

Alameda County Health Care for the Homeless Commission/HCH Consumer Community Advisory

Board Joint Meeting

Friday December 21, 2018 10:00am -12 noon

FINAL MINUTES

HCH Commissioners Present

boona Cheema (chair) (phone)
Lois Bailey Lindsey
Lynette Lee
Michelle Schneidermann, MD
Gloria Crowell

Absent:

Laura Guzman
Claudia Young
Fr. Rigo Caloca-Rivas
Samuel Weeks DDS

County Staff/Partners Present:

Lucy Kasdin LCSW, HCH Interim Director
Jeffrey Seal MD, HCH Interim Director/Medical Director
Heather MacDonald Fine AHS
David Modersbach HCH
Mike Moyer, AHS
Alexander Pena, AHS
Alex Fuentes (public)

HCH CCAB Present

Mark Smith
Jeannette Johnigan
Kimberlee Burks
Sabrina Fuentes
Denise Norman
Guitar Whitfield
Brenda Whitfield
April Anthony
Bennie Whitfield

Absent:

Samuel Weeks DDS

Item	Discussion/ Recommendations	Action
<p>A. CALL TO ORDER 1. Welcome & Introductions 2. Adopt agenda – all in favor & agenda is approved.</p>	<p>Meeting Chaired by Co-Chair Lynette Lee. Chair boona cheema on telephone. Adopt agenda – Agenda adopted by Commission.</p>	<p>Motion: M. Schneidermann; second, L.B.Lindsey Yea: unanimous</p>
<p>B. CLOSED SESSION</p>	<p>No Closed Session.</p>	
<p>C. PUBLIC COMMENT** Persons wishing to address items on or off agenda</p>	<p>No Members of public present to speak</p>	
<p>D. CONSENT AGENDA</p>	<p>Review and Approve Minutes of 11/16/2018 HCH Commission Meeting. Minutes approved by consensus of HCH Commissioners. Action Items: <i>Review and approve current grant year Contracts; to establish ongoing role of HCH Commission in approving ACHCH health</i></p>	<p>Motion: L.B.Lindsey; second, G.Crowell Yea: unanimous Motion: L.B.Lindsey;</p>

	<p><i>center contracts for services and care. ACHCH Commissioners unanimously approved the following FY18/19 health center contracts:</i></p> <ul style="list-style-type: none"> • Alameda Health System (Subrecipient Agreement) • La Clinica de la Raza (dental) • Onsite Dental Foundation (dental) • ROOTS Community Health (Street Medicine) • Tri City Health Center (Street Medicine) • EBCRP (Substance use outreach) • Fruitvale Optical (Optometry) • Lifelong Medical Care (TRUST Clinic) <p>Action Item: <i>Review and approve HCH Subrecipient Monitoring Policies and Procedures. ACHCH Commissioners unanimously approved new HCH Subrecipient Monitoring Policies and Procedures.</i></p>	<p>second, M.Schneidermann Yea: unanimous</p> <p>Motion: G.Crowell; second: L.B. Lindsey Yea: unanimous</p>
<p>E. HCH DIRECTOR REPORT</p>	<p>HCH Program Director Report</p> <p>HCH is currently working on hiring several positions: Behavioral Health Clinical Supervisor that will manage the direct services provided to target population. In addition, new HCH Social Worker to begin in January, Psychiatric Nurse Practitioner recruitment under way.</p> <p>Street Medicine: Discussion of HCH Street Medicine contracts which will go out to RFP in Summer. HCH is working on terms, funding (AC3?) and geographical and services scope/design. Discussion of ratios of providers and geography, providers, definitions of Street Medicine.</p> <p>Dental: HCH is currently negotiating GY2019 contract with Onsite Dental who won RFP competition. Forsee increase in funding and services for 2019. HCH is also carrying out an RFP to hire a dental consultant to lead an early-2019 health center-wide Oral Health Needs Assessment and Evaluation to help guide ACHCH dental services including mobile, site-based and AHS dental clinic services. Anticipate January – May process.</p> <p>Alameda Health System: HCH is currently in the process of negotiating AHS Contract and sub-recipient agreement.</p> <p>ACHCH Project Director:</p> <p>Update from Jeffrey Seal MD regarding recruitment of ACHCH Project Director. Lucy Kasdin has been approved by Commission and HCSA as Interim Director. Jeffrey asked for HCH Commission support on proposal that the program work on internal promotion of Lucy Kasdin to permanent Project Director position, and not carry out time-consuming broad recruitment process. Consensus of support by HCH Commissioners present was registered, and Executive Committee of HCH Commission will create a Working Group to carry out interview/evaluation process. HCH CCAB members agreed, requesting that the CCAB be kept informed and wherever possible be included for participation and input.</p>	

H. REGULAR

AGENDA

- Consumer/Community Input – Report from HCH Consumer /Community Advisory Board
- Executive Committee report
- Street Health Committee
- Finance Committee
- Clinical Committee
- HRSA OSV Report and Conditions - Discussion of AHS governance Conditions

HCH CCAB: In HCH CCAB Executive Committee member Mark Smith gave an overview of the November CCAB retreat, distributing a list of 2018 HCH CCAB accomplishments and a list of 2019 goals developed by HCH CCAB in their retreat (attached).

- Executive Committee:**
- Street Health Committee:**
- Finance Committee:**
- Clinical Committee:**

In the interest of time, oral committee reports were deferred, as minutes of prior meetings were distributed for review prior to the meeting.

