

Alameda County Health Care for the Homeless Commission

Friday, October 20, 2017 9:00am-11:00am

Health Care Services Agency 1000 San Leandro Blvd #300, San Leandro CA 94577

MINUTES

HCH Commissioners Present

Adria Walker
 Gay McDaniel
 boona Cheema
 Lynette Lee
 Fr. Rigo Caloca-Rivas
 Samuel Weeks DDS (phone)
 Michelle Schneiderman MD
 Elecia Garrett, Public

Absent:

Jean Richardson-Prasher

County Staff/Partners Present:

Jeffrey Seal MD, HCH Interim
 Director/Medical Director
 David Modersbach HCH Grants Mgr
 Kathleen Clanon MD HCSA Medical Director
 Terri Moore HCH Contracts Mgr

Item	Discussion/recommendations	Action
A. CALL TO ORDER 1. Welcome & Introductions 2. Adopt agenda	HCH Commission Chair boona cheema called the meeting to order at 9:05am Introductions Motion approved to adopt 10/20/17 Agenda	Motion: Fr. Rigo second Gay McDaniel Yea: unanimous
B. CLOSED SESSION 1. No Closed Session.	No closed session this meeting	
C. PUBLIC COMMENT** Persons wishing to address items on or off agenda	No members of public present to speak	
D. CONSENT AGENDA Review and Approve Minutes of 9/15/2017 Meeting	Reviewed minutes from 9/15/2017; minutes approved.	Motion: Lynette Lee; second. Fr. Rigo Caloca-Rivas Yea: unanimous
E. BOARD ORIENTATION	Review of HCH Commissioner Orientations from past year, all accessible on ACHCH website: https://www.achch.org/orientation-materials.html . Program asked Commissioners what they felt they needed more orientation around: <ul style="list-style-type: none"> • HRSA Health Center Requirements • HCH Program Structure & Org Chart • Indiv or Group Site Tours and Visits to Specific Programs: Mobile clinics, TRUST, Street Medicine • Other organizations that HCH works with Larger system of homeless services – Mind Map • Coordinated Entry System • Role and linkages to Consumers and CCAB David walked Commission through an HCH Health Center operations Overview Next Orientation will be about Alameda Health System	

F. REGULAR AGENDA

1. Discussion of HCH Director Classification and Recruitment -- Kathleen Clanon MD HCSA Medical Director

Kathleen Clanon reported on HCSA efforts to develop & recruit new HCH Director position.

She reported that the BOS had voted \$1.9M in one-time funds for emergency responses to homelessness and that she wants to get formal input from the HCH Commissioners as to its use. *(Correction 11/17/17: the BOS will vote to approve these funds in their 12/5/2017 meeting)*

Kathleen, HCSA and HCH program are not moving too quickly to fill HCH Director position. Pieces in place:

1. Board of Supervisors Homeless Systems Consultation: Urban Institute has evaluated County services, including HCD, HCSA, BHCS SSA etc., and will make recommendations about structure of homeless services in County.

Tuesday, November 21st PM Urban Institute will make formal presentation at BOS retreat: Public including HCH Commission is invited. 125-14th Street 1pm.

BOS will use Urban Institute presentation as a jumping off point for discussion that will inform team decision making process (HCD, HCSA BHCS, SSA) and this process will be absorbed into HCH-specific Strategic Planning being carried out under Jeffrey Seal MD's leadership by consultant Danny Cohen.

HCH Director position is currently underclassified (doesn't pay enough to attract expertise level needed). Hoping to re-classify, by January for recruitment hopefully. More substantive discussion in December HCH Commission...

