

**Alameda County Health Care for the Homeless Commission
Meeting Minutes**

Friday, September 30, 2016

Alameda County Health Care Services Agency 1000 San Leandro Blvd #325, San Leandro

HCH Commissioners Present

Lynette Lee
Fr. Rigo Caloca-Rivas
Betty DeForest
Samuel Weeks
Jean Prasher
Adria Walker
Kathleen Clanon MD, HCH Interim
Director (*Ex Officio*)

County Staff/Partners Present

David Modersbach, Grants Manager
Joel Ginsberg, Program Specialist
Quyem Tran, Fiscal Manager
Jennifer Martinez, Interim Operations Mgr
Jeffrey Seal MD HCH Medical Director
Dee Ghosh MD, AHS SDC & Mobile Services Medical Director
Vanessa Cedeno, County Supervisor Wilma Chan's Office
Joe DeVries AHS Board of Trustees
Mike Moye, AHS General Counsel

Absent:

boona cheema
Gay McDaniel

Item	Discussion/Recommendation	Action
CALL TO ORDER	<ul style="list-style-type: none"> HCH interim Director Kathleen Clanon MD called meeting to order at 2:05pm. Consensus agreement that Dr. Clanon will informally facilitate Commission meetings until the Commission elects officers by its November 2016 meeting. Everyone present introduced themselves. Representatives of the Clerk of the Board of Supervisors swore in Commissioners Prasher, DeForest, Caloca-Rivas, Weeks and Lee. Commissioners cheema and Walker had already been sworn in. Dr. Clanon explained that Commissioners selected by County Supervisors (Prasher, DeForest, Lee, McDaniel and cheema) were appointed for initial 4 year terms, and At-Large Commissioners (Walker, Weeks and Caloca-Rivas) were appointed for 2 year terms. All Commissioner terms are renewable for 4 years after that, for a maximum of 12 years of service. HCH staff and partners are seeking a ninth HCH Commissioner with expertise in hospital systems to round out the Commission. 	
CLOSED SESSION	There was no closed session this meeting.	
PUBLIC COMMENT	Public comments were invited; none were made.	
CONSENT AGENDA	There were no consent items for this meeting.	
BOARD ORIENTATION	<ul style="list-style-type: none"> HCH staffer David Modersbach presented an overview of the Alameda County Health Care for the Homeless health center. Tab 4 HCH staff will continue to provide in-depth orientation on topics of interest relating to the health center at future meetings. 	Tab 4
REGULAR AGENDA <i>Proposed Bylaws</i>	<ol style="list-style-type: none"> Consumer Input - no item this meeting. Board Ad Hoc Committee reports - no reports this meeting. HCH Program report (e.g., Program Director, QI, contracts, finance, etc.) - No reports this meeting. Review ordinance creating Commission (Tab 1) Joel Ginsberg presented an overview of County Ordinance 2016-27 adopted by the Alameda County Board of Supervisors on 6/28/16, establishing the Alameda County Health Care for the Homeless Commission. HCH Commission Bylaws - Joel Ginsberg presented a review of the draft Bylaws for the HCH Commission, as required by HRSA and approved by the Count of Alameda Board of Supervisors on 6/28/16. The Bylaws will guide the process of the HCH Commission and may be modified by the Commission so long as changes are consistent with the ordinance establishing the Commission and applicable federal, state and local law. <i>Action Item: Approve Bylaws (Tab 2)</i> 	<p>Tab 1</p> <p>Motion to approve Bylaws of the HCH Commission <u>MOVED</u> by Ms. DeForest, <u>SECONDED</u> by Fr. Caloca-Rigas, and <u>APPROVED</u> by all Commissioners present. Tab 2</p>

<p>Proposed Co-Applicant Agreement</p>	<p>6. Proposed Co-Applicant Agreement Joel Ginsberg reviewed the Co-Applicant Agreement which was developed based on HRSA guidelines and with collaboration between the Alameda Health System (AHS) Board of Trustees and the Alameda County Board of Supervisors. This Agreement delimits the authorities of AHS, BOS and the HCH Commission in governing the ACHCH health center. Action Item: Approve Co-Applicant Agreement (Tab 3)</p>	<p>Motion to approve Co-Applicant Agreement: <u>MOVED</u> by Fr. Caloca-Rivas <u>SECONDED</u> by Ms. Prasher And APPROVED by all Commissioners present. Signed by Mr. Weeks. <u>Tab 3</u></p>
<p>OTHER ITEMS</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Board Insurance – Does Commission need Board/Commission malpractice insurance? Staff to get back to Commission after consulting County counsel. • Brown Act Training – Commissioners would like Brown Act training. Mike Moye (AHS County Counsel) volunteered to help train, and David Modersbach will seek resources from Alameda County counsel to present at the next meeting. • Regular Time for Commission Meetings – Commissioners proposed 2nd or 3rd Wednesday from 9am to 11 am or the 3rd Friday at 9am to 11am. David Modersbach will look into room availability and poll Commissioners. All agreed on San Leandro as the location for meetings. • Discussion of Commissioners’ Charge and Purposes in Serving on the Commission - Responses included: <ul style="list-style-type: none"> ○ To meet HRSA governance requirements ○ To elevate the discussion and actions around homelessness and health disparities ○ To support Alameda Health Services’ Board of Trustees in their oversight of homeless care, through the Commissioners’ homeless-specific expertise and insight. ○ To help HCH staff continually improve the work they do with the board’s guidance. ○ To improve the health of the most dispossessed residents of the County and to save lives. 	<p>David Modersbach will provide information from County counsel.</p> <p>Placed on agenda for next meeting.</p> <p>David Modersbach will poll Commissioners to set date.</p>
<p>ADJOURNMENT</p>	<p>Time: <u>3:55 p.m.</u></p>	

 President, HCH Commission
 Date: October 21, 2016

 David Modersbach, HCH Commission Secretary
 Date: October 21, 2016