HRSA OSV Condition: AHS Governance

Jeffrey Seal MD presented an overview of current state of HCH-AHS planning to meet governance conditions raised as a result of the 8/2018 HRSA Operational Site Visit.

Subrecipient AHS is a critical partner for HCH health center operations and for the countywide safety-net. The HCH program is currently working to address critical ongoing issues including:

- Accurate capturing of patient homeless/housing status throughout AHS system of care
- Harmonizing AHS billing and collections procedures with ACHCH health center policies
- Collaborative operation of HCH Mobile Health services

We are also negotiating details of the HRSA-required Action Plan to address the OSV condition around AHS subrecipient governance condition through communication with Alameda Health System as they develop a co-applicant governance structure. ACHCH must ensure that we carry role in overseeing and influence health center patient care at subrecipient AHS system of care. ACHCH is responsible for ensuring HRSA compliance. HRSA has expressed that AHS must have a governance structure that reflects HRSA Health Center Compliance Manual requirements, as if AHS were an FQHC. The classification of AHS HCH Project Director is being negotiated in the development of the compliance Action Plan.

Questions from Commission as to the linkages/authority of HCH Commission and AHS Co-Applicant Board (AHS CAB). Still being developed, and significant amount of work on all sides. The condition must be met by end April 2018 to avoid ongoing conditions which may complicate our Services Area Competition in July/August 2018 and trigger new Operational Site Visit and shorter Grant Period.

CCAB member J.Johnigan raised question about organizational structure, pointing out that higher level of authority (HRSA) should be included. Commissioners asked about the HRSA guidelines for addressing our unique structure? HCH staff replied it's all based on the HRSA Compliance Manual, which doesn't necessarily address our unique situation, and

	<p>then with Project Officer and HRSA/BPHC staff.</p> <p>Mike Moyer, Chief Counsel of AHS was invited to address the issue: He stated that the new AHS HCH Project Director will provide new, direct focus on the homeless health center. This is a new opportunity, in a history of competing priorities. The AHS Board of Trustees (BOT) is keenly interested and committed to developing this structure to gain more insight and focus on homeless health care and services at AHS. The homeless health center will become a separate organizational component within AHS, and give it more power to address homeless-specific needs at AHS.</p> <p>Action Items: <i>Approve submission of Action Plan for Meeting OSV Governance Condition to HRSA</i> The HCH Commission reviewed the draft Action Plan and unanimously approved the plan for submission to HRSA.</p>	<p>Motion: G.Crowell; second, L.B.Lindsey; Yea: unanimous</p>
<p>1. OTHER ITEMS</p> <p>1. HCH 2019 Strategic Plan. HCH staff will present highlights of final HCH 2019 Strategic Plan. HCH Commissioners and HCH CCAB members to discuss thoughts about plan for more formal feedback process in January meetings.</p> <p>2. Recruiting New HCH Commission Members</p>	<p>HCH 2019 Strategic Plan: Jeffrey Seal MD presented the HCH 2019-2022 Strategic Plan. This plan was developed over the course of 2018 with involvement of HCH staff, leadership, consumers and Commission members, and is in its final form. Commissioners and CCAB members will review in more detail over the next few months, as HCH program staff plan to incorporate the plan into day-to-day planning and activities. Dr. Seal asked for initial feedback from Commissioners and CCAB members.</p> <p>Commissioners responded well to the short term goals, measurable indicators, the format, partnerships, and many of the actual goals. CCAB members were supportive specifically to the inclusion of consumer-based goals, transportation, and goals of better communication between CCAB, program and Commission. CCAB member Guitar Whitfield reflected that up till now we've been reacting, and with the Strategic Plan we are now executing strategically, very important in this day and age. Commissioners are asked to provide more in-depth feedback in the January meeting.</p> <p>New HCH Commission member recruitment: The HCH Commission wants to add new members, including persons with lived experience, and reached out to the CCAB to formalize that request. Executive Committee is looking harder in community for specialties such as Legal, Veterans and Re-Entry. The Executive Committee would like to carry out a gap analysis to identify areas of strength and weakness of current Commission to assist in recruitment. There are currently three persons interested in being Commissioners, and staff is reaching out to them to formalize this process.</p> <p>Heather reminded all that AHS is now constituting a Co-Applicant Board,</p>	

<p>3. EveryOne Home Point In Time Count</p> <p>Recruiting</p>	<p>and is looking for recommendations for their governing board which is required to have a patient majority.</p> <p>EveryOne Home Point In Time Count 1/30/2019</p> <p>A reminder that EveryOne Counts!, the HUD-required biannual point in time count will take place 1/30/19. Laura Guzman is coordinator of this effort. It is a street count methodology, happens every two years and we will be counting on robust volunteer participation on the part of HCH Commissioners! Sign up here:</p>		
<p>I. OTHER ITEMS</p>	<p>Next HCH Commission Meeting</p> <p>Friday January 18, 10am -12noon 1000 San Leandro #325, San Leandro</p>	<p>Next HCH Consumer/Community Advisory Board meeting:</p> <p>Friday , January 11 12noon-2pm 1404 Franklin Street #200 Oakland</p>	
<p>H. ADJOURNMENT</p>	<p>MINUTES APPROVED BY UNANIMOUS VOTE OF HCH COMMISSION 1/18/2019 Verified by Lois Bailey Lindsey, Secretary HCH Executive Committee</p> <p><i>Lois Bailey Lindsey</i> Date: <u>2/15/2019</u></p>		<p>10:45 AM</p>

