

Alameda County Health Care for the Homeless Commission

Friday July 20 2018 9:00am-11:00am

Health Care Services Agency 1000 San Leandro Blvd #300, San Leandro CA 94577

Draft MINUTES

HCH Commissioners Present

boona Cheema
 Samuel Weeks DDS
 Laura Guzman (phone)
 Lois Bailey Lindsey
 Claudia Young

Absent:

Lynette Lee
 Michelle Schneidermann,
 MD
 Fr. Rigo Caloca-Rivas

County Staff/Partners Present:

Jeffrey Seal MD, HCH Interim
 Director/Medical Director
 Heather MacDonald-Fine, AHS
 David Modersbach HCH
 Lucy Kasdin HCH
 Omar Rascon HCH

Item	Discussion/ Recommendations	Action
<p>A. CALL TO ORDER</p> <ol style="list-style-type: none"> 1. Welcome & Introductions 2. Adopt agenda – all in favor & agenda is approved. 	<p>boona cheema chair HCH Commission Adopt agenda – all in favor & agenda is approved.</p>	<p>Motion: Lois Bailey Lindsey; second, C.Young Yea: unanimous</p>
<p>B. CLOSED SESSION</p>	<p>No Closed Session.</p>	
<p>C. PUBLIC COMMENT** Persons wishing to address items on or off agenda</p>	<p>No Members of public present to speak</p>	
<p>D. CONSENT AGENDA</p>	<p>Review and Approve Minutes of 6/15/18 Joint HCH Consumer/Community Advisory Board & HCH Commission meeting – all in favor; minutes are approved.</p>	<p>Motion: Lois Bailey Lindsey; second, S.Weeks Yea: unanimous</p>
<p>E. HCH Program Director Report</p>	<p>HCH Program Director Report Dr. Jeffrey Seal reviewed Strategic Plan, and provided commissioners with an overview regarding how metrics will be designed to measure success. We have a meeting planned with HCSA Director to review, and will provide an overview with other directors.</p> <p>Personnel – we are working on hiring a HCPA I but there are a few challenges that might delay the hiring process. We are looking to expand and provide more services to clients.</p> <p>Street Health – continue expansion on services. HCHP Deputy Director, Lucy Kasdin provided a program overview on Street Health and the expansion phase. The model is designed to provide services to homeless population in encampments, and are working to keep adding encampments to provide street medicine to clients with the intention to connect them with primary care. The program is now looking to add primary care components, and use it to provide more technical assistance.</p>	

	<p>Commission asked a question regarding comparison to other programs that provide street medicine. Lucy Kasdin provided an overview of other programs that provide medicine on street level, and highlighted what makes Street Health unique. The model has a psychiatrist on staff, and provides a unique balance on what can be done by HCHP vs. what do we refer out to contractors. Dr. Jeffrey Seal provided an overview on differences throughout the county; Oakland vs. Tri-City. The strategic plan will provide an overview on how to approach and design programs when providing services to clients directly. Lucy Kasdin provided the geographical challenges when provided services, and are providing support for contractors when they outreach to population. Dr. Seal provided the work that is being provided by Bright Consulting Group, and how to design contracts that will provided HCH Leadership with more leverage and input on the delivery of services to the public.</p> <p>Contracts – HCHP is working on implementing RBA measures to contracts . Most contracts are up for renewal, and are currently working with Tri-City. Lucy Kasdin reviewed the set of goals with Tri-City, and provide more background to address question asked about serving other populations in the Livermore area.</p> <p>Data – We are still working on maintaining our database without interfering with the capturing of data. That is something that the program is focusing on, but there are some challenges in IT staffing.</p> <p>AC3 – discussion regarding the work that is being done by our CCAB with the support of Bright Consulting.</p> <p>OSV – we are preparing for our Operational Site Visit; please review calendars for the Entrance Interview, and Luncheon with HRSA Visitors. We will further discuss throughout the meeting, and ask for Commission feedback.</p> <p>Alameda Point Collaborative – there is a scheduled meeting to tour potential site for respite care; there is a lot of support and excitement from various levels in leadership. More information to come.</p>	
<p>E. BOARD ORIENTATION ACHCH Health Center Budget Period Renewal – GY2019 Budget Presentation</p>	<p>Jonathan Patterson, HCH Finance Manager & David Modersbach HCH Grants Manage ACHCH Health Center Budget Period Renewal – GY2019 Budget Presentation</p> <p>Questions raised by The Commission:</p> <ul style="list-style-type: none"> • What are non-federal funds? – MAA, MHSA, General Funds. • Program FTE vs. Health Center FTE • The role of the front desk CHOW I position • What happens with leftover funds? – extension is needed • Presence in Berkeley and Bridge Site – geographical reach • Compliance rate that HRSA measures? They compare data with other health care systems, and generate goals. <p>HCH Program will take recommendations and input of HCH</p>	<p>45 min</p>

	<p>Commissioners and prepare final Budget Period Renewal Submission to present to HCH Commission in Special Meeting (Telephone) on Thursday August 9 3-4pm for approval..</p>	
<p>F. REGULAR AGENDA</p> <p>Action Item Review/Approve HCH HRSA-Mandated Grant Management Policy</p> <p>Action Item: Review/Approve HCH Quality Improvement Policy and 2018 Quality Improvement Plan</p> <p>1. Consumer/Community Input – Report from HCH Consumer/Community Advisory Board</p>	<p>Action Item Review/Approve HCH HRSA-Mandated Grant Management Policy David Modersbach provided commission with an overview of the laws and policies, and the impact they will have on the services provided to the public.</p> <p>Motion to Approve: all approve.</p> <p>Action Item: Review/Approve HCH Quality Improvement Policy and 2018 Quality Improvement Plan Dr. Jeffrey Seal provided an overview of the policy, and background about the Quality Committee. The Quality Committee connects all the organizations that shape HCHP Health Care System of Care. Most of the work involves the setting of expectations for our contractors, and how can we implement action based on the needs of our patients.</p> <p>Motion to Approve: all approve.</p> <p>Action Item: make Quality Improvement a permanent item to report. HCH Program will do so on a twice-yearly basis.</p> <p>5. Consumer/Community Input – Report from HCH Consumer/Community Advisory Board Sam Weeks provided an overview of the discussions that have taken place in the CCAB, and some of the concerns/feedback provided by the CCAB. The CCAB was not clear about the role of the commission, and the power of the commission. Feedback provided regarding the Summer Solstice, and how pleased members were regarding the event.</p> <p>Budget meeting update where citizens were concerned about how funds were allocated. CCAB has a retreat scheduled for October, and date/agenda are TBD. Bright Star Consulting attended meetings to discuss the collaborative effort in the development of a survey to allow providers to receive effective feedback and report back to the CCAB. Sam Weeks distributed a draft of the questionnaire that was developed by Bright Consulting and CCAB members.</p> <p>HCH Leadership asked if the CCAB Members are pleased with the work that is provided by Bright Consulting. Sam Weeks discussed that the CCAB members are happy and enjoy being involved in a project from start to finish.</p>	<p>Motion: C.Young, second, S.Weeks Yea: unanimous</p> <p>Motion: C.Young, second, S.Weeks Yea: unanimous</p>

Tab 1:
Draft Minutes 6/15/2018
Joint HCH CCAB/HCH
Commission Meeting

Tab 2: HCH Director's Report

Tab 3

HCH Board Orientation: HCH Budget Period Renewal and GY2019 Budget Presentation

Tab 4

Action Item: ACHCH HRSA- Mandated Grant Management Policies

Tab 5

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