

**Alameda County Health Care for the Homeless Commission Meeting**

Friday, October 18, 2019; 9:00-11:00am

**APPROVED MINUTES**

**HCH Commissioners Present:**

Lynette Lee (Vice Chair)  
 Lois Bailey Lindsey  
 Julie Lo  
 Ana Bagtas  
 Gloria Cox-Crowell  
 Fr. Rigo Caloca-Rivas  
 Claudia Young  
 Shannon Smith-Bernardin (phone)  
 Laura Guzman

**County Staff/Partners Present:**

David Modersbach ACHCH program  
 Lucy Kasdin LCSW, ACHCH Director  
 Heather MacDonald Fine, AHS  
 Janice Edwards, ACHCH

**General Public:**

Rahima Mohammed

**Absent:**

Michelle Schneidermann  
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 Samuel Weeks, DDS

| Item  | Discussion/ Recommendations   | Action   |
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| A. CALL TO ORDER<br>2. Welcome & Introductions<br>3. Adopt agenda | Meeting Chaired by Vice-Chair Lynette Lee<br><br>Adopt agenda – Agenda adopted by Commission  | <b>Motion:</b> G.Cox-Crowell; 2 <sup>nd</sup> L.Bailey Lindsey<br>Yea: unanimous                   |
| B. CLOSED SESSION   | No Closed Session   |  |
| C. PUBLIC COMMENT**   | Rahima Mohammed introduced herself, a community member who is interested in the workings of the HCH Commission.   |  |
| D. CONSENT AGENDA   | Review and Approve Minutes of September 20, 20109. Minutes approved with a request of HCH Commissioners to make the minutes more succinct.  | <b>Motion:</b> G.Cox-Crowell; 2 <sup>nd</sup> L.Bailey Lindsey<br>Yea: unanimous;<br>Abs. L.Guzman |
| E. HCH DIRECTOR'S REPORT  | Lucy Kasdin, ACHCH Program Director presented the Director's Report (attached). Highlights that were discussed:<br><b>1. Review of Q3 Calendar Year Health Center Dashboard</b><br>Growth in patients and services across the health center, except for the roll out of AHS Mobile Health and Street Health Contracts. Discussion of Street Health and AHS Mobile Health sites and hours.<br>Issues of abatement actions at Grove Way Castro Valley.<br>ACHCH is currently operating 4 Street Health teams, and is planning to expand to 7 teams within the next few months, and hoping to get to 10 in 2020, with specific geographic focus. Learning Community activities and trainings growing. There has been some slowness by contractors in ramping |  |

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|   | <p>up services, and Commissioners expressed some concern in face of the need.</p> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>• Sr. Pharmacist Seth Gomez PharmD begins on 11/4. In the next six weeks, the Sr. Pharmacist will start and be providing direct services at TRUST and StreetHealth and technical assistance for street health contractors. Our goal is to provide support to other street health teams to increase comfort and success regarding prescribing in the field.</li> <li>• Behavioral Health Clinical Supervisor – Shelter Health: ACHCH is currently working to fill this vacancy to manage ACHCH Shelter Health activities.</li> </ul> <p><b>HRSA PCHP Expansion:</b> ACHCH is pursuing expansion funding available by HRSA to expand HIV testing, linkages and PREP services. Application due 12/16, ACHCH will be developing strategy and partnerships in upcoming months and present plan to Commission at 12/13 meeting. Gloria reviewed Gilead-funded HIV/HCV testing activities, and staff shared new partnerships for HIV testing and linkages to treatment with Street Health providers.</p> <p><b>Medical Respite:</b></p> <p><b>Adeline St:</b> Lifelong has opened doors to Adeline Street medical respite project, which will be monitored by ACHCH. Beds will expand as refurbishing happens. Primary source of referrals will come from AHS.</p> <p><b>Alameda Point:</b> Still moving this huge project forward, and HCSA has put ACHCH in a position to help drive the project.</p> <p><b>East Oakland:</b> ACHCH involved in discussions between County, EOCP and West Oakland Health Council to bring respite services to WOHC building adjacent to EOCP.</p> |        |
| <p>Orientation:<br/>Homeless Mortality</p> <p>HCSA Policy Overview<br/>and Procedures</p> | <p>David presented slides showing the methodology that ACHCH and CAPE are using to develop a mortality report for Alameda County. Discussion around the need for a countywide Medical Examiner vs. Coroner. Interest from HCH Commissioners to support this work, especially around the research aspects of mortality work. Issue referred to Clinical Committee as a possible project. Plan is to have a first draft of CY2018 and partial CY2019 mortality report complete to share at Homeless Persons Memorial Day events in December.</p> <p>David shared slides describing the Alameda County Health Care Services Agency’s Strategic Initiatives &amp; Public Affairs unit, working to create agency-wide coordination of policy, communications and collaborations, and including the HCSA Legislative Council and efforts to advance HCSA vision and mission through proactive strategies. Discussion of legislative platform (<a href="https://cao.acgov.org/caoassets/docs/intergov/2019_2020LegPlatformAmended.pdf">https://cao.acgov.org/caoassets/docs/intergov/2019_2020LegPlatformAmended.pdf</a>) and priorities (<a href="https://cao.acgov.org/caoassets/docs/2019%20County%20Priorities%20Amended%206.3.19.pdf">https://cao.acgov.org/caoassets/docs/2019%20County%20Priorities%20Amended%206.3.19.pdf</a>).</p>  |        |

