

HRSA Health Center Requirements

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<http://www.bphc.hrsa.gov/programrequirements/summary.html>

Draft HRSA Health Center Resource Guide:

<http://www.bphc.hrsa.gov/programrequirements/draftcompliance/manual/index.html>

19 HRSA Health Center Requirements

1. Periodic Needs Assessment (every 3 years, updated annually)
2. Required Health Center Services (Primary Care, Enabling Services, substance use)
3. Core Staffing Requirements
4. Accessible Hours of Operation/Locations
5. After Hours Coverage
6. Hospital Admitting Privileges/Continuum of Care
7. Sliding Fee Discounts
8. Quality Improvement / Assurance Plan
9. Key Management Staff
10. Oversight of Contracts/Subrecipient
11. Collaborative Relationships
12. Financial Management / Control Policies
13. Billing and Collections
14. Budget
15. Program Data Reporting System
16. Scope of Project

HRSA Health Center Requirements

Governance

- 17. Board Authority
 - Monthly Meetings
 - Approve grant & budget
 - Select/Dismiss Director
 - Select/Approve services/hours
 - Measure & Evaluate program goals
 - Approve operational policies

- 18. Board Composition
 - At least 9 persons including consumers, representing community served.
 - Consumer Advisory Board

- 19. Conflict of Interest

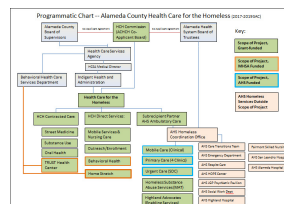
ACHCH is a Public Entity health center.
 It is governed by a Co-Applicant Board (the HCH Commission) who shares governing authority with

- County of Alameda (BOS) and
- Alameda Health System (BOT)

mediated through the Co-Applicant Agreement

The ACHCH Health Center

- Comprised of sites, staff and services on the HRSA Scope of Project.
- All patients reported on annual UDS report
- All costs and staffing (including support) used to treat health center patients



Some Health Center Points of Reference:

- Federal Health Center Program Statute: Section 330 of the Public Health Service Act (42 U.S.C. §254b)
- HRSA Policy Information Notices (PINs) & Health Center Compliance Manual(draft)
- HHS Grants Policy
- UDS Manual updated annually
- ACHCH Services Area Competition document
- HRSA Notice of Award

HRSA Services Area Competition (SAC)

Every-three-years competitive health center funding for grant periods:

2007-2010 2011-2016 2017-2019 2020-2022

Services Area Competition document describes all details of how ACHCH will provide care and meet health center requirements.

When approved, the SAC becomes main health center grant document. Available on HCH Commission website (200+pages).

ACHCH 2017-2019 SAC is expected to be approved and funded sometime in December 2016.

Next SAC will be August of 2019. Must be Board approved.

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HRSA Health Center Budget Period Renewal

BPR noncompetitive grant renewal every year of health center Grant Period

- Communicates updates & changes to program, progress on target goals, explanations of performance measures data.
- Official budget & staffing plan for upcoming FY.
- Provides new targets for performance measures and visit data.
- (HCH health center Fiscal Year = CY = Jan 1 –Dec 31)

HRSA Operational Site Visit “the OSV”

On-site, multi-day audit by HRSA program officer, consultants and staff. Evaluate every aspect of health center, including Board, for compliance with Health Center requirements. Generally results in application of grant “conditions” for areas of non-compliance.

Likely scheduled for August 2018

ACHCH Currently has no HRSA grant conditions!

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HCH Commission/HCH Program Calendar 2016-2020

2016

- 9/30 First HCH Commission Meeting
- HRSA Approval of HCH Commission Structure
- Monthly HCH Commission Meetings
- October: Approve ACHCH Quality Plan
- November: Brown Act training
- December: Health Center Budget Presentation

2017

- Review of 2016 UDS report
- Evaluation of HCH Director
- Approval of Changes in Scope
- QI Reports
- 6/2017 National NHCHC Conference DC
- Approval of 2018 Budget & Staffing Plan (BPR)

2018

- HCH Program Needs Assessment
- 8/2018 HRSA Operational Site Visit
- Approve 2019 Budget & Staffing Plan (BPR)

2019

- Approve 2020-2022 Services Area Competition

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