

Alameda County Health Care for the Homeless Commission
Friday January 19, 2018 9:00am-11:00am
Health Care Services Agency 1000 San Leandro Blvd #300, San Leandro CA 94577

DRAFT MINUTES

HCH Commissioners Present

boona Cheema
 Lynette Lee
 Samuel Weeks DDS
 Michelle Schneiderman MD
 Elecia Garrett

Absent:

Jean Richardson-Prasher
 Adria Walker
 Gay McDaniel
 Fr. Rigo Caloca-Rivas

County Staff/Partners Present:

Jeffrey Seal MD, HCH Interim
 Director/Medical Director
 David Modersbach HCH Grants Mgr
 Heather MacDonald Fine, AHS
 Lucy Kasdin, AHS Deputy Director
 Omar Rascon, HCH Admin
 Kathleen Clanon MD, HCSA

Item	Discussion/recommendations	Action
A. CALL TO ORDER 1. Welcome & Introductions 2. Adopt agenda	HCH Commission Chair boona cheema called the meeting to order at 9:05am Introductions Motion approved to adopt 1/19/2018 agenda	Motion: L.Lee second M.Schneiderman ; Yea: unanimous
B. CLOSED SESSION 1. No Closed Session.	No closed session this meeting	
C. PUBLIC COMMENT** Persons wishing to address items on or off agenda	No members of public present to speak	
D. CONSENT AGENDA Review and Approve Minutes of 12/15/2017 Meeting	Reviewed minutes from 12/15/2017. Motion approved to adopt minutes. David shared that the HCH program staff will be using the consent agenda in the near future as a place for Board review and approval of program policies and procedures in preparation for the HRSA Operational Site Visit.	Motion: Lynette Lee; second, E.Garrett Yea: unanimous
E. BOARD ORIENTATION	All HCH Commissioner Orientations from past year, all accessible on ACHCH website: https://www.achch.org/orientation-materials.html . <ul style="list-style-type: none"> • David Modersbach presented grant timeline of the HCH program, with emphasis on areas of concern to the HCH Commission (items needing approval, input, etc). • Of key importance is the August 14-16 HRSA Operational Site Visit, which will necessitate a rescheduled HCH Commission meeting, likely on Wednesday August 15th 	

