

Alameda County Health Care for the Homeless Commission

Friday, November 17, 2017 9:00am-11:00am

Health Care Services Agency 1000 San Leandro Blvd #300, San Leandro CA 94577

BOARD-APPROVED MINUTES

HCH Commissioners Present

Adria Walker
 Gay McDaniel
 boona Cheema
 Lynette Lee
 Fr. Rigo Caloca-Rivas
 Samuel Weeks DDS (phone)
 Michelle Schneiderman MD
 Elecia Garrett, Public

Absent:

Jean Richardson-Prasher

County Staff/Partners Present:

Jeffrey Seal MD, HCH Interim
 Director/Medical Director
 David Modersbach HCH Grants Mgr
 Heather MacDonald Fine, AHS
 Lucy Kasdin, AHS Deputy Director

Item	Discussion/recommendations	Action
<p>A. CALL TO ORDER</p> <ol style="list-style-type: none"> 1. Welcome & Introductions 2. Adopt agenda 	<p>HCH Commission Chair boona cheema called the meeting to order at 9:05am Introductions Motion approved to adopt 11/17/17 Agenda</p>	<p>Motion: Fr. Rigo second Gay McDaniel Yea: unanimous</p>
<p>B. CLOSED SESSION</p> <ol style="list-style-type: none"> 1. No Closed Session. 	<p>No closed session this meeting</p>	
<p>C. PUBLIC COMMENT**</p> <p>Persons wishing to address items on or off agenda</p>	<p>No members of public present to speak</p>	
<p>D. CONSENT AGENDA</p> <p>Review and Approve Minutes of 10/20/2017 Meeting</p>	<p>Reviewed minutes from 10/20/2017; there is a correction that the \$1.9M funding that Kathleen Clanon had referenced as Board of Supervisors Approved is scheduled to be approved in 12/5/2017 BOS meeting. Changes will be noted and with that minutes approved.</p> <p>David shared that the HCH program staff will be using the consent agenda in the near future as a place for Board review and approval of program policies and procedures in preparation for the HRSA Operational Site Visit.</p>	<p>Motion: Lynette Lee; second, Sam Weeks Yea: unanimous</p>
<p>E. BOARD ORIENTATION</p>	<p>All HCH Commissioner Orientations from past year, all accessible on ACHCH website: https://www.achch.org/orientation-materials.html . Heather MacDonald-Fine Manager of Homeless Coordination Office at AHS presented orientation to Alameda Health System. Discussion included:</p> <ul style="list-style-type: none"> • Alameda Health Foundation, which is an independent 501c3 nonprofit which responds to fundraising needs of the AHS Board of Trustees. • HCH Commission oversight and control over homeless health center specific services, workflows and processes. • Improvement of validity of screening for homelessness at registration • Monthly reporting including ED, JGP and hospital homeless utilization. • Quality measures: How does homeless population actually compare 	

	<p>with general population (comparing active patients to a general pool including “inactive.”</p> <ul style="list-style-type: none"> • Scope of HCH Health Center • Respite Care (AHS has 10 respite beds not on HCH Scope, needs more) • How HCH Commission can engage with BOT -- joint meetings, work between Boards on topics of interest to BOT and HCH Commission. 	
<p>F. REGULAR AGENDA</p> <p>1. Consumer/Community Input – Report from HCH Consumer /Community Advisory Board Sam Weeks, DDS CCAB Board Chair</p> <p>2. Board Ad Hoc Committee reports -</p>	<p>Sam Weeks DDS discussed issues and activities of HCH CCAB – CHIP and Health Center funding Cliff on federal level, Single Payer advocacy on Statewide. HCH CCAB member Sabrina Fuentes attended Street Medicine 2017 Conference in Allentown PA. Work of CCAB on Encampments (23rd St camp & crime), Continuity of Care within HCH health center, Hepatitis A outbreak production of flyer easier to understand, role in HCH Quality Committee.</p> <p>In the Joint HCH CCAB/HCH Commission meeting 12/15/17. HCH CCAB is going to present to the Commission about their mission, goals and interests in working together.</p> <p>Executive Committee Executive Committee did not meet last month; EC Chair boona cheema requested that at next EC meeting, Jeffrey and David attend, to help guide HCH Commission towards leadership in the work and needs of the HCH Program.</p> <p>Housing As Health Care Committee Lynette reported that the HCH Commission Health and Housing Committee includes Lynette, boona cheema, Adria Walker and Elecia Garrett. Had a meeting of two members last month, Lynette discussed involvement of the Dellums Foundation in organizing around unsheltered homeless and in homelessness prevention. Discussed Oakland’s Safe Haven project, and other projects such as The Village.</p> <p>boona raised the question around the role that HCH Commission can play to influence health-related interventions, more closely connected to the mission and scope of the HCH program, affirming that the Commission can push the HCSA to carry out roles of:</p> <ol style="list-style-type: none"> 1) Setting countywide Standards for Encampments and Health; 2) Providing essential safety-net health and hygiene services at encampments; 3) Be change agents furthering a health and safety agenda countywide. <p>HCH Commissioners agreed that the Commission should focus more in health care arena and less in larger housing development. Many issues still around HCH Commission mandate: Governing the HCH health center, connecting to AHS Board of Trustees, HCSA, BOS, CCAB, Alameda County Care Connect (AC3),HCH strategic planning, policies and procedures, upcoming HRSA Operational Site Visit, etc. The mandate of the HCH Commission is oversight/governing of the HCH health center, let’s not lose track of that.</p> <p>Commissioners discussed changing meeting agenda to guide Commission toward more involvement and leadership of HCH program. Ideas:</p>	

