

**Alameda County Health Care for the Homeless Commission**

**Friday, September 15, 2017 9:00am-11:00am**

**Health Care Services Agency 1000 San Leandro Blvd #300, San Leandro CA 94577**

**MINUTES**

HCH Commissioners Present

Adria Walker  
 Gay McDaniel  
 boona Cheema  
 Lynette Lee  
 Fr. Rigo Caloca-Rivas  
 Samuel Weeks DDS  
 Michelle Schneiderman MD  
 Elecia Garrett, Public

Absent:

Jean Richardson-Prasher

County Staff/Partners Present:

Heather MacDonald-Fine AHS Homeless  
 Coordination Office  
 David Modersbach HCH Grants Mgr  
 Kathleen Clanon MD HCSA Medical Director  
 Lucy Kasdin, HCH Deputy Director  
 Terri Moore HCH Contracts Mgr

Item	Discussion/recommendations	Action
<p>A. CALL TO ORDER</p> <p>1. Welcome &amp; Introductions</p> <p>2. Adopt agenda</p>	<p>HCH Commission Chair boona cheema called the meeting to order at 9:07am</p> <p>Introductions: HCH Commission welcomed Dr. Michelle Schneiderman, who is Medical Director of Alameda Alliance for Health, Oakland resident, founder of SFGH Medical Respite program, with keen interest in homeless health care issues.</p> <p>Motion approved to adopt 9/15/17 Agenda</p>	<p><b>Motion:</b>                      Adria Walker second                      Fr. Rigo Caloca-Rivas,                      Yea:                      unanimous</p>
<p>B. CLOSED SESSION</p> <p>1. No Closed Session.</p>	<p>No closed session this meeting</p>	
<p>C. PUBLIC COMMENT**</p> <p>Persons wishing to address items on or off agenda</p>	<p>No members of public present to speak</p>	
<p>D. CONSENT AGENDA</p> <p>Review and Approve Minutes of 7/21/17 Meeting</p>	<p>Reviewed minutes from 7/21/17. Reviewed minutes from 8/18/17. Both sets of minutes were approved</p> <p>HCH Commission directed HCH staff that, moving forward, produce minutes with less level of detail regarding discussions. Topic and summary of process, accomplishments and decisions only.</p>	<p><b>Motion:</b>                      Lynette Lee; second. Fr. Rigo Caloca-Rivas                      Yea:                      unanimous</p>
<p>E. BOARD ORIENTATION</p> <p>HRSA Operational Site Visit</p>	<p>HCH Grants Manager David Modersbach provided an overview of the HRSA Operational Site Visit which is planned for early 2018. Presentation available on ACHCH orientation materials page: <a href="http://www.achch.org/uploads/7/2/5/4/72547769/hrsa_health_center_operational_site_visit_orientation_9-2017.pdf">http://www.achch.org/uploads/7/2/5/4/72547769/hrsa_health_center_operational_site_visit_orientation_9-2017.pdf</a></p>	

<p>F. REGULAR AGENDA</p> <p>1. Consumer/Community Input – Report from HCH Consumer/Community Advisory Board Sam Weeks, DDS CCAB Board Chair</p> <p>2. Board Ad Hoc Committee reports -</p> <p>3. HCH Program report :</p> <p>4. HCH Director Position</p>	<p><b>Sam Weeks</b> reported from the HCH Consumer/Community Advisory Board (HCH CCAB):</p> <ol style="list-style-type: none"> <li>HCH CCAB has accepted three new members, is at 11 members, and will not expand for the time being, focused now on developing strengths and skills.</li> <li>HCH CCAB is inviting Dr. Jeffrey Seal to next meeting to meet them and hear from him.</li> <li>CCAB wants to follow up their <a href="#">Encampment Letter</a> with face-to-face meetings with policy makers. CCAB is inviting HCH Commission to have a joint HCH Commission/HCH CCAB meeting on Friday December 15 AM in Oakland followed by HCH Winter Gathering.</li> <li>HCH CCAB is carrying out a retreat on 10/11/17, supported by boona cheema and Janny Castillo from St. Mary’s.</li> </ol> <p>The HCH Commission reviewed again the Encampment Letter and members reaffirmed their support, noting that support was given in July. Sam acknowledged that this support is adequate.</p> <p>The HCH Commissioners agreed to carry out a Joint Meeting with the HCH CCAB on December 15, 2017, followed by a HCH Winter Gathering.</p> <p><b>Adria Walker</b> reported on behalf of the HCH Commission Executive Committee. The EC has formed and met once, will meet next in October. Goals of the EC include better drive the agendas of HCHComm meetings, create roles and direction for Commission, and develop expertise on Brown Act. Inviting HCH staff leadership to participate, eventually HCH Director.</p> <p><b>Lucy Kasdin</b> provided HCH program report update; <b>attached</b>.</p> <ul style="list-style-type: none"> <li>Commissioners discussed considerations going into identification of mobile services and encampment outreach sites. Questions about role of patients/homeless persons/CCAB in determining sites, political considerations, etc.</li> <li>Additional discussion of HCH program role in health emergencies such as hepatitis, bedbugs, heat/cold, and other emergencies.</li> <li>Discussion of Role of HCH in provision and maintenance of permanent housing.</li> </ul> <p>Question: Balancing funding of homeless systems development expansion VS. expansion of permanent housing resources...</p> <p>Lucy introduced <b>Ms. Terri Moore</b>, the new HCH Contracts Manager staff. Terri is experienced in homeless services and comes from BHCS.</p> <p><b>Kathleen Clanon MD</b>, HCSA Medical Director provided update on approach to hiring a new HCH Director. Currently Interim Director is Jeffrey Seal MD, Deputy Director Lucy Kasdin and HCH Management Team are stepping forth to carry program along.</p> <p>HCSA leadership is awaiting October results of BOS-ordered study on Homelessness and Alameda County; may result in recommendations of BOS to consolidate Housing/Homelessness leadership, impacting</p>	
---	---	--

