

**Alameda County Health Care for the Homeless Commission**  
**Thursday, August 9 2018, 3:00-4:00pm**  
**SPECIAL TELECONFERENCE MEETING DRAFT MINUTES**

HCH Commissioners Present

boona Cheema  
 Laura Guzman (phone)  
 Lois Bailey Lindsey  
 Claudia Young  
 Lynette Lee  
 Michelle Schneidermann, MD

Absent:

Fr. Rigo Caloca-Rivas  
 Samuel Weeks DDS

County Staff/Partners Present:

Heather MacDonald-Fine, AHS  
 David Modersbach HCH  
 Lucy Kasdin HCH  
 Omar Rascon HCH

Item	Discussion/ Recommendations	Action
A. CALL TO ORDER 1. Welcome & Introductions 2. Adopt agenda	boona cheema  chair HCH Commission  Meeting brought to order and agenda accepted	
B. CLOSED SESSION	No Closed Session.	
C. PUBLIC COMMENT**	No public comment	
D. CONSENT AGENDA  Review and Approve Minutes 7/20/18 HCH Commission meeting	Minutes of 7/20/18 HCH Commission Meeting were reviewed and approved by HCH Commission	<b>Motion:</b> Lois Bailey Lindsey; second, C.Young  Yea: unanimous
E. HCH Program Director Report	Deferred	
E. BOARD ORIENTATION	Deferred	
F. REGULAR AGENDA  1. Presentation of HCH Program 2019 Budget Period Renewal Submission for review and approval of HCH Commission.  <b>Action Item: Approve            Submission of 2019            ACHCH Budget Period            Renewal</b>	HCH Grants Manager David Modersbach provided an overview of the next year budget, and recap of items discussed during the July 20, 2018 meeting. Plan regarding the number of patients we would like to serve, financial forecast, contracts, and other information that form our proposed budget plan. Our budget includes the addition of four (4) positions that the program is going to fill.  Question: what is the recruitment process for the positions? – Deputy Director provided an update of the recruitment process.  <ul style="list-style-type: none"> <li>• HCPA I: Theresa Ramirez will start in early September.</li> <li>• Behavioral Health – up to 6 weeks</li> <li>• Social Worker – Interviews are scheduled for early-mid September.</li> <li>• CHOW – List should be published by end of September</li> </ul>	

<p>2. Consumer/Community Input – Report from HCH Consumer/Community Advisory Board</p> <p>3. Board Executive Committee report</p>	<p>Question: how will the auditors feel about not having a program director?</p> <ul style="list-style-type: none"> <li>Lucy Kasdin clarified that the health center does have an Interim Director, Dr. Jeffrey Seal.</li> <li>David Modersbach provided Commission an overview of the selection, hiring and evaluation process of the program director – the commission is in a position to provide oversight on director position.</li> </ul> <p>Question: how should we explain the slight decline in patients served?</p> <ul style="list-style-type: none"> <li>David Modersbach explained that a goal that the HCH program is achieving is to provide more comprehensive, quality-driven care for patients, with a deeper-touch. That combines with a refocusing on intensive substance abuse services and a move away from “light touch” substance use engagement from the past to slightly reduce total HCH patients. .</li> </ul> <p>Motion to Approve BPR 2019 (Laura Guzman, seconded by Michelle) – all approved.</p> <p>No HCH CCAB report</p> <p>Item: Reoccurring meeting with Boona, Lynnette, Jeffrey, David, and Luella to create agenda for HCH Commission meetings, which will initiate on Monday September 10, and regularly take place 2 Monday’s before the HCH Commission meeting.</p>	<p><b>Motion:</b> L.Guzman; second, M.Schneidermann</p> <p><b>Yea:</b> unanimous</p>
<p>G. OTHER ITEMS</p> <p>1. HCH Commission Discussions/Questions to prepare for 8/14/2018 HRSA Operational Site Visit</p> <p>a. Entrance Conference 8/14/18 9:00am-10:30am</p> <p>b. Board HRSA Luncheon 8/15/18 noon</p> <p>c. Exit Conference 8/16/18 10:30am</p>	<p>Reviewing and preparing for the OSV: There was a discussion regarding the highlights of HCHP – one item to highlight is the CCAB’s role in shaping consumer experience and providing guidance from the perspective of the patient. Focusing on what is important to the patient is a great talking point because of the work they are currently doing to measure patient experience.</p> <p>Other highlights: Street Medicine and Street Psychiatry are very innovative outreach strategies that should also be emphasized, and their collaboration with the Trust Health Center – Trust provides a great narrative on what patients need in addition to medical services; for instance, case management, re-entry assessments, disability paperwork support, judicial support and advocacy, etc.</p> <p>David Modersbach provided an overview of previous HRSA visits, and how our program has changed since then.</p> <p>Question: Contract renegotiation and compliance management – what is the commission’s role when renegotiating? Commission Chair provided an explanation on the commission’s role when renegotiating directly with the provider, but they provide input and feedback to HCHP to ensure that there is a corrective action plan. HCHP informs the commission about contractual issues, and Commission assists with the development of action plans and</p>	

<p>3. Items for upcoming agendas 4. Housekeeping</p>	<p>highlight follow-ups to shape future contracts when renegotiation is in motion.</p> <p>Items to send to Commission:</p> <ul style="list-style-type: none"> <li>• Bright Research PxEx Packet</li> <li>• 2017 UDS report Dashboard</li> <li>• HRSA Checklist</li> <li>• HCH Contract Monitoring process</li> <li>• HCH Commission Recruitment docs</li> <li>• Hiring a Project Director talking points</li> </ul> <p>Meeting Adjourned 3:49pm moved by Lynette second Claudia unanimous</p>	
<p>H. ADJOURNMENT</p>		

MINUTES APPROVED BY HCH COMMISSION 9/21/18