<p>F. REGULAR AGENDA</p> <p>1. Consumer/Community Input – Report from HCH Consumer /Community Advisory Board Sam Weeks, DDS CCAB Board Chair</p> <p>2. Board Ad Hoc Committee reports –</p> <p>3. HCH Commission/CCAB Joint Meeting Review/discussion , CCAB question review</p>	<p>Sam Weeks DDS gave feedback from CCAB members – great feedback from the 12/15/17 Joint CCAB/HCH Commission meeting. CCAB members would like a bi-annual meeting in Summer and Winter. Reported policy changes on federal level (Medicaid Waivers requiring work on state levels). Encampments update, City-run Outdoor Navigation Center at 6th Castro, and community-initiated camp about to start at 23rd and E.12th. CCAB members will attend Housing CA conference, and likely NHCHC Conference in Minneapolis. CCAB members participating in WRAP Right To Rest legislation for 2018. CCAB has been offered consultation services from county/Brightstar Consulting, and would like to interview Bright Star. Key interests of CCAB members are getting folks with lived experience into appropriate employment. Goals for next year: All In Listening Sessions in March.</p> <p>Input from Jeffrey Seal and Kathleen Clanon: AC3 is adding core component of work to add consumer involvement, HCH is involved in that. Kathleen: Establishing the Consumer Academy 20-30 “fellows” trained and employed cohort.</p> <p>Executive Committee Executive Committee did not meet last month;</p> <p>Housing As Health Care Committee Did not meet last month</p> <p>Finance Committee: Did not meet last month</p> <p>boona cheema led evaluation of 12/15 Joint CCAB/HCH Commission meeting. Overall consensus was that it was a productive meeting, and showed strength of CCAB. It took some years to build strength of CCAB, HCH Commission is doing the same.</p> <p>Commissioners discussed questions raised by HCH CCAB members at joint meeting:</p> <p>i. Where and how is Patient Experience data being collected? CCAB wants to review and provide feedback on patient experience – to whom?</p> <p>Difficult to pull homeless patient experience data at AHS; all patients receive Patient Satisfaction survey, but not able to differentiate between homeless and general population. HCH program Quality Committee very focused on this. Going to be priority of HRSA in Operational Site Visit. HCH CCAB members want to play role in creating, approving and reviewing Patient Experience data, as well as help determine how questions are asked.</p> <p>ii. How can CCAB provide feedback and overview of patient flow through HCH services, and the development of HCH System of Care, and where patients need more support & changes to system?</p> <p>This is an important issue to address at joint meetings, and in Committees involving CCAB and Commission members. Fits into Needs Assessment. Needs pre-work. If Commission</p>	
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<p>4. HCH Program Report</p>	<p>knows that is important, where do we have these conversations? County working in plan to End Homelessness, also a big part of AC3 work. HCH program still silo'ed each contractor has different processes. Opportunity to focus on AHS especially. Key issue for strategic planning.</p> <p>iii. How to we coordinate and communicate better? -- Where/when can work/meet together (not just Sam reporting back and forth) -- When and how can we know what the Commission wants to learn from the CCAB? Want to integrate CCAB members into committees: Health/housing, convene a February meeting. Not stray away from health mission: preventative health/public health linked to shelters, camps, streets. Invite CCAB members to comment at Commission meetings. Joint HCH CCAB/Commission meeting agreed upon for June 2018.</p> <p>iv. What is the role of the HCH Program, and with it the CCAB and Commission in troubleshooting and improving Coordinated Entry (CES) system? Alameda County Care Connect? Tough to do this well because this is a time of system transition and transformation. HCH program should share training information and seek input from HCH Commission and CCAB on training needs.</p> <p>v. How can CCAB and Commission and Program work together to do Advocacy work? The CCAB can be more independent and make political stands where necessary. Joint evaluation of Urban Institute Report, February 22 Keith Carson event. Respect autonomy of CCAB.</p> <p>Jeffrey Seal MD presented a program report. Would like to create format for a standardized HCH Program Report. Key issues:</p> <ul style="list-style-type: none"> • UDS Report being compiled, due 2/14/18 • Operational Site Visit April 14-16 • Homeless Outreach Networking • AHS Subrecipient Agreement being re-drafted • Aligning HCH Contracts with RBA measures • Hep A activities • Street Psychiatry officially begins early February • HCH Data Systems: HMIS integration for HCH patients goal 	
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<p>G. OTHER ITEMS</p> <p>1. New HCH Commissioner Members:</p> <p>2. NHCHC Conference 5/2018</p> <p>3. Next meeting agenda</p>	<p>There will be a need for three new HCH Commissioners: Adria Walker has resigned, Gay McDaniel has resigned, and there was a vacant seat for East County/Livermore. HCH Program will create one-pager about HCH Commission for recruitment. Discussion about composition needed, do we need fundraisers? This should be a public funding issue, but desire more advocacy and advocates on Commission. Executive Committee will meet with consultant Luella Penserga and HCH staff in February to discuss her role in helping strengthen HCH Commission.</p> <p>HCH Conference will be in Minneapolis May 15-18. There is HCH funding for one HCH Commissioner to attend. Discuss/nominate attendee at February 16 meeting.</p> <p>Next meeting agenda items:</p> <ul style="list-style-type: none"> • Recruitment of Commission members <p>Deep Dive topics brainstorming:</p> <ul style="list-style-type: none"> • HMIS/EHR HCH data systems • TRUST Clinic • Shelter Health Initiatives • Quality Committee • HCH Program staff morale and direction • True partnership between HCH Commission and HCH program 	
<p>H. ADJOURNMENT</p>	<p>HCH Commission meeting adjourned at 11:00am</p> <p>Minutes approved by HCH Commission 2/16/18</p>	<p>Motion: boona; secondL.Lee; Yea: unanimous</p>