded that AHS is using the space for acute rehabilitation services but the space does not meet seismic regulations for acute care (i.e., where patients are unable to independently leave the building in the event of an earthquake). AHS is proceeding with budget negotiations and discussing use of the Fairmont space with the County. 	

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G. AHS Subrecipient Report	<p>Heather MacDonald-Fine provided a report.</p> <ul style="list-style-type: none"> • Meeting next Tuesday to discuss board impaction and budget • EPIC trainings begin September 29th <p>David Modersbach discussed AHS co-applicant board up and running; governing operations within in AHS. How often Heather needs to give reports?</p>	
H. HCH Commission Orientation: 2019 Homeless Point In Time Count Report	<p>Laura Guzman, EveryOne Home, HCH Comissioner presented report (see attached)</p>	
<p>I. REGULAR AGENDA</p> <p>1. Action Item: Review and Approval of ACHCH 2020-2022 HRSA Services Area Competition submission https://www.achch.org/commissioners---private.html</p> <p>2. Consumer/Community Input – Report from HCH Consumer/Community Advisory Board and Joint Discussion</p> <p>3. Executive Committee report</p> <p>4. Street Health Committee</p> <p>5. Budget/Finance and Contracts Committee</p>	<p>HCH Commissioner Denise Norman tended her resignation from the HCH Commission. A member of the HCH CCAB and many other community boards, she has determined that her family requirements and her other community commitments outweigh her ability to adequately carry out her duties as a HCH Commissioner. Commissioners thanked her for her service and her continued dedication to the HCH CCAB.</p> <p>Action Item: HCH Commissioners had been briefed at 7/20/19 meeting, and had time to review ACHCH 2020-2022 HRSA Services Area Competition submission. The commissioners present voted unanimously to approve submission of the SAC.</p> <p>HCH CCAB: Sam Weeks DDS, CCAB Board Chair discussed CCAB current projects: Retreat scheduled 10/11/2019, working on getting; location TBD, transportation options being considered. Discussed recruiting new members, goals for CCAB in the next year, getting more resources, and annual retreat. Laura Guzman inquired about having Commissioners participate in retreat about how to develop CCAB expertise. More powerful partners when CCAB and Commission collaborate.</p> <p>Executive Committee: Lynette reported that the Executive Committee is working to revise bylaws, considering a HCH Commission retreat, and needing to develop a HCH Project Director evaluation process.</p> <p>Street Health Committee: Discussion of Street Health projects, possibility of HCH Commissioners shadow on StreetHealth services individually but not as group.</p> <p>Budget: None to report</p>	<p>5</p>

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<p>6. Clinical Committee</p> <p>Other HCH Commission Business</p>	<p>Clinical/Quality: None to report</p> <p>Joint HCH CCAB/ HCH Commission Discussion:</p> <ul style="list-style-type: none"> • Jeannette Johnigan and Sabrina Fuentes presented takeaways from their participation in National HCH Conference. • Jeannette Johnigan and Sam Weeks shared their experience in the BRG Patient Experience process; expressed some disappointment in not feeling continued input and role of HCH CCAB in the testing and rolling out of the model. • Key areas of interest presented by HCH CCAB Members: <ul style="list-style-type: none"> ○ Mental Health and rapid response, crisis response services ○ Crystal Meth use and supportive/recovery services: There is lots of speed use, but very few services available/provided, nor harm reduction services being articulated. ○ ROOTS: There has been conflict and controversy, and CCAB has been involved over the years, it is important to let CCAB know about issues as they are arising so they can advise and possibly have a role in mediating. ○ Laura Guzman recognized the important role of the CCAB in supporting the HCH Commission’s work, and urged all to consider having more CCAB involvement not just in an advisory role but in governing the health center, and making space to include consumers in the HCH Commission and in our work. 	
<p>I. OTHER ITEMS</p> <p>1. Items for upcoming agendas:</p>	<p>1. Evaluations are due for Project Director; commission members should hear directly from Dr. Kathleen Clanon or Colleen Chawla.</p> <p>Next meeting: HCH CCAB meeting: Friday, September 13th; 12p-2p HCH Commission: Friday, September 20th; 9a-11a</p>	
<p>H. ADJOURNMENT</p>	<p>Meeting adjourned at 11:17am.</p> <p>MINUTES APPROVED BY UNANIMOUS VOTE OF HCH COMMISSION 9/20/2019</p> <p>Verified by Lois Bailey Lindsey, HCH Commission Executive Committee Secretary  Date: 9/20/2019</p>	