

Alameda County Health Care for the Homeless Commission
Friday May 18, 2018 9:00am-11:00am
Health Care Services Agency 1000 San Leandro Blvd #300, San Leandro CA 94577

Approved MINUTES

HCH Commissioners Present

boona Cheema
 Samuel Weeks DDS
 Elecia Garrett
 Fr. Rigo Caloca-Rivas
 Laura Guzman
 Lois Bailey Lindsey
 Claudia Young

Absent:

Lynette Lee
 Michelle Schneidermann,
 MD

County Staff/Partners Present:

Jeffrey Seal MD, HCH Interim
 Director/Medical Director
 Heather MacDonald-Fine, Alameda Health
 System
 Daniel Cohen, LCSW; Consultant

| Item | Discussion/recommendations | Action |
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| A. CALL TO ORDER 1. Welcome & Introductions 2. Adopt agenda | HCH Commission Chair boona cheema called the meeting to order at 9:05am Introductions Motion approved to adopt 5/18/2018 agenda | Motion: F. Rigo; S Weeks; Yea: unanimous |
| B. CLOSED SESSION 1. No Closed Session. | No closed session this meeting | |
| C. PUBLIC COMMENT** Persons wishing to address items on or off agenda | No members of public present to speak | |
| D. CONSENT AGENDA Review and Approve Minutes of 4/20/2018 Meeting | Reviewed minutes from 4/20/2018. Motion approved to adopt minutes. | Motion: Lois Bailey Lindsey; second, FR; Yea: unanimous |
| E. HCH DIRECTOR'S PROGRAM REPORT | Jeffrey Seal MD presented the HCH Director's report. Dr. Seal briefly referenced the strategic plan, which was to be discussed later in today's meeting. Regarding Operational Site Visit, Laura Guzman noted that it was good practice to have all grantees prepared. Lois Bailey Lindsey noted good to have them all at the opening meeting and possibly have them involved with an overview. Boona raised question of how much flexibility we will have with their time. Lois recommended use of flash drives over hard copies. | |

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| | <p>Dr. Seal gave a brief update on personnel. He noted that consideration to director position is happening in strategic plan. He also noted giving consideration to social work positions over CHW due to civil service job descriptions.</p> <p>Dr. Seal gave a brief update on StreetHealth, noting that they continue to do great work in outreach and linkage. They have not completed their first buprenorphine induction yet, but they are hopeful to do so in the next 1-2 weeks.</p> <p>HCH continues to work to restructure its contracts meeting and incorporate RBA into evaluation.</p> <p>Dr. Seal gave an update on data plan. Lois Bailey Lindsey asked if we can piggyback on AC3's use of HMIS, and Jeffrey said HCH is pursuing this. Laura Guzman says HMIS go live in 5/21 and she believes HMIS should be able to eventually meet HCH needs. She also notes that EveryOne Home has an IT board with no current representation and would be good to link up with HCH CCAB. Jeffrey to reach out.</p> <p>Finally, Dr. Seal noted that HCH continues consumer empowerment work with AC3.</p> | |
| <p>F. BOARD ORIENTATION HCH Health Center 2018 Strategic Planning Process</p> | <p>Daniel Cohen, LCSW and consultant introduced himself and said that he would proceed with a high-level overview of the strategic planning process. Noted that he would keep it relevant considering we have 3 new members today.</p> <p>Daniel presented the 3 phases of the plan: LocalHCH programs, in-county stakeholders, and then analysis. He described how comparative HCH programs were chosen, as well as noted that the in-county interviews included 21 stakeholders. We are in the process of collecting consumer surveys to complete our needs assessment, which will be coordination with other data for planning.</p> <p>Daniel and Jeffrey presented the mission and vision statements. Laura Guzman asked if we have shown to the CCAB. Daniel and Jeffrey pointed out that the process is not complete and we are still seeking feedback, as well as will present to CCAB. Laura Guzman raised and Claudia Young re-emphasized question of the decision to remove "at risk for homelessness" from prior vision statement. Boona remarked that "we are health care for the homeless," emphasizing our mandate to serve those with extreme health inequities. Jeffrey agreed with importance of this topic, and Lois Bailey Lindsey emphasized it would be a good topic for the retreat. Laura Guzman noted its importance to the undocumented community. Boona, as well as others, remarked they'd like to see "problems" changed to challenges." Heather noted another reason definition of homelessness is complex. Anyone who was homeless in the past year is still counted but still requiring significant care.</p> <p>Father Rigo raised the question of to what degree the HCH Commission are</p> | |