<p>3. HCH Program Report</p>	<ul style="list-style-type: none"> • HCH staff present at Executive Committee meetings • Standing Reports every month <ul style="list-style-type: none"> ○ HCH program finance report ○ Executive Committee Report ○ Housing and Health Committee <p>Finance Committee: Gay McDaniel and Fr. Rigo Caloca-Rivas met with HCH staff (David and interim finance staffer Jonathan Patterson) to develop standards for program financial reporting to Finance Committee. David is collecting different versions of financial reports from other county Co-Applicant Boards. Rigo and Gay would like Finance Committee to meet prior to regular Commission meetings.</p> <p>HCH Interim Director Jeffrey Seal MD provided Director’s Report, including personnel updates, mobile clinic schedule changes, emergency issues, TRUST Clinic contract re-negotiation, HCH Strategic Planning process.</p> <p>Lucy Kasdin provide overview of Hepatitis A outreach and vaccination efforts, acquiring vaccine and education efforts among encampments.</p> <p>Lucy also outlined current HCH efforts to coordinate homeless outreach between many providers countywide.</p> <p>Discussion of data systems used by HCH program (HMIS, HCH database, EHRs of contractors, etc) and current HCH goal of integrating into HMIS system.</p>	
<p>G. OTHER ITEMS</p> <p>1. New Commission Member</p> <p>1. Items for upcoming agendas</p>	<p>Commissioners will review, and continue to recruit and discuss at next meeting.</p> <p>Next meeting agenda items:</p> <ul style="list-style-type: none"> • Orientation and coordination between HCH CCAB and HCH Commission. Listening and sharing. • HCH Director • Recruitment of South/East County Commission members <p>Deep Dive topics brainstorming:</p> <ul style="list-style-type: none"> • HMIS/EHR HCH data systems • TRUST Clinic • Shelter Health Initiatives • Quality Committee • HCH Program staff morale and direction • True partnership between HCH Commission and HCH program 	
<p>H. ADJOURNMENT</p>	<p>HCH Commission meeting adjourned at 11:15am</p>	<p>Motion: boona; second: Fr. Rigo Caloca-Rivas; Yea: unanimous</p>

HCH Director's Report
HCH Commission Meeting
Friday 11/17/2017

- Strategic planning, vision, and stakeholder interviews underway.
 - Presentation from Urban Institute at BOS Retreat 11/21

- Personnel updates: Working with HCSA Human Resources on:
 - HCH Director
 - HCH Finance Manager interviews in process
 - Administrative Assistant offer and acceptance completed
 - Registered Nurse III candidate targeted; provisional accepted
 - Senior Management Analyst interviews in process

- Various program updates:
 - Hepatitis A: Working to get vaccine & carry out targeted vaccinations Nov/Dec 2017
 - Street Psychiatry program: Hiring Nurse, developing program to roll out 2018
 - Coordinated Entry System: Going live Dec 2018
 - Update HCH database/HMIS: Trying to integrate HCH patient database w/County Homeless Management Information System
 - Collaboration with HCD, SSA, and City of Oakland in working to establish encampment outreach standards

- Continued work around restructuring quality committee and contract management

- Trust Clinic: Upcoming program metrics development meeting, improved/expanded referrals through working with our outreach partners, preparation for contract renewal.