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| <p>I. REGULAR AGENDA</p> <p>1. Consumer/Community Input – Report from ACHCH Consumer/Community Advisory Board and Joint Discussion</p> <p>2. Executive Committee report</p> <p>3. Street Health Committee</p> <p>4. Budget/Finance and Contracts Committee</p> <p>5. Clinical Committee</p> <p>6. Action Item: Approval of Street Health Contracts</p> <p>7. Action Item: Approval of Bylaw revisions</p> <p>8. Board Planning/Development</p> <p>9. Other HCH Commission Business</p> | <p><b>1. Consumer/Community Input – Report from HCH Consumer/Community Advisory Board and Joint Discussion</b><br/> <b>ACHCH CCAB:</b> Due to Sam Weeks’ illness, David reported. Activities this month included a successful retreat held at the MLK Shoreline Center, with skills-building on public speaking, Trauma and Self-Care, and planning activities.</p> <p><b>2. Executive Committee</b><br/> Lynette reported for Executive Committee. Due to boona deciding to resign as Chair, HCH Commission needs new Chair and Vice-Chair. Discussion of recruitment of these positions, two nominations from the Commission (Laura Guzman nominated by Gloria Cox-Crowell and Gloria Cox-Crowell nominated by Laura Guzman), more discussion in November meeting and selection to occur in December meeting.</p> <p>Executive Committee is also spearheading HCH Commission Project Director Evaluation process: Developing criteria, and will carry out in-person evaluation in November, will solicit input from Commissioners and carry out a closed session in HCH Commission meeting on November 15<sup>th</sup> for formal evaluation with HCH Commissioners.</p> <p><b>3. Street Health Committee</b></p> <ul style="list-style-type: none"> <li>• Will meet on Tuesday 10/22 at ACHCH offices.</li> </ul> <p><b>4. Budget/Finance and Contracts Committee</b></p> <ul style="list-style-type: none"> <li>• Met on 10/11, reviewed ACHCH budget, dashboard. ACHCH plans to spend down HRSA grant entirely in CY2019, and projects a deficit for CY2020, which staff is working to address through expansion of non-federal funding sources.</li> <li>• Reviewed manners of ACHCH oversight/monitoring of Subrecipient AHS, new Street Health Subawardees and dental/optometry contractors. Discussed Charge of the Committee, roles.</li> <li>• Hope that all committees can work on their Descriptions, Charges and Activities.</li> <li>• Highlighted issues around relationship with BOS regarding contracts – example of the Street Health contract changes which were ordered by BOS but not approved by HCH Commission until this meeting.</li> </ul> <p><b>5. Clinical Committee</b></p> <ul style="list-style-type: none"> <li>• No meeting this month.</li> </ul> <p><b>6. Action Item: Approval of HCH Street Health Contract Revisions</b><br/> <b>Discussion of Street Health Contracts.</b> HCH Commissioners agreed in consensus that HCH Contracts should be approved by the Commission before going to the BOS for final execution. Any changes recommended by BOS should then go back to HCH Commission for review and approval. It was noted that a major part of our Board Development work is to increase policy and advocacy efforts to ensure that the BOS knows that the HCH Commission directs the health center program and services.<br/> <b>Proposal to approve contract revisions for 2019 ACHCH Street Health contracts approved unanimously.</b></p> |        |

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|   | <p>7. <b>Action Item:</b> Approval of HCH Commission Bylaws Revision</p> <p><b>Discussion of Bylaws:</b> Changes in bylaws made by Executive Committee to reflect new governance structure of AHS and changes in co-applicant agreement; HCH Commissioners were given month to review and provide input.</p> <p>8. <b>Board Planning/Development</b></p> <p><b>Discussion of Board Development processes:</b> A working group has been develop (Julie Lo and Lois Bailey Lindsey) to begin planning Board Retreat, wanted to carry out by end of 2019, but there is board development work that needs to happen before a retreat. Goal is to carry out a board retreat early 2019 (February March), and carry out board development process, supported by HCH staff, that cumulates in retreat. Process to be led by Executive Committee, and retreat and board development planning to be carried out in November, including Julie and Lois and other interested Commissioners. Important element in planning is for Committees to develop their descriptions and missions, get feedback from HCH staff, develop connections/liaisons to BOS and other officials.</p> <p>9. <b>Other HCH Commission Business</b></p> <p>No other business</p> | <p><b>Motion:</b> R.Caloca-Rivas; Second: G.Cox-Crowell; Yea: unanimous</p> <p><b>Motion:</b> L.Bailey Lindsey; Second: G.Cox-Crowell; Yea: unanimous; Abs. R.Caloca-Rivas</p> |
| <p>I. OTHER ITEMS</p> <p>1. Items for upcoming agendas:</p> | <p>December 13th – <b>Joint CCAB and Commission 10a-12p</b>, at 1404 Franklin Street Oakland; followed by <b>Winter Gathering</b> with HCH staff; save the date to be sent out soon.</p> <p><b>Next Meeting</b> Friday November 15, 9-11am, 1000 San Leandro Blvd #329, San Leandro CA.</p>  |  |
| <p>H. ADJOURNMENT</p>                                       | <p>Meeting adjourned at 10:55am</p> <p>MINUTES APPROVED BY UNANIMOUS VOTE OF HCH COMMISSION 11/15/2019</p> <p>Verified by Lois Bailey Lindsey, HCH Commission Executive Committee Secretary</p> <p><i>Lois Bailey Lindsey</i> Date: <u>01/17/2020</u></p>  |  |