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| | <p>involved in the strategic planning process. Daniel said Commissioners have been given the opportunity to be stakeholders and 3 were interviewed. Daniel also noted it was a lot of content and hard to find balance. Boona said err on the side of too much. Jeffrey also noted complexity given significant challenges and changes in the Commission, pointing out a need to have them involved but also not hinder the process. Jeffrey also noted the delayed brainstorm session was intended to address.</p> <p>Laura Guzman asked about the last needs assessment, Lois Bailey Lindsey asked about the last site visit. Heather pointed out the last was in 2015. Fr Rigo asked for a summary.</p> <p>Daniel reviewed comparable HCH program/county data. Laura Guzman noted it was interesting to see only 2/5 were involved with spearheading county initiatives. Heather pointed out that previously there were no requirements to have a board interaction. Laura Guzman noted that Alameda County is not unlike other counties that were receiving FQHC funds without the same requirements, and only more recently did the federal government begin pushing this more.</p> | |
| <p>G. OTHER ITEMS</p> <ol style="list-style-type: none"> 1. HCH Retreat 2. Planning joint HCH Commission/CCAB meeting June 2018 3. Housekeeping | <p>Boona requested to move briefly ahead to other items and then back to regular agenda given time.</p> <ol style="list-style-type: none"> 1.) Group asked whether or not the retreat had been confirmed. Jeffrey noted he believed so and would follow up afterwards with date. (Tuesday June 26th 12-3pm at 1404 Franklin Street). 2.) Group noted that the joint HCH CCAB/Commission meeting will be June 15th 9-11am at 1404 Franklin. Both are looking forward to the partnership. 3.) No further housekeeping at this point in meeting. | |
| <p>F. REGULAR AGENDA</p> <ol style="list-style-type: none"> 1. Consumer/Community input- Report from HCH CCAB | <p>Samuel Weeks, DDS gave the CCAB report. He noted the group had been discussing several policies for advocacy. Discussed CA AB1152 re: hospital policies for discharge of people experiencing homelessness. CAB is giving consideration to how they can support the bill. Laura Guzman noted that we need to keep coordinated-entry in mind in regards to this problem regardless of whether or not the bill passes. Sam discussed Tuff Shed developments operated by OD and COO and continued observation of development. He also noted they reviewed A1 for early childhood development and support it, as well as support for Emeryville Proposition C for a bond for affordable housing.</p> <p>Sam noted that the CCAB is looking forward to joint meeting 6/15/18. CCAB wants to know what the Commission wants from the CAB. 2 CCAB members currently at the national conference. Encouraged other to go in</p> | |

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| <p>2. ACHCH Program Policy</p> <p>3. Board Executive Committee</p> <p>4. Street Health Committee</p> <p>5. Board Finance</p> | <p>the future. Also noted that CCAB wants to support a 6/21 convening to celebrate victories and recovery of people experiencing homelessness. Jeffrey agreed to follow up with specifics.</p> <p>Sam discussed ongoing work with Bright Research Group. Plan is to develop HCH documents and provide a seal of approval, work on Patient Experience survey methods. Discussed recent review of a buprenorphine pamphlet made for street outreach clients. Laura Guzman mentioned it's important to add trauma-informed language, how do we support them during the induction, use of a variety of languages, and we should give consideration to this in strategic planning. Lois Bailey Lindsey says the form appears too busy.</p> <p>ACHCH Program Policy- Required HRSA Grants Management Health Center Policy</p> <p>Group opened discussion on the policy. Laura Guzman noted she would like to see the County articulate whether or not the mentioned exceptions apply to our patients. She noted homeless people have unique risk in re: abortions and syringe access. She would like to see the County write something that ensures access to these things, wants the county to be proactive. Fr Rigo pointed out that believes we don't have much choice in passing this, but where we do have a choice is the negative language. For instance, we can still state who we are and what we do. He also noted he did not see "what the policy is," for instance language at the beginning. Jeffrey noted that he was open to either direction but that we should give consideration to work capacity, what impact this will actually have, that we have not previously made these requests from the Board of Supervisors before so it would require some level of work. Laura Guzman noted we needed a local leadership push. Motion to pass failed. Laura put forward a 2nd motion, wants to hear back on leadership re: restrictions on abortions and needles. Would like to hear a response back ASAP but not necessarily a plan that we will continue to support these treatments. Heather and Jeffrey noted that this policy did need to pass prior to audit or it would likely lead to a finding that we would have a certain period to address.</p> <p>Executive Committee: deferred discussion</p> <p>Housing As Health Care Committee Group briefly touched on letter that was previously written for the Alameda County Board of Supervisors. Boona noted the letter was written in response to the prior county homelessness summit with an intent of wanting to see follow-up. Jeffrey expressed concern about the process letter was developed, noting he was hopeful the Commission and program would have increasingly close collaboration. Noted he did not have concern with content. Group expressed understanding and Laura Guzman asked to defer until our next meeting.</p> | <p>Motion: F Rigo; Second E. Garrett; For F Rigo, E. Garrett; Opposed Laura, Sam, Claudia, Boona; Abstain Lois Bailey Lindsey</p> <p>Motion: Laura Guzman; Second SW; For Laura, Boona, Sam, Claudia; others abstain</p> |
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| Committee | Finance Committee: deferred discussion | |
| H. ADJOURNMENT | HCH Commission meeting adjourned at 11:00am | Motion: boona; second Laura Guzman; Yea: unanimous |

Minutes approved by HCH Commission in 6/15/2018 meeting