2. Consumer/Community Input – Report from HCH Consumer /Community Advisory Board Sam Weeks, DDS CCAB Board Chair

HCH CCAB membership invited Jeffery Seal MD to attend last CCAB meeting, very productive discussion. CCAB membership preparing for Joint CCAB/HCH Commission mtg 12/15. Successful CCAB retreat, facilitated and greatly helped by HCH Commissioner boona Cheema. Rave reviews from CCAB membership. Skills building, relationship building and campaign and movement learning, Janny Castillo (St. Mary's) taught story-telling workshop. Boona shared how impressed she was with CCAB group knowledge.

3. Board Ad Hoc Committee reports -

Executive Committee Adria Walker reported that the HCH Commission Executive Committee met and will request HCH leadership in a future Executive Committee meeting.

Housing As Health Care Committee Lynette reported that the HCH Commission Health and Housing Committee includes Lynette, boona cheema, Adria Walker and Elecia Garrett. Looking at the overlap of health/housing and community involvement, looking at encampments and services, shelters and permanent housing. Ron Dellums Institute anti-displacement work, prevention strategies. Goal is to develop framework from which to look at these health/housing strategies and how to direct HCH program and influence larger health/housing systems in County.

Boona reported on organizing of Safe Organized Spaces initiative. Commissioners had questions as to how County Boomerang funds

<p>4. HCH Program Report</p>	<p>are distributed and how Coordinated Entry System is being implemented. What role does HCH have in that and how can HCH Commission play a role?</p> <p>Finance Committee: Gay McDaniel and Fr. Rigo Caloca-Rivas will meet with HCH staff to develop standards for program financial reporting to Finance Committee.</p> <p>HCH Interim Director Jeffrey Seal MD provided Director’s Report, including personnel updates, mobile clinic schedule changes, emergency issues, TRUST Clinic contract re-negotiation, HCH Strategic Planning process.</p> <p>Dr. Seal also provided an overview of the outbreak of Hepatitis A in San Diego, difficulties in acquiring vaccine and education efforts among encampments.</p> <p>Dr. Seal also provided update on activities of bi-monthly HCH QI Committee, with representation from all HCH contractors, and focus on individual contractors; HCH involvement in AHS Quality Board.</p>	
<p>G. OTHER ITEMS</p> <p>1. New Commission Member</p> <p>2. HCH Commission Committees</p> <p>3. Items for upcoming agendas</p>	<p>HCH Commission adopted name of committee as Housing As Health Care subcommittee, will meet again and make recommendations for HCH Commission.</p> <p>David says there’s only been one applicant so far, a North County resident for the South/East geographical vacant seat. Commissioners will review, and continue to recruit and discuss at next meeting.</p> <p>Next meeting agenda items:</p> <ul style="list-style-type: none"> • HCH Director • HCH CCAB/Commission Joint Meeting 12/15/17 • Recruitment of South/East County Commission member 	<p>Motion: boona cheema; second Lynette lee, Yea: unanimous</p>
<p>H. ADJOURNMENT</p>	<p>HCH Commission meeting adjourned at 11:07am</p>	<p>Motion: Fr. Rigo Caloca-Rivas; second Gay, Yea: unanimous</p>

HCH Directors Report
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Jeffrey Seal MD, Interim HCH Director/Medical Director

- Personnel updates: Working with HCSA Human Resources on:
 - HCH Director Job Description,
 - HCH Finance Manager recruitment,
 - Administrative Assistant recruitment
 - Registered Nurse III recruitment (Street Psychiatry)
 - Senior Management Analyst job description
- Restructuring of HCH operations meeting and contract management, including regular data review with key staff
- Increased work with HCSA with a goal of improved integration in housing and health services
- Various program updates: Hepatitis A, Change in mobile clinics, Development of Street Psychiatry program, participation in emergency planning, working with Public Health Department on improving Tuberculosis treatment and management among homeless.
- Trust Clinic: Upcoming program metrics development meeting, improved/expanded referrals through working with our outreach partners, preparation for contract renewal.
- Program development updates (working with consultant Daniel Cohen to develop key initiatives and priorities, timeline, HCH stakeholder interviews, mission and vision development)