<p>5. Whole Person Care Presentation</p> <p>6. <b>Action Item:</b> Authorize submission of Specialty Services and Sites CIS</p>	<p>decision for HCH Director.          In November Kathleen anticipates convening HCH Commissioners, HCH staffers and HCSA to evaluate and propose Job Description, Classification and recruitment steps for HCH Director.          HCH Commissioners clarified that they are interested in exercising their role in helping determine Director job description and hiring process. Kathleen agreed.          Discussion of challenges of recruiting a Program Director with County salaries and current roles.          HCH staff suggested looking at the entire HCH program management team skills and roles not just Director position.          HCH Commission will agendize this issue on a monthly basis.</p> <p><b>Kathleen Clanon MD</b> presented an overview of the Alameda County Care Collaborative (AC3), our Whole Person Care Pilot. Please see <a href="#">PPT presentation</a>.          Kathleen stated that AC3 is forming a Steering Committee and they will want a HCH Commissioner to be a member of that Committee. HCH Commissioners asked if any AC3 funds are going directly to HCH program, they are not planning to at this time but that could change, however the funding does end at the end of 2020.</p> <p>David Modersbach provided background of HCH Program goal to add 11 Specialty Care services to HCH Scope of Services Form 5A; and 3 new sites including HGH Dental to Form 5B. <i>HCH Commission voted unanimously to approve submission of the following 11 services:</i>          Endocrinology, Dermatology, Rheumatology, Urology/Renal, Cardiology, Chest, GI, Oncology/Hematology, Neurology, Oral Surgery, ENT  <i>HCH Commission voted unanimously to approve submission of CIS to add the following three sites:</i>          Clarify AHS Highland Wellness Center Site (K6&amp;K7 and HCP 4&amp;5), Add AHS Highland Dental Clinic</p>	<p><b>Motion:</b> Fr. Rigo Caloca-Rivas; second Elecia Garrett, Yea: unanimous</p>
<p>G. OTHER ITEMS</p> <p>1. HCH Commission Committees</p> <p>2. Jean Prasher HCH Commission Seat</p> <p>3. Items for upcoming agendas</p>	<p>Commission moved to create two subcommittees: Housing and Health and Financial.          Initial Members of <b>Housing &amp; Health Committee</b> are Lynette Lee and Elecia Garrett, with boona cheema and Adria interested and supportive;          Initial Members of <b>Finance Committee</b> are Gay McDaniel and Fr. Rigo Caloca-Rivas.</p> <p><b>David</b> shared application for a seat for the HCH Commission. Commission is working to replace Jean Prasher, who represented East County/South County. Only applicant so far is North County. Commissioners will review, and continue to recruit and discuss at next meeting.</p> <p>Next meeting agenda items:</p> <ul style="list-style-type: none"> <li>• HCH Director</li> <li>• Replace HCH Commissioner Prasher.</li> </ul>	<p><b>Motion:</b> Adria Walker; second Gay McDaniel, Yea: unanimous</p> <p><b>Motion:</b> Gay; second Fr. Rigo, Yea: unanimous</p>

	<ul style="list-style-type: none"><li>• HCH CCAB/Commission Joint Meeting 12/15/17</li><li>• Suggestion of deeper discussion of housing as health care efforts and direction of HCH Commission.</li></ul>	
<ul style="list-style-type: none"><li>• H. ADJOURNMENT</li></ul>	HCH Commission meeting adjourned at 11:07am	<b>Motion:</b> Fr. Rigo Caloca-Rivas; second Gay, Yea: unanimous

## HCH Directors Report 9/15/2017

### Alameda County Health Care for the Homeless Commission Meeting

CY2018 HRSA Budget Period Renewal submitted 8/18/2017

HCH awarded HRSA AIMS Street Psychiatry funding – will start working to hire a Nurse Manager, incorporate current Psychiatrist and provide psychiatry/substance use services within 120 days.

#### Increasing Encampment Footprint

- Mobile One Stop Pilot with HCH social worker
- Street Psychiatry/MAT services
- Selling second van to purchase smaller vehicle
- Flu shots

#### Emergency/Potential Crisis Response:

- Harvey
- Hep A
- Heat/Cold Emergency

#### Hiring Update:

- In the process of evaluating the needs/gap to inform hiring for some positions, highlight the changes to Contract Manager taking on some previous finance roles as an example
- Open positions
  - Director
  - Supervising Management Analyst
  - Finance Manager – Currently HCSA fiscal staff in collaboration with HCH staff to cover basic Finance manager roles.
  - Administrative Assistant

#### Trust Clinic Stakeholder Meeting:

- Expansion pilot- increased enrollment from averaging 25 to 55
- Collaboration being headed by Dr. Jeffrey Seal