

Alameda County Health Care for the Homeless
HEALTH CARE SERVICES AGENCY

HCH Commission Orientation: The HRSA Health Center Operational Site Visit

ACHCH Commission Meeting Friday September 15, 2017

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HRSA Health Center Operational Site Visit

The Operational Site Visit (OSV) is a HRSA-mandated 3-day site visit/audit which takes place 18 months into the 3 year health center Project Period.

The OSV assesses the status of grantee compliance with statutory requirements, and review of clinical and financial performance.

The OSV is carried out by a HRSA team, including Project Officer and Fiscal, Admin, Clinical experts. Visit is based at health center involving visits & meetings with key management staff, Governing Board, subrecipient, contractors, and site visits.

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Key Health Center Compliance Documents

HRSA 19 Health Center Requirements

<https://bphc.hrsa.gov/about/requirements/hcpreqs.pdf>

HRSA Health Center Compliance Manual

<https://bphc.hrsa.gov/programrequirements/pdf/healthcentercompliancemanual.pdf>

HRSA will release an Operational Site Visit protocol in Early 2018.

The HCH Operational Site Visit is not scheduled yet but will probably be April-May 2018. It is scheduled with around 3 months notice.

Dedicated Planning for OSV Begins October 2017:

- Calendar, lists, checklists, spreadsheets, binders, shared drives
- Regular meetings with key Alameda Health System staff
- Roles and Responsibilities of HCH Commission and other partners
- Creation of P&Ps, submission to HCH Commission for Approval
- Mock OSV one month prior
- Opportunity to “show off” good aspects of HCH:
 - Public Entity-based HCH
 - Unique Collaborations
 - Specific Successes & Strengths

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OSV Required Documentation*

- Approximately 3 page list of documents:
- Written, Board-Approved:
 - Needs Assessment
 - Strategic Plans & Process
 - QI Plan
 - Policies and Procedures
 - Management, Finance, Clinical
- Board/Governance Documentation

(A detailed list of documents is provided in the background image on the right side of the slide.)

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